

CMRCET/PRIN/GRM/2015/01

Date: 21th July, 2015.

OFFICE ORDER

(Re constitution of Grievances Redressal committee)

This is to inform all the faculty, students and staff that with reference to the Gazette of India, vide No: DL-(N) - 04/0007/2003-05 Dated March 23, 2013. Grievance redress mechanism committee of our institute is reconstituted with the following members to address the grievances posted by stake holders of the organization for the A.Y 2015-16.

S. No	Name of the faculty	Designation & Dept	Position
1	Dr. M. Ramalinga Reddy	Principal	Chairman
2	Mr. P. Raveendra babu	Associate Professor, ECE	Convener
3	Mrs. K. Soujanya	Associate Professor, EEE	Member
4	Mr. P. Sridhar	Associate Professor, ME	Member
5	Mrs. P. Hima Bindhu	Associate Professor, MBA	Member
6	Mr. M. Chandra Shekar Reddy	Associate Professor, H&S	Member
7	Mrs. Y. Saveri Reddy	Assistant Professor, ECE	Member
8	Mr. V. Venkataiah	Assistant Professor, CSE	Member
9	Mr. A. Kashiram	Assistant Professor, CE	Member
10	Mr. Chirag Ramawat	Student (15H51A0109)	Student Member
11	Ms. R Ravali	Student (14H51A04M8)	Student Member
12	Mr. Tapan Kumar Routray	Student (13H51A0349)	Student Member
13	Mr. Kodiyala Vishwa Sai	Student (12H51A0592)	Student Member

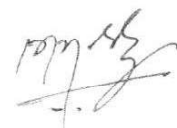
OBJECTIVES OF THE COMMITTEE

- To ensure a fair, impartial and consistent mechanism for redressal of varied issues faced by the stakeholders;
- To uphold the dignity of the organization by promoting cordial Student-Student relationship, Student-teacher relationship, teacher-teacher relationship;
- To develop a responsive and accountable attitude among the stakeholders, thereby maintaining a harmonious atmosphere in the University campus;
- To ensure that grievances are resolved promptly, objectively and with sensitivity and in complete confidentiality;
- To ensure that the views of each grievant and respondent are respected and that any party to a grievance is neither discriminated against nor victimized;
- To advise stakeholders to respect the right and dignity of one another, and not to behave in a vindictive manner towards any of them for any reason.

Roles & Responsibilities of the Committee:

- The Committee will address the various grievance posted by all stake holders of the organization on various issues.

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- The Committee will work in line with the guidelines given by the university grants commission and gazette of India.
 - The committee will conduct the regular meetings once in a month to discuss the various grievances posted during that period.
- The grievances received must be addressed by the committee as soon as possible.


PRINCIPAL

Copy Submitted to: (1) The Secretary garu (for kind information please).

- Copy to:**
- (1) Vice Principal
 - (2) Deans
 - (3) All HODs
 - (4) Administrative Officer
 - (5) To all the Concerned above
 - (6) PA

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