



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation (A Grade)
*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/CANTEEN/AY2018-19/CIR/02

Date: 03/02/2019

CIRCULAR


All the canteen committee members are informed to attend the meeting with principal in canteen at 3.00 pm on 05-02-2019.

Agenda of the meeting is

- Ban of plastic materials in canteen.
- Display board for daily items availability
- Lunch with all items should be made available up to 2 PM
- Any other point with permission of chair


Convener

Canteen Committee


Principal

Copy Submitted to: (1)The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Concerned Faculty
7. Students Notice Board


PRINCIPAL
CMR COLLEGE OF ENGG & TECH.
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Canteen Committee

Minutes of the meeting

The following points are discussed in the canteen committee meeting held on 05-02-2019

- **Ban of plastic materials:** Daily usage of plastic in college has been increasing tremendously and it became big challenge for us to make it bio degradable .So in order to make a solution a resolution has been passed that plastic usage should banned completely in college premises by students and staff
- **Display board for daily items availability:** Normally the students, whoever are staying in outside hostels, staff coming from longer distances are preferring breakfast & Lunch mainly in college canteen and they are unaware of the list of items available for the day. As such a specific time table was prepared and fixed and displayed on canteen walls.
- **Lunch with all items should be made available up to 2 PM:** The College is having two different timings for first years, second and third years as such it became a challenge as the lunch time normally scheduled in canteen hours is 12.00 Pm to 1.00 Pm but the same has to be extended till 2.00Pm taking into consideration the availability of food and the rush during the hours. But it is specific that canteen has to be cleared by 2.00 Pm and all the students should get back to their classes

The List of Canteen Committee members attended the meeting:

S.No	Name of the Faculty/Student	Designation	Signature
1	Major Dr V A Narayana	Chairman	
2	Mr R Kiran Kumar	Convener	
3	Mr Ch Shankar Rao, Assoc.Prof	Coordinator	
4	Dr M Venkateswarlu , Assoc.Prof	Member	
5	Mr K Rajesh,Asst. Prof	Member	
6	Dr D Vijaya Kumar, Prof	Member	
7	Mr S Siva Skandha, Assoc.Prof	Member	
8	Mr L Ramanjaneyulu, Asst. Prof	Member	
9	Mr Suraj	Student Member	
10	Mr J Sandeep	Student Member	
11	Mr R Sharat Chandra Reddy	Student Member	
12	Mr Hemanth Varma	Student Member	
13	Mr K Saikiran	Student Member	
14	Mr B Srikanth	Student Member	

Convener
Canteen Committee

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Principal