



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 20 Jul. 2015.

With reference to circular CMRCET/PRIN/GRM/2015-16/CIR- 02, dated 18 Jul, 2015. A meeting was held on 20 Jul, 2015 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Dr. M. Ramalinga Reddy, Principal
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE P.R.
3. Member - Mrs. K. Soujanya, Associate Professor, EEE Soujanya
4. Member - Mr. P. Sridhar, Associate Professor, ME P.S.
5. Member - Mrs. P. Hima Bindhu, Associate Professor, MBA H.B.
6. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S M.C.S.R.
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE Y.S.R.
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE V.V.
9. Member - Mr. A. Kashiram, Assistant Professor, CE Kashiram
10. Student Member - Chirag Ramawat C.Ram
11. Student Member - R Ravali Ravali
12. Student Member - Tapan Kumar Routray - ABSENT.
13. Student Member - Kodiyala Vishwa Sai Vishwa.

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 18 Jul, 2015.

Grievances Received:

A total of "2" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that "1" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1	Mr. M. Akhil (1H51A0335)	Student	Infrastruct ure	18.07.2015	Request to Provide CCTV Facility in the Campus	Accepted
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Hyderabad -1401.

Coordinator
Grievance Redressal Committee



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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 25th July, 2015.

As per the circular CMRCET/PRIN/GRM/2015-16/Cir-01, dated 22nd July 2015. A meeting was held on 25th July, 2015 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Dr. M. Ramalinga Reddy, Principal *M. Ramalinga Reddy*
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE *P.R.*
3. Member - Mrs. K. Soujanya, Associate Professor, EEE *Soujanya*
4. Member - Mr. P. Sridhar, Associate Professor, ME *Sridhar*
5. Member - Mrs. P. Hima Bindhu, Associate Professor, MBA *Hima Bindhu*
6. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S *Chandra Shekar Reddy*
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE *Saveri Reddy*
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE *V. Venkataiah*
9. Member - Mr. A. Kashiram, Assistant Professor, CE *A. Kashiram*
10. Student Member - Chirag Ramawat *Chirag Ramawat*
11. Student Member - R Ravali *Ravali*
12. Student Member - Tapan Kumar Routray *Tapan Kumar Routray*
13. Student Member - Kodiyala Vishwa Sai *Vishwa Sai*

Agenda of the Meeting:

1. To create awareness about the guidelines for grievance redress mechanism provided by the University Grants Commission and gazette of India among all the members of the committee.
2. To finalize the Standard Operating Procedures for implementing grievance redressal mechanism in the institution.
3. To discuss the roles and responsibilities of each member of the committee.

Summary of Committee Resolutions:

1. Create awareness among the stake holders about the standard operating procedures of the grievance redress mechanism of the institute
2. As for as SOP's are concerned it is decide to strictly follow the guidelines given by the UGC and gazette of India.
3. On third Saturday of every month at 3:00 PM, grievance boxes will be opened in the presence of chairman, convener and IQAC Coordinator.
4. The committee will meet again as per the grievances received from the stakeholders or as and when required according to the directions of the chairman.

***** End ****

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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 17 Aug. 2015.

With reference to circular CMRCET/PRIN/GRM/2015-16/CIR- 03, dated 15 Aug, 2015. A meeting was held on 17 Aug, 2015 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Dr. M. Ramalinga Reddy, Principal
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE
3. Member - Mrs. K. Soujanya, Associate Professor, EEE
4. Member - Mr. P. Sridhar, Associate Professor, ME
5. Member - Mrs. P. Hima Bindhu, Associate Professor, MBA
6. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE
9. Member - Mr. A. Kashiram, Assistant Professor, CE
10. Student Member - Chirag Ramawat
11. Student Member - R Ravali
12. Student Member - Tapan Kumar Routray
13. Student Member - Kodiyala Vishwa Sai

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 15 Aug, 2015.

Grievances Received:

A total of "1" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that "1" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1	Mrs. B. Rajani	Assistant Professor	Infrastructure	15.08.2015	Request to Provide Lift Facility Block II of Campus	Accepted
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GRIEVANCE REDRESSAL MECHANISM COMMITTEE
Minutes of Meeting held on 21 Sept, 2015.

With reference to circular CMRCET/PRIN/GRM/2015-16/CIR- 04, dated 19 Sept, 2015. A meeting was held on 21 Sept, 2015 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Dr. M. Ramalinga Reddy, Principal *MRM*
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE *P.R*
3. Member - Mrs. K. Soujanya, Associate Professor, EEE *Soujanya*
4. Member - Mr. P. Sridhar, Associate Professor, ME *PS*
5. Member - Mrs. P. Hima Bindhu, Associate Professor, MBA *HBJ*
6. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S *Yashu*
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE *Saveri*
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE *V.V*
9. Member - Mr. A. Kashiram, Assistant Professor, CE *Kashiram*
10. Student Member - Chirag Ramawat - ABSENT
11. Student Member - R Ravali *Ravali*
12. Student Member - Tapan Kumar Routray *Tapan Kumar*
13. Student Member - Kodyala Vishwa Sai *Vishwa*

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 19 Sept, 2015.

Grievances Received:

A total of "2" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that "1" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1	R Pruthviraj (17H55A0225)	Student	Academics	19.09.2015	Request to Increase the Number of volumes or books in library	Accepted
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[Signature]
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Coordinator

Grievance Redressal Committee



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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 23 Oct, 2015.

With reference to circular CMRCET/PRIN/GRM/2015-16/CIR- 05, dated 21 Oct, 2015. A meeting was held on 23 Oct, 2015 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Dr. M. Ramalinga Reddy, Principal *M. Ramalinga Reddy*
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE *P. Raveendra babu*
3. Member - Mrs. K. Soujanya, Associate Professor, EEE *K. Soujanya*
4. Member - Mr. P. Sridhar, Associate Professor, ME *P. Sridhar*
5. Member - Mrs. P. Hima Bindhu, Associate Professor, MBA *P. Hima Bindhu*
6. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S *M. Chandra Shekar Reddy*
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE *Y. Saveri Reddy*
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE *V. Venkataiah*
9. Member - Mr. A. Kashiram, Assistant Professor, CE *A. Kashiram*
10. Student Member - Chirag Ramawat *Chirag Ramawat*
11. Student Member - R Ravali - **ABSENT**
12. Student Member - Tapan Kumar Routray - **ABSENT**
13. Student Member - Kodiyala Vishwa Sai *Kodiyala Vishwa Sai*

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 21 Oct, 2015.

Grievances Received:

A total of "3" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that "0" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1						
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[Signature]
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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 23 Nov, 2015.

With reference to circular CMRCET/PRIN/GRM/2015-16/CIR- 06, dated 21 Nov, 2015. A meeting was held on 23 Nov, 2015 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Dr. M. Ramalinga Reddy, Principal *M. Ramalinga Reddy*
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE *P-8*
3. Member - Mrs. K. Soujanya, Associate Professor, EEE *Soujanya*
4. Member - Mr. P. Sridhar, Associate Professor, ME *P. Sridhar*
5. Member - Mrs. P. Hima Bindhu, Associate Professor, MBA *Hima Bindhu*
6. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S *Chandra Shekar Reddy*
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE *Saveri Reddy*
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE *V. Venkataiah*
9. Member - Mr. A. Kashiram, Assistant Professor, CE *A. Kashiram*
10. Student Member - Chirag Ramawat *Chirag Ramawat*
11. Student Member - R Ravali *R Ravali*
12. Student Member - Tapan Kumar Routray *Tapan Kumar Routray*
13. Student Member - Kodiyala Vishwa Sai *Kodiyala Vishwa Sai*

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 21 Nov, 2015.

Grievances Received:

A total of "1" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that "0" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1						
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[Signature]
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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 18 Jan, 2016.

With reference to circular CMRCET/PRIN/GRM/2015-16/CIR- 07, dated 16 Jan, 2016. A meeting was held on 18 Jan, 2016 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Dr. M. Ramalinga Reddy, Principal
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE
3. Member - Mrs. K. Soujanya, Associate Professor, EEE
4. Member - Mr. P. Sridhar, Associate Professor, ME
5. Member - Mrs. P. Hima Bindhu, Associate Professor, MBA
6. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE
9. Member - Mr. A. Kashiram, Assistant Professor, CE
10. Student Member - Chirag Ramawat
11. Student Member - R Ravali
12. Student Member - Tapan Kumar Routray - ABSENT
13. Student Member - Kodiyala Vishwa Sai - ABSENT

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 16 Jan, 2016.

Grievances Received:

A total of "2" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that "0" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
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Coordinator
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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 22 feb, 2016.

With reference to circular CMRCET/PRIN/GRM/2015-16/CIR- 08, dated 20 feb, 2016. A meeting was held on 22 feb, 2016 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Dr. M. Ramalinga Reddy, Principal *M. Ramalinga Reddy*
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE *P. Raveendra babu*
3. Member - Mrs. K. Soujanya, Associate Professor, EEE *K. Soujanya*
4. Member - Mr. P. Sridhar, Associate Professor, ME *P. Sridhar*
5. Member - Mrs. P. Hima Bindhu, Associate Professor, MBA *P. Hima Bindhu*
6. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S *M. Chandra Shekar Reddy*
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE *Y. Saveri Reddy*
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE *V. Venkataiah*
9. Member - Mr. A. Kashiram, Assistant Professor, CE *A. Kashiram*
10. Student Member - Chirag Ramawat *Chirag Ramawat*
11. Student Member - R Ravali *R Ravali*
12. Student Member - Tapan Kumar Routray *Tapan Kumar Routray*
13. Student Member - Kodiyala Vishwa Sai *Kodiyala Vishwa Sai*

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 20 feb, 2016.

Grievances Received:

A total of "3" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that "0" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1						
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(Signature)
PRINCIPAL
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Kandlakoya (V), Medchal Road,
Hyderabad - 501401

(Signature)
Coordinator
Grievance Redressal Committee



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GRIEVANCE REDRESSAL MECHANISM COMMITTEE Minutes of Meeting held on 20 Mar, 2016.

With reference to circular CMRCET/PRIN/GRM/2015-16/CIR- 09, dated 18 Mar, 2016. A meeting was held on 20 Mar, 2016 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Dr. M. Ramalinga Reddy, Principal *M. Ramalinga Reddy*
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE *P. Raveendra babu*
3. Member - Mrs. K. Soujanya, Associate Professor, EEE *K. Soujanya*
4. Member - Mr. P. Sridhar, Associate Professor, ME *P. Sridhar*
5. Member - Mrs. P. Hima Bindhu, Associate Professor, MBA *P. Hima Bindhu*
6. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S *M. Chandra Shekar Reddy*
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE *Y. Saveri Reddy*
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE *V. Venkataiah*
9. Member - Mr. A. Kashiram, Assistant Professor, CE *A. Kashiram*
10. Student Member - Chirag Ramawat - **ABSENT**
11. Student Member - R Ravali *Ravali*
12. Student Member - Tapan Kumar Routray *Tapan Kumar*
13. Student Member - Kodiyala Vishwa Sai *Vishwa Sai*

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 18 Mar, 2016.

Grievances Received:

A total of "1" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that "0" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
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[Signature]
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[Signature]
Coordinator

Grievance Redressal Committee



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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 23 May, 2016.

With reference to circular CMRCET/PRIN/GRM/2015-16/CIR- 10, dated 21 May, 2016. A meeting was held on 23 May, 2016 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Dr. M. Ramalinga Reddy, Principal *M. Reddy*
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE *P. Raveendra*
3. Member - Mrs. K. Soujanya, Associate Professor, EEE *Soujanya*
4. Member - Mr. P. Sridhar, Associate Professor, ME *P. Sridhar*
5. Member - Mrs. P. Hima Bindhu, Associate Professor, MBA *Hima Bindhu*
6. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S *Chandra Shekar*
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE *Saveri Reddy*
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE *V. Venkataiah*
9. Member - Mr. A. Kashiram, Assistant Professor, CE *A. Kashiram*
10. Student Member - Chirag Ramawat *Chirag Ramawat*
11. Student Member - R Ravali *R Ravali*
12. Student Member - Tapan Kumar Routray *Tapan Kumar*
13. Student Member - Kodiyala Vishwa Sai *Vishwa Sai*

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 21 May, 2016.

Grievances Received:

A total of "1" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that "0" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1						
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M. Reddy
PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
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P. Raveendra
Coordinator
Grievance Redressal Committee



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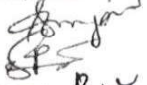
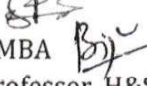



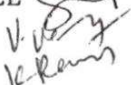
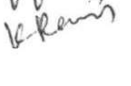




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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 20 Jun. 2016.

With reference to circular CMRCET/PRIN/GRM/2015-16/CIR- 11, dated 18 Jun, 2016. A meeting was held on 20 Jun, 2016 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Dr. M. Ramalinga Reddy, Principal 
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE 
3. Member - Mrs. K. Soujanya, Associate Professor, EEE 
4. Member - Mr. P. Sridhar, Associate Professor, ME 
5. Member - Mrs. P. Hima Bindhu, Associate Professor, MBA 
6. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S 
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE 
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE 
9. Member - Mr. A. Kashiram, Assistant Professor, CE 
10. Student Member - Chirag Ramawat 
11. Student Member - R Ravali 
12. Student Member - Tapan Kumar Routray 
13. Student Member - Kodiyala Vishwa Sai 

Agenda of the Meeting:


- To hear and address the Grievances received from the grievance boxes on 18 Jun, 2016.


Grievances Received:

A total of "1" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that "0" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1						
2						
3						
4						
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