

CMRCET/PRIN/CULTURAL CLUB/AY2014-15/CIR-01

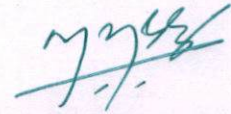
Date: 8/05/2014

CIRCULAR

With reference to the office order "CMRCET/PRIN/CULTURAL/AY2014-15/01, Dated 28th April 2014. The Composition of Committee members has named the **CULTURAL COMMITTEE** as **AARABDHI -CULTURAL CLUB**



CONVENER



PRINCIPAL

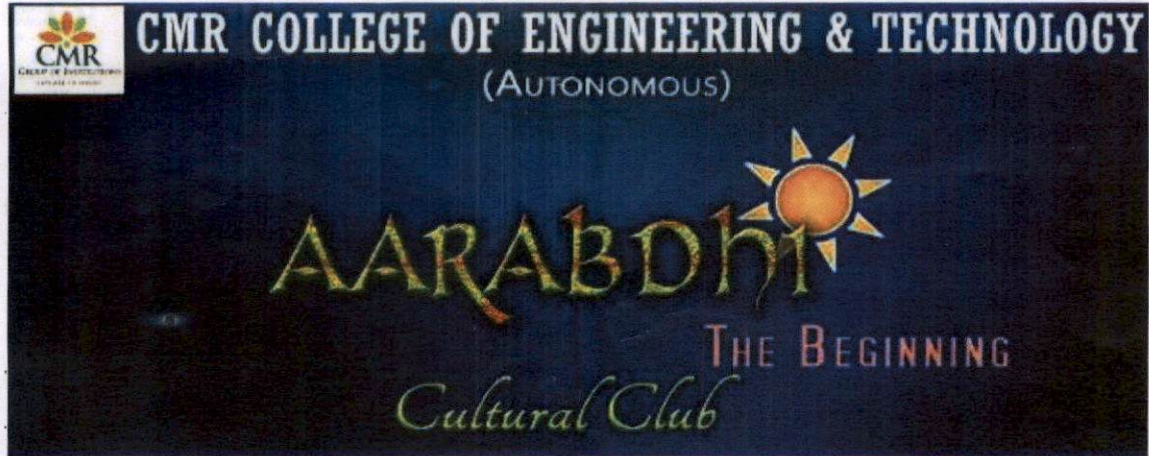
PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

Copy Submitted to: (1) The Secretary Garu - For your kind information Pl.

Copy to:

1. IQAC coordinator
2. Deans
3. Examination Branch
4. All HODS
5. Administrative Officer
6. Accounts Officer
7. Librarian
8. Training & Placement
9. Concerned Faculty
10. Student Notice Board

AARABDHI - (Beginning one who has begun)



PRE FACE

The Cultural committee of “CMR College of Engineering & Technology” is one of the essential committee of our college which consists of enthusiastic staff and student coordinators, it strives to celebrate the cultural diversity in the campus by organizing cultural activities for the students as well as staff members. The committee intends to create an environment where we can pursue creativity, mutual understanding & teamwork. Cultural committee helps in capturing the vibrant persona of the students by offering them a platform and opportunity to showcase their inner talent as dancers, musicians, actors and also encourages them to participate in various competition and events organized in the campus and off campus events.

We aim to develop and promote arts and culture as a gateway to personal development and social growth.

CMRCET Cultural has been a source of inspiration and motivation for everyone involved. For the all round development of the students, the institute provides a host of various students activities. These activities range from sports, personal-hobbies to technical interests. The students are encouraged to become the member of these bodies to help broaden their skills and horizons. These student bodies not only help the students explore their hidden talent but also help in areas such as personality development and inculcating in the students the spirit of organization by providing them with a platform for hosting their talents.

CMRCET/PRIN/CULTURAL/AY2014-15/CIR-01

Date: 8/05/2014

CIRCULAR

This is to inform all the Cultural committee members that there will be a meeting on 10th May 2014 at 2:30 PM in Department of Civil- HOD Cabin

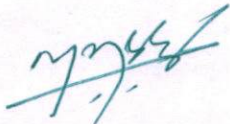
Agenda of the meeting:

To discuss about

1. SOP
2. Objectives
3. Roles and responsibilities
4. Facilities etc.,
5. To discuss about the Events to be conducted under cultural club committee
6. For scheduling all the related activities without affecting the class/lab work, examination schedules.
7. To plan for the competitions for Fresher day and Annual Day.



Convener



Principal
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4. Administrative Officer
5. Accounts Officer
6. Concerned Faculty members
7. Students Notice Board

Academic Year: 2014-15
CULTURAL COMMITTEE
MINUTES OF MEETING

Date: 10-05-2014 Time: 2:30-3:30 PM Venue: Department of Civil- HOD
Cabin

Chaired By: Dr. M. Ramalinga Reddy, Principal, CMR College of Engineering &
Technology

Members present:

1. Chairman: Dr.M. Ramalinga Reddy, Principal of CMRCET
2. Convener: Mrs. T. Rohini Reddy
3. One faculty from Each Department
4. One Students member from Each Department

The chairman Dr. Ramalinga Reddy welcomed all the committee members.

Item 1 : SOP are finalized during the meeting and communicated for the same will be issued to the concern

STANDARD OPERATING PROCEDURE OF ARABDHI-CULTURAL- CLUB

The committee seeks to create a platform that provides the students with an opportunity to display creative talents in a variety of ways. A culture committee is a group of members who meet to identify, discuss and plan ways to promote and to drive the desire culture throughout the organization. Every Calendar Year Circular sent to the Students by the Club through Department HOD to know their area of Interest.

The purpose of this procedure is to help students, staff to understand and to adhere to the roles and responsibilities upon joining the culture Club. The committee is also responsible towards participation of students in inter collegiate events. Faculty members from Each Department have to constantly motivate the student members of the respective department and should actively participate in activities conducted by cultural club. Periodic Tests will be conducted to select the best performers' in arts. Training provided to the selected Performers with experts to improve their Skills.

Convener of cultural club is supposed to release the correspondence related to the activities to be conducted for a particular academic year duly approved by the IQAC coordinator before end of previous academic year. At least 5 activities per semester or 10 activities for an academic year have to be compiled.

Chairman of cultural club must release an office order in the month of May regarding

The members of the committee for the next academic year

Objectives

1. To promote and organize extracurricular activities to bring out the talents of students and Faculty in the performing arts.
2. To Act as Platform to Students and Staff in culturally enriching activities.
3. To give those students with special talents a chance to extend themselves and expertise in their area.

Composition

1. Principal act as a Chairman of the cultural club Committee.
2. One senior faculty member to be appointed as a program Convener by the head of the Institution.
3. Faculty and student members from each department who show interest in Arts.

Roles and Responsibilities

1. The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College.
2. To plan and schedule cultural events for the academic year.
3. To do the procedure to organize cultural events.
4. To communicate about various festivals and events to be celebrated in the college and give a wide publicity.
5. Arranging events/programs for staff and students in coordination with "Students Cultural Committee".

Facilities

1. Well-equipped audio-video studio for recording,
2. Musical instruments (e.g.: Tabla, Rhythm Pad, Keyboard etc.), for practice and performances
3. A well equipped auditorium for practicing and showcasing performance.
4. Training from professionals to develop advanced skills and techniques for performing in cultural festivals

Frequency of Meetings

1. Starting of every semester first meeting will be conducted to discuss the activities to be conducted in that semester.
2. At the end of the semester meeting will be conducted to review all the activities and action plan for next semester of the academic year.
3. We may conduct the meetings as and when required.

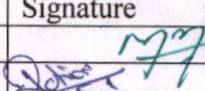
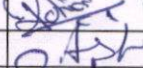
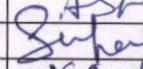
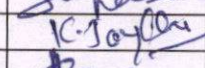
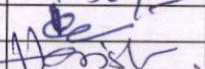
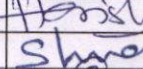
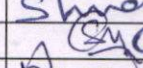
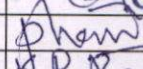
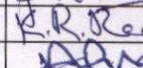

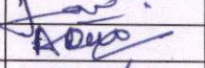
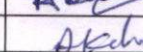
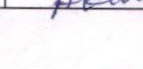


Item 2: Proposal of activities to be conducted for the students in the A.Y 2014-15 under Cultural Club.

S. No	Name of the Event/Activity	Date	Venue
1	Orientation Day Celebrations	04/08/2014	College Premises
2	Ganesh Festival- An Essay writing Competition on story of Lord Ganesha	28/08/2014	College premises
3	Teacher's Day Celebrations- PLAY	05/09/2014	CMRCET Auditorium Block - II
4	Varaprada (Saraswathi Pooja) – Veena performance by students	27/09/2014	College premises
5	FLORAL-Dusshera Celebrations – Bathukamma making & playing	27/09/2014	Workshop
6	LIGHTS AND THUNDERS - Diwali Celebrations- Rangoli Competition	22/10/2014	Admin Office
7	Communal Harmony -Traditional Day Celebrations	31/12/2014	College premises
8	Fresher's Day Celebrations - Fashion show for Fresher's	31/12/2014	College premises
9	Women's Day- Cooking competition for Girl students & Ladies staff	07/03/2015	CMRCET Auditorium Block – II
10	CARPEDIEM-15 (Annual Day celebration)	16/04/2015	CMR Ground

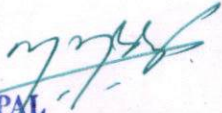
The Committee made the following Resolution

1. All the committee members agreed to the SOP, Objectives, Roles and Responsibilities of Cultural Club.
2. All the committee members agreed to the suggestions and accepted the proposal with enthusiasm for the events to be conducted and took the decision to conduct all the above in the events in the Academic Year 2014-15
3. One of the members suggested providing training to the best performances with experts to improve their skills in addition to their regular training.
4. The meeting was concluded with thanks to chair.

List of Committee Members:

Sno	Name of the Faculty	Designation	Department	Signature
1	Dr. M. Ramalinga Reddy	Principal	MECH	
2	Mrs T. Rohini Reddy	Assoc.Prof	Civil	
3	D Ashok	Assistant Professor	CIVIL	
4	R Suhasini	Assistant Professor	CSE	
5	K Jyothi	Assistant Professor	ECE	
6	Divya Charitha	Assistant Professor	EEE	
7	A Harish	Assistant Professor	MECH	
8	T Sharanya	Assistant Professor	MBA	
9	G Sandhya	Assistant Professor	H&S	
10	Phani Raja	13H51A0127	CIVIL	
11	K. Rakesh Reddy	13H51A05L4	CSE	
12	Apoorva	13H51A0462	ECE	
13	Pendem Laharush	11H51A02A1	EEE	
14	K. Anjali	12H51A0324	MECH	
15	Akhila	14H51E0002	MBA	


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