

CMRCET/PRIN/GRM/2016/01

Date: 14th July, 2016.

OFFICE ORDER

(Re constitution of Grievances Redressal committee)

This is to inform all the faculty, students and staff that with reference to the Gazette of India, vide No: DL-(N) – 04/0007/2003-05 Dated March 23, 2013. Grievance redress mechanism committee of our institute is reconstituted with the following members to address the grievances posted by stake holders of the organization for the A.Y 2016-17.

S. No	Name of the faculty	Designation & Dept.	Position
1	Dr. M. Ramalinga Reddy	Principal	Chairman
2	Mr. P. Raveendra babu	Associate Professor, ECE	Convener
3	Mrs. K. Soujanya	Associate Professor, EEE	Member
4	Mr. P. Sridhar	Associate Professor, ME	Member
5	Mr. M. Chandra Shekar Reddy	Associate Professor, H&S	Member
6	Ms. P. Usha Vaidehi	Assistant Professor, MBA	Member
7	Mrs. Y. Saveri Reddy	Assistant Professor, ECE	Member
8	Mr. V. Venkataiah	Assistant Professor, CSE	Member
9	Mr. A. Kashiram	Assistant Professor, CE	Member
10	Balavanthula Shirisha	Student (16H51A0105)	Student Member
11	Ankam Madhavi	Student (15H51A0264)	Student Member
12	Godugu Ruchika	Student (14H51A05K2)	Student Member
13	P Sai Teja	Student (13H51A05M9)	Student Member

OBJECTIVES OF THE COMMITTEE

- To ensure a fair, impartial and consistent mechanism for redressal of varied issues faced by the stakeholders;
- To uphold the dignity of the organization by promoting cordial Student-Student relationship, Student-teacher relationship, teacher-teacher relationship;
- To develop a responsive and accountable attitude among the stakeholders, thereby maintaining a harmonious atmosphere in the University campus;
- To ensure that grievances are resolved promptly, objectively and with sensitivity and in complete confidentiality;
- To ensure that the views of each grievant and respondent are respected and that any party to a grievance is neither discriminated against nor victimized;
- To advise stakeholders to respect the right and dignity of one another, and not to behave in a vindictive manner towards any of them for any reason.

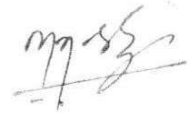
Roles & Responsibilities of the Committee:

- The Committee will address the various grievance posted by all stake holders of the organization on various issues.



PRINCIPAL

CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.




- The Committee will work in line with the guidelines given by the university grants commission and gazette of India.
- The committee will conduct the regular meetings once in a month to discuss the various grievances posted during that period.
- The grievances received must be addressed by the committee as soon as possible.


Principal

Copy Submitted to: (1) The Secretary garu (for kind information please).

- Copy to:**
- (1) Deans
 - (2) Controller of Examinations
 - (3) All HOD's
 - (4) Administrative Officer
 - (5) Accounts Officer

R & D	Bio - Tech	ECE	EEE	ME	CE	CSE	H&S	IT	T&P	MBA
MCA	LIB	EXAM BRANCH	PD	ACCOUNTS	Principal - PA					


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