



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation (A Grade)

*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation


Kandlakoya (V), Medchal Road, Hyderabad -501401.


GRIEVANCE REDRESSAL MECHANISM COMMITTEE


Report of Opening Grievance Boxes in the Campus

Date: 16 / Jul / 2016


The grievance boxes in the campus are opened on 16 Jul, 2016 in presence of the following members.

1. Chairman - Dr. M Ramalinga Reddy, Principal 

2. Convener – Mr. P. Raveendra babu, Associate Professor 

3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be “5”.


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CMR COLLEGE OF ENGG. & TECH.
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Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/GRM/2016-17/CIR- 02

Date: 16/ Jul/2016.

CIRCULAR


This is to inform to all the members of grievance redress mechanism that a meeting is scheduled on 18 Jul, 2016 i.e Monday at 09:30AM in principal conference hall. To hear and address the various grievances received from the grievance boxes on 16 Jul, 2016. All the members are requested to attend.


Principal

Copy Submitted to: (1) The Secretary garu (for kind information please).

Copy to: (1) All HODs

- (2) Vice Principal
- (3) Administrative Officer
- (4) To all the Concerned above
- (5) PA


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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 18 Jul, 2016.

With reference to circular CMRCET/PRIN/GRM/2016-17/CIR- 02, dated 16 Jul, 2016. A meeting was held on 18 Jul, 2016 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Dr. M. Ramalinga Reddy, Principal *M. Ramalinga Reddy*
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE *P. Raveendra babu*
3. Member - Mrs. K. Soujanya, Associate Professor, EEE *K. Soujanya*
4. Member - Mr. P. Sridhar, Associate Professor, ME *P. Sridhar*
5. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S *M. Chandra Shekar Reddy*
6. Member - Ms. P. Usha Vaidehi, Assistant Professor, MBA *P. Usha Vaidehi*
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE *Y. Saveri Reddy*
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE *V. Venkataiah*
9. Member - Mr. A. Kashiram, Assistant Professor, CE *A. Kashiram*
10. Student Member - Balavanthula Shirisha *Shirisha*
11. Student Member - Ankam Madhavi *Madhavi*
12. Student Member - Godugu Ruchika *Ruchika*
13. Student Member - P Sai Teja *P Sai Teja*

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 16 Jul, 2016.

Grievances Received:

A total of "5" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that only "4" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1	Dr. R. Narender	Associate Professor	Infrastructure	16.07.2016	Request to provide separate vehicle parking for staff	Accepted
2	Mr. D. Naresh (15H51A0314)	Student	Infrastructure	16.07.2016	Request to Issue one complete set of books for the semester for the section toppers	Accepted
3	Mr. M. Krishna Mohan (15H51A0433)	Student	Infrastructure	16.07.2016	Request to Provide WIFI Connection in Campus Premises	Accepted
4	Ms. G. Sindhuja (14H51A0521)	Student	Infrastructure	16.07.2016	Request to Increase the number of taps for hand wash in Canteen	Accepted

[Signature]
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[Signature]
Coordinator
Grievance Redressal Committee

Grievant's Profile

Name:	Dr. R. Navender	Student/Parent/Staff Member	<input checked="" type="checkbox"/>
Roll Number:		Branch:	HPS
Gender:	Male/Female		
Mobile No:	9100900913	Email Id:	navender@cmrct.org

Grievance Details

Type of Grievance: Academics
 Extension & Extra Curricular
 Amenities & Maintenance
 Placements & Internships
 General Administration
 Other Related Issues

Date of Occurrence	Have you Discussed this issue with your Mentor and/or HOD/Director/ Controlling Officer? Yes/No/NA: _____ Date of Discussion : _____	Mentor's/ HoD's/Director's/Controlling Officer's/ Name: _____ Mobile Number: _____

Issue of Grievance: (Describe what happened, when and where, how your student experience or employment has been affected, and indicate names of others involved. Attach any supporting documentation.)

Dear Sir, In parking some students are parking their two wheelers in between the faculty cars due to this my car gets damaged while handling the bike.

Action Requested: Indicate the action(s) that would resolve your grievance.

It is a kind request to provide separate parking for students and staff separately.

I declare that the information provided by me is true and factual to the best of my knowledge.

Date: 13/7/2016



Dr. R. Navender
 Grievant Signature

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 Hyderabad-501401.

Grievant's Profile			
Name:	D. Narresh	Student/Parent/Staff Member <input checked="" type="checkbox"/>	
Roll Number:	15H51A0314	Branch:	MECH.
Gender:	Male/Female		
Mobile No:	9981221130	Email Id:	-
Grievance Details			
Type of Grievance: <input checked="" type="checkbox"/> Academics <input type="checkbox"/> Extension & Extra Curricular <input type="checkbox"/> Amenities & Maintenance <input type="checkbox"/> Placements & Internships <input type="checkbox"/> General Administration <input type="checkbox"/> Other Related Issues			
Date of Occurrence	Have you Discussed this issue with your Mentor and/or HOD/Director/ Controlling Officer? Yes/No/NA: _____ Date of Discussion : _____	Mentor's/ HoD's/Director's/Controlling Officer's/ Name: _____ Mobile Number: _____	
Issue of Grievance: (Describe what happened, when and where, how your student experience or employment has been affected, and indicate names of others involved. Attach any supporting documentation.) <p style="text-align: center;">Dear sir please provide one complete set of Books for the semester for the section Toppers</p>			
Action Requested: Indicate the action(s) that would resolve your grievance. <p style="text-align: center;">—</p>			

I declare that the information provided by me is true and factual to the best of my knowledge.

Date: 05/07/2016


Grievant Signature


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Grievant's Profile			
Name:	M. Krishna Mohan	Student/Parent/Staff Member <input checked="" type="checkbox"/>	
Roll Number:	15H151A0433	Branch:	ECE
Gender:	Male/Female		
Mobile No:	9348636801	Email Id:	krisnamohan@gmail.com
Grievance Details			
Type of Grievance: Academics Extension & Extra Curricular Amenities & Maintenance <input checked="" type="checkbox"/> Placements & Internships General Administration Other Related Issues			
Date of Occurrence	Have you Discussed this issue with your Mentor and/or HOD/Director/ Controlling Officer? Yes/No/NA: _____ Date of Discussion : _____	Mentor's/ HoD's/Director's/Controlling Officer's/ Name: _____ Mobile Number: _____	
Issue of Grievance: (Describe what happened, when and where, how your student experience or employment has been affected, and indicate names of others involved. Attach any supporting documentation.) <p style="text-align: center;">Dear Sir please provide wifi facility in the campus. so that students can browse the academic information in the mobiles</p>			
Action Requested: Indicate the action(s) that would resolve your grievance. <p style="text-align: center;">—</p>			

I declare that the information provided by me is true and factual to the best of my knowledge.

Date: 07/09/2016


Grievant Signature

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Grievant's Profile			
Name:	G. Simdhua	Student/Parent/Staff Member <input checked="" type="checkbox"/>	
Roll Number:	14451A0521	Branch:	CSE
Gender:	Male/Female <input checked="" type="checkbox"/>		
Mobile No:	9100986321	Email Id:	Simdhua521@gmail.com
Grievance Details			
Type of Grievance: Academics Extension & Extra Curricular Amenities & Maintenance <input checked="" type="checkbox"/> Placements & Internships General Administration Other Related Issues			
Date of Occurrence	Have you Discussed this issue with your Mentor and/or HOD/Director/ Controlling Officer? Yes/No/NA: _____ Date of Discussion : _____	Mentor's/ HoD's/Director's/Controlling Officer's/ Name: _____ Mobile Number: _____	
Issue of Grievance: (Describe what happened, when and where, how your student experience or employment has been affected, and indicate names of others involved. Attach any supporting documentation.) Dear Sir, I earnestly request you to increase the number of Taps for drinking water as well as for hand wash.			
Action Requested: Indicate the action(s) that would resolve your grievance. _____			

I declare that the information provided by me is true and factual to the best of my knowledge.

Date: 15/7/2016

Simdhua
Grievant Signature

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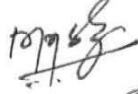


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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 20 / Aug / 2016

The grievance boxes in the campus are opened on 20 Aug, 2016 in presence of the following members.

1. Chairman - Dr. M Ramalinga Reddy, Principal 
2. Convener - Mr. P. Raveendra babu, Associate Professor 
3. IQAC Coordinator - Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "0".


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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 17 / Sept / 2016

The grievance boxes in the campus are opened on 17 Sept, 2016 in presence of the following members.

1. Chairman - Dr. M Ramalinga Reddy, Principal

2. Convener - Mr. P. Raveendra babu, Associate Professor

3. IQAC Coordinator - Prof. A. Kotiswar, HOD MBA

After Opening the grievance boxes, the total grievances received are found to be "0".


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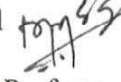

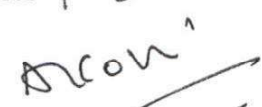
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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 15 / Oct / 2016

The grievance boxes in the campus are opened on 15 Oct, 2016 in presence of the following members.

1. Chairman - Dr. M Ramalinga Reddy, Principal 
2. Convener - Mr. P. Raveendra babu, Associate Professor 
3. IQAC Coordinator - Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "0".


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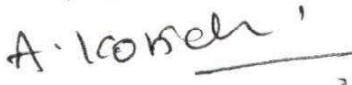
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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 19 / Nov / 2016

The grievance boxes in the campus are opened on 19 Nov, 2016 in presence of the following members.

1. Chairman – Major Dr. V. A. Narayana, Principal 
2. Convener – Mr. P. Raveendra babu, Associate Professor 
3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be “2”.


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CMRCET/PRIN/GRM/2016-17/CIR- 03

Date: 19/ Nov/2016.

CIRCULAR

This is to inform to all the members of grievance redress mechanism that a meeting is scheduled on 21 Nov, 2016 i.e Monday at 09:30AM in principal conference hall. To hear and address the various grievances received from the grievance boxes on 19 Nov, 2016. All the members are requested to attend.


Principal

Copy Submitted to: (1) The Secretary garu (for kind information please).

Copy to: (1) All HODs

- (2) Vice Principal
- (3) Administrative Officer
- (4) To all the Concerned above
- (5) PA


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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 21 Nov, 2016.

With reference to circular CMRCET/PRIN/GRM/2016-17/CIR- 03, dated 19 Nov, 2016. A meeting was held on 21 Nov, 2016 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman – Major Dr. V.A. Narayana, Principal
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE
3. Member - Mrs. K. Soujanya, Associate Professor, EEE
4. Member - Mr. P. Sridhar, Associate Professor, ME
5. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S
6. Member - Ms. P. Usha Vaidehi, Assistant Professor, MBA
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE
9. Member – Mr. A. Kashiram, Assistant Professor, CE
10. Student Member - Balavanthula Shirisha
11. Student Member - Ankam Madhavi
12. Student Member - Godugu Ruchika
13. Student Member - P Sai Teja

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 19 Nov, 2016.

Grievances Received:

A total of "2" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that only "0" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1						
2						
3						
4						
5						

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Coordinator
Grievance Redressal Committee



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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 17 / Dec / 2016

The grievance boxes in the campus are opened on 17 Dec, 2016 in presence of the following members.

1. Chairman - Major Dr. V. A. Narayana, Principal
2. Convener - Mr. P. Raveendra babu, Associate Professor
3. IQAC Coordinator - Prof. A. Kotiswar, HOD MBA

After Opening the grievance boxes, the total grievances received are found to be "3".

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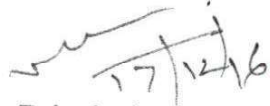
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CMRCET/PRIN/GRM/2016-17/CIR- 04

Date: 17/ Dec/2016.

CIRCULAR

This is to inform to all the members of grievance redress mechanism that a meeting is scheduled on 19 Dec, 2016 i.e Monday at 09:45AM in principal conference hall. To hear and address the various grievances received from the grievance boxes on 17 Dec, 2016. All the members are requested to attend.


Principal

Copy Submitted to: (1) The Secretary garu (for kind information please).

Copy to: (1) All HODs

- (2) Vice Principal
- (3) Administrative Officer
- (4) To all the Concerned above
- (5) PA


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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 19 Dec, 2016.

With reference to circular CMRCET/PRIN/GRM/2016-17/CIR- 04, dated 17 Dec, 2016. A meeting was held on 19 Dec, 2016 with all the members of grievance redressal mechanism committee.

The following members were Present

1. Chairman - Major Dr. V.A. Narayana, Principal
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE
3. Member - Mrs. K. Soujanya, Associate Professor, EEE
4. Member - Mr. P. Sridhar, Associate Professor, ME
5. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S
6. Member - Ms. P. Usha Vaidehi, Assistant Professor, MBA
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE
9. Member - Mr. A. Kashiram, Assistant Professor, CE
10. Student Member - Balavanthula Shirisha
11. Student Member - Ankam Madhavi
12. Student Member - Godugu Ruchika
13. Student Member - P Sai Teja

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 17 Dec, 2016.

Grievances Received:

A total of "3" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that only "0" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1						
2						
3						
4						
5						

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Coordinator
Grievance Redressal Committee



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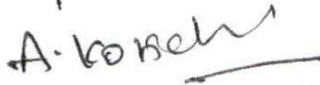
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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 21 / Jan / 2017

The grievance boxes in the campus are opened on 21 Jan, 2017 in presence of the following members.

1. Chairman - Major Dr. V. A. Narayana, Principal 
2. Convener - Mr. P. Raveendra babu, Associate Professor 
3. IQAC Coordinator - Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "1".


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CMRCET/PRIN/GRM/2016-17/CIR- 05

Date: 21/ Jan/2017.

CIRCULAR

This is to inform to all the members of grievance redress mechanism that a meeting is scheduled on 23 Jan, 2017 i.e Monday at 10:00AM in principal conference hall. To hear and address the various grievances received from the grievance boxes on 21 Jan, 2017. All the members are requested to attend.

Principal

Copy Submitted to: (1) The Secretary garu (for kind information please).

Copy to: (1) All HODs

- (2) Vice Principal
- (3) Administrative Officer
- (4) To all the Concerned above
- (5) PA

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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 23 Jan, 2017.

With reference to circular CMRCET/PRIN/GRM/2016-17/CIR- 05, dated 21 Jan, 2017. A meeting was held on 23 Jan, 2017 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Major Dr. V.A. Narayana, Principal
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE *P.R.*
3. Member - Mrs. K. Soujanya, Associate Professor, EEE *Soujanya*
4. Member - Mr. P. Sridhar, Associate Professor, ME *SPS*
5. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S *Headdy*
6. Member - Ms. P. Usha Vaidehi, Assistant Professor, MBA *Ug*
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE *Saveri*
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE *V. Venkataiah*
9. Member - Mr. A. Kashiram, Assistant Professor, CE *Kashiram*
10. Student Member - Balavanthula Shirisha *Shirisha*
11. Student Member - Ankam Madhavi *Madhavi*
12. Student Member - Godugu Ruchika *Ruchika*
13. Student Member - P Sai Teja *Teja*

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 21 Jan, 2017.

Grievances Received:

A total of "1" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that only "0" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1						
2						
3						
4						
5						

[Signature]
PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
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[Signature]
Coordinator
Grievance Redressal Committee



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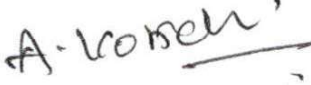
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GRIEVANCE REDRESSAL MECHANISM COMMITTEE


Report of Opening Grievance Boxes in the Campus

Date: 18 / feb / 2017

The grievance boxes in the campus are opened on 18 feb, 2017 in presence of the following members.

1. Chairman - Major Dr. V. A. Narayana, Principal 
2. Convener – Mr. P. Raveendra babu, Associate Professor 
3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "0".


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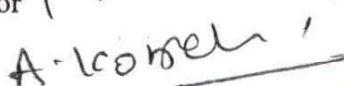
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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 18 / Mar / 2017

The grievance boxes in the campus are opened on 18 Mar, 2017 in presence of the following members.

1. Chairman - Major Dr. V. A. Narayana, Principal 
2. Convener - Mr. P. Raveendra babu, Associate Professor 
3. IQAC Coordinator - Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "1".


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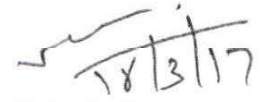
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CMRCET/PRIN/GRM/2016-17/CIR- 06

Date: 18/ Mar/2017.

CIRCULAR

This is to inform to all the members of grievance redress mechanism that a meeting is scheduled on 20 Mar, 2017 i.e Monday at 11:15AM in principal conference hall. To hear and address the various grievances received from the grievance boxes on 18 Mar, 2017. All the members are requested to attend.


18/3/17
Principal

Copy Submitted to: (1) The Secretary garu (for kind information please).

Copy to: (1) All HODs

- (2) Vice Principal
- (3) Administrative Officer
- (4) To all the Concerned above
- (5) PA


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GRIEVANCE REDRESSAL MECHANISM COMMITTEE Minutes of Meeting held on 20 Mar, 2017.

With reference to circular CMRCET/PRIN/GRM/2016-17/CIR- 06, dated 18 Mar, 2017. A meeting was held on 20 Mar, 2017 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Major Dr. V.A. Narayana, Principal
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE
3. Member - Mrs. K. Soujanya, Associate Professor, EEE
4. Member - Mr. P. Sridhar, Associate Professor, ME
5. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S
6. Member - Ms. P. Usha Vaidehi, Assistant Professor, MBA
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE
9. Member - Mr. A. Kashiram, Assistant Professor, CE
10. Student Member - Balavanthula Shirisha - ABSENT
11. Student Member - Ankam Madhavi Madhavi
12. Student Member - Godugu Ruchika - ABSENT
13. Student Member - P Sai Teja Sai Teja

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 18 Mar, 2017.

Grievances Received:

A total of "1" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that only "0" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1						
2						
3						
4						
5						

PRINCIPAL
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Coordinator
Grievance Redressal Committee



CMR COLLEGE OF ENGINEERING & TECHNOLOGY



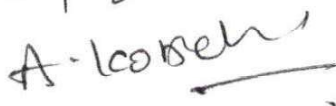
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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 15 / Apr / 2017

The grievance boxes in the campus are opened on 15 Apr, 2017 in presence of the following members.

1. Chairman - Major Dr. V. A. Narayana, Principal 
2. Convener – Mr. P. Raveendra babu, Associate Professor 
3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be “1”.


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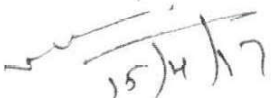
Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/GRM/2016-17/CIR- 07

Date: 15/ Apr/2017.

CIRCULAR

This is to inform to all the members of grievance redress mechanism that a meeting is scheduled on 17 Apr, 2017 i.e Monday at 11:30AM in principal conference hall. To hear and address the various grievances received from the grievance boxes on 15 Apr, 2017. All the members are requested to attend.


15/4/17
Principal

Copy Submitted to: (1) The Secretary garu (for kind information please).

Copy to: (1) All HODs

- (2) Vice Principal
- (3) Administrative Officer
- (4) To all the Concerned above
- (5) PA


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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 17 Apr, 2017.

With reference to circular CMRCET/PRIN/GRM/2016-17/CIR- 07, dated 15 Apr, 2017. A meeting was held on 17 Apr, 2017 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Major Dr. V.A. Narayana, Principal
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE
3. Member - Mrs. K. Soujanya, Associate Professor, EEE
4. Member - Mr. P. Sridhar, Associate Professor, ME
5. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S
6. Member - Ms. P. Usha Vaidehi, Assistant Professor, MBA
7. Member - Mrs. Y. Saveri Reddy, Assistant Professor, ECE
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE
9. Member - Mr. A. Kashiram, Assistant Professor, CE
10. Student Member - Balavanthula Shirisha
11. Student Member - Ankam Madhavi **ABSENT**
12. Student Member - Godugu Ruchika
13. Student Member - P Sai Teja

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 15 Apr, 2017.

Grievances Received:

A total of "1" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that only "0" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1						
2						
3						
4						
5						

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1.8
Coordinator
Grievance Redressal Committee



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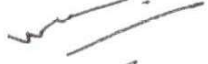

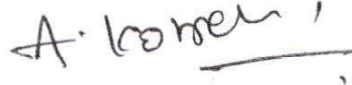
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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 20 / May / 2017

The grievance boxes in the campus are opened on 20 May, 2017 in presence of the following members.

1. Chairman - Major Dr. V. A. Narayana, Principal 
2. Convener - Mr. P. Raveendra babu, Associate Professor 
3. IQAC Coordinator - Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "0".


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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

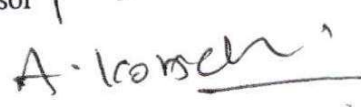
Report of Opening Grievance Boxes in the Campus

Date: 17 / Jun / 2017

The grievance boxes in the campus are opened on 17 Jun, 2017 in presence of the following members.

1. Chairman - Major Dr. V. A. Narayana, Principal 

2. Convener - Mr. P. Raveendra babu, Associate Professor 

3. IQAC Coordinator - Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "0".


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Hyderabad-501401.