



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS, NAAC Accredited With A-Grade)

Kandlakoya (V), Medchal Road, Hyderabad -501401

CMRCET/PRIN/ EXAMS/AY2018-19/CIR-01

Date: 05/06/2018

CIRCULAR

All the Examination committee members are hereby informed that, the Examination committee meeting is scheduled on 13.06.2018 in the Principal office at 2.15pm. All are requested to be present on time.

The Agenda of the meeting is:

1. To approve the Academic calendar for A.Y 2018-19.
2. To conduct an awareness program for faculty on examination system.
3. To create awareness on R18 Academic regulations among students.
4. Digital valuation of Answer scripts
5. Any other point with the permission of chair.


Controller of Examinations

Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Deans
3. All Members Concerned


PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.



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MINUTES OF MEETING

1. The Meeting was started at 2.15pm in the Principal office.
2. The Convener started the meeting by wishing chairman and all members.
3. The committee has discussed the academic calendar and approved.
4. The committee has recommended to conduct awareness program for faculty , "Key Points on of Examination System", dated on 07.07.2018.
5. The committee discussed about digital valuation and suggested go for digital valuation of scripts.
6. The committee has reviewed the examination activities.

MEMBERS PRESENT:

1	Chief Superintendent/Principal	Major Dr. V A Narayana	Chairman	
2	Controller of Examinations	Dr. M. Narsi Reddy	Convener	
3	Dean (Academics)	Dr. B. Lokeswara Rao	Member	
4	HOD-Civil	Dr. K. Suresh	Member	
5	HOD-Mechanical	Dr. P. Ravi Kumar	Member	
6	HOD-EEE	Prof. G.Devadasu	Member	
7	HOD-ECE	Prof. Poornachander Rao	Member	
8	HOD-CSE	Dr. K. Vijaya Kumar	Member	
9	HOD-H & S	Dr. M. Chandrasekhar Reddy	Member	
10	HOD-MBA	Dr. A. Kotishwar	Member	

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