



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation (A Grade)

\*Approved by AICTE \*Permanently affiliated to JNTUH \*NBA Accreditation  
Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/EOC/AY2018-19/CIR-01

DATE: 16-05-2018

## CIRCULAR

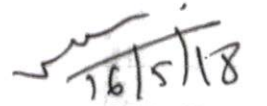
This is to inform to faculty and student committee members of EQUAL OPPORTUNITIES CENTRE (EOC) that a meeting is scheduled on 18<sup>th</sup> May 2018 at 02: 00PM in R.No:102, Block I. Agenda of the meeting is mentioned below.

**Agenda 1:** To review the events conducted for the Academic year 2017-18

**Agenda 2:** To discuss about the events to be conducted under EOC for create awareness programs plan for the Academic Year 2018-19.

**Agenda 3:** To discuss about the events conduction "Campus Interview Skills"


  
CONVENER

  
16/5/18  
PRINCIPAL

**Copy Submitted to:** (1) The Secretary Garu - For your kind information Pl.

**Copy to:**

1. IQAC coordinator
2. Deans
3. Examinations Branch
4. All HODS
5. Administrative Officer
6. Accounts Officer
7. Librarian
8. Training & Placement
9. Concerned Faculty
10. EQUAL OPPORTUNITIES CENTRE (EOC) members
11. Medical officer
12. Student Notice Board

  
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## MINUTES OF MEETING - EQUAL OPPORTUNITY CENTRE (EOC)

Minutes of the meeting regarding EQUAL OPPORTUNITY CENTRE (EOC) held on 18-05-2018 at 02:00PM in CMR College of Engineering & Technology. (R.No: 124, Block II)

### Members present:

1. Chairman: Major. Dr. V. A. Narayana, Principal of CMRCET
2. Convener:
3. One faculty from Each Department
4. One Students member from Each Department

The chairman Major. Dr. V. A. Narayana welcomed all the committee members.

### Item 1:

Four events were planned and conducted successfully in the academic year 2017-18, with due support from the management and the committee members of EOC.

### Item 2:

1. Programs to be conducted in academic year 2018-2019 are as under.

S. No	Name of the Event/Activity	Date	Venue
1	A seminar programme on personality Development	29/8/2018	CMRCET Auditorium Block - II
2	Training programme on "Campus Interview Skills"	06/10/2018	Seminar Hall, Dept of EEE
3	Awareness programme on Entrepreneurship and incentives provided by state government	05/02/2019	Seminar Hall, Dept of Civil
4	A Lecture on "Road Safety for Divyangs".	25/03/2019	Seminar hall Block -II

**Item 3:** To discuss about the events to be conducted under EOC for a create awareness Student provides counseling and guidance to the strength for the students.

- Prasana Rani suggested conducting to an awareness program on Introduction to Recent studies filling gaps in entrepreneurship education related schemes.
- Kalapana suggested conducting a lecture on personality development with emphasis on communication skills.
- V V Kondaiah suggested conduct a on personality development and Road safety awareness programme every year in view of the requirements of the students.
- All members unanimously supported the decisions to conduct the programs

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**Resolution:** All the committee members agreed to the suggestions and accepted the proposal with enthusiasm for the events to be conducted on role of Interview skills to educate students.

Chairman asked the members to involve the active participation of students in these programs. The list of programs sent for IQAC for approval.

### List of Committee Members:

S No	Name of the Faculty	Designation	Department	Signature
1	Major. Dr. V. A. Narayana	Principal	CSE	
2	Dr M Venkateshwarlu	Assoc.Prof	CIVIL	
3	K.S.V.Praveena	Assoc Professor	CIVIL	
4	K. Venkateshwara Rao	Assistant Professor	CSE	
5	G. Prasana Rani	Assistant Professor	ECE	
6	K. Soujanya	Assoc. Professor	EEE	
7	V.V Kondaiah	Assistant Professor	MECH	
8	L. Ramanjaneyulu	Assistant Professor	MBA	
9	P Kamala	Assistant Professor	H & S	
10	T. Sushma	Student	CIVIL	
11	Boda Sandhya	Student	CSE	
12	Namala Vishwateja	Student	ECE	
13	Balla Meghana	Student	EEE	
14	MD Imran	Student	MECH	
15	Shaik Gowsia Begum	Student	MBA	

Convener

Major. Dr. V. A. Narayana  
(Chairman) EOC

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