



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)


NAAC Accredited Institution with 'A' Grade
Kandlakoya (V), Medchal Road, Hyderabad -501401.

GRIEVANCE REDRESSAL MECHANISM COMMITTEE

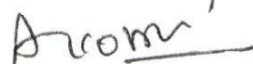
Report of Opening Grievance Boxes in the Campus

Date: 15 / Jul / 2017


The grievance boxes in the campus are opened on 15 Jul, 2017 in presence of the following members.

1. Chairman – Major. Dr. V. A. Narayana, Principal 

2. Convener – Mr. P. Raveendra babu, Associate Professor 

3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "8".


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CMRCET/PRIN/GRM/2017-18/CIR- 02

Date: 15/ Jul/2017.

CIRCULAR

This is to inform to all the members of grievance redress mechanism that a meeting is scheduled on 17 Jul, 2017 i.e Monday at 09:30AM in principal conference hall. To hear and address the various grievances received from the grievance boxes on 15 Jul, 2017. All the members are requested to attend.

Principal

Copy Submitted to: (1) The Secretary garu (for kind information please).

- Copy to:** (1) All HODs
(2) Vice Principal
(3) Administrative Officer
(4) To all the Concerned above
(5) PA

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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 17 Jul, 2017.

With reference to circular CMRCET/PRIN/GRM/2017-18/CIR- 08, dated 15 Jul, 2017. A meeting was held on 17 Jul, 2017 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Major. Dr. V. A. Narayana, Principal
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE
3. Member - Mrs. K. Soujanya, Associate Professor, EEE
4. Member - Mr. P. Sridhar, Associate Professor, ME
5. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S
6. Member - Ms. P. Usha Vaidehi, Assistant Professor, MBA
7. Member - Mrs. M. Sirin Kumari, Assistant Professor, ECE
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE
9. Member - Mr. H. Shiva Naik, Assistant Professor, CE
10. Student Member - B Prem Kumar Paul
11. Student Member - Kurra Prabhu
12. Student Member - Tulesa Raghavender
13. Student Member - Korimilla Yashwanth Reddy

Agenda of the Meeting:

- > To hear and address the Grievances received from the grievance boxes on 15 Jul, 2017.

Grievances Received:

A total of "8" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that only "2" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1	Mr. L. Venkateswarlu	Associate Professor	Staff Welfare	15.07.2017	Request to Establish Staff Club for the welfare of the staff members	Accepted
2	Mrs. Y. Sushma	Assistant Professor	Infrastructure	15.07.2017	Establish uninterrupted WIFI Facility in Staff Rooms	Accepted
3						

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Coordinator
Grievance Redressal Committee

Grievant's Profile			
Name:	L. Venkateswarly	Student/Parent/Staff Member <input checked="" type="checkbox"/>	
Roll Number:	—	Branch:	CSE
Gender:	Male/Female <input checked="" type="checkbox"/>		
Mobile No:	9442344058	Email Id:	venkateswarlycse@gmail.com
Grievance Details			
Type of Grievance: Academics Extension & Extra Curricular Amenities & Maintenance <input checked="" type="checkbox"/> Placements & Internships General Administration Other Related Issues			
Date of Occurrence	Have you Discussed this issue with your Mentor and/or HOD/Director/ Controlling Officer? Yes/No/NA: _____ Date of Discussion : _____	Mentor's/ HoD's/Director's/Controlling Officer's/ Name: _____ Mobile Number: _____	
Issue of Grievance: (Describe what happened, when and where, how your student experience or employment has been affected, and indicate names of others involved. Attach any supporting documentation.) Dear Sir we are happy to work in the organisation where , the academics are more important than any other But its a kind request to establish the Staff Club in the organisation for the welfare of the Staff members .			
Action Requested: Indicate the action(s) that would resolve your grievance. Try to establish the Staff Club in the organisation as soon as possible .			

I declare that the information provided by me is true and factual to the best of my knowledge.

Date: 26-06-2017.

Venkateswarly
Grievant Signature



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CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
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Grievant's Profile			
Name:	Y. Sushma	Student/Parent/Staff Member ✓	
Roll Number:	—	Branch:	CSE
Gender:	Male/Female ✓		
Mobile No:	9666 834 307	Email Id:	ysushma@cmrscet.org
Grievance Details			
Type of Grievance: Academics Extension & Extra Curricular Amenities & Maintenance ✓ Placements & Internships General Administration Other Related Issues			
Date of Occurrence	Have you Discussed this issue with your Mentor and/or HOD/Director/ Controlling Officer? Yes/No/NA: — Date of Discussion :	Mentor's/ HoD's/Director's/Controlling Officer's/ Name: — Mobile Number:	
Issue of Grievance: (Describe what happened, when and where, how your student experience or employment has been affected, and indicate names of others involved. Attach any supporting documentation.) Dear sir, Please provide uninterrupted wifi facility so that we can use it classroom & giving good inputs to students.			
Action Requested: Indicate the action(s) that would resolve your grievance. Please arrange good wifi routers to solve the issue and connect it to all			

I declare that the information provided by me is true and factual to the best of my knowledge.

Date: 23/6/2017


Grievant Signature


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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

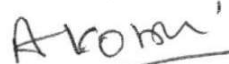
Report of Opening Grievance Boxes in the Campus

Date: 19 / Aug / 2017

The grievance boxes in the campus are opened on 19 Aug, 2017 in presence of the following members.

1. Chairman – Major. Dr. V. A. Narayana, Principal 

2. Convener – Mr. P. Raveendra babu, Associate Professor 

3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "0".


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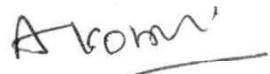
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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 16 / Sept / 2017

The grievance boxes in the campus are opened on 16 Sept, 2017 in presence of the following members.

1. Chairman – Major. Dr. V. A. Narayana, Principal 
2. Convener – Mr. P. Raveendra babu, Associate Professor 
3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "0".


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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 21 / Oct / 2017

The grievance boxes in the campus are opened on 21 Oct, 2017 in presence of the following members.

1. Chairman – Major. Dr. V. A. Narayana, Principal 

2. Convener – Mr. P. Raveendra babu, Associate Professor 

3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "0".



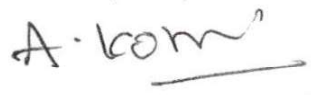

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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 18 / Nov / 2017

The grievance boxes in the campus are opened on 18 Nov, 2017 in presence of the following members.

1. Chairman – Major. Dr. V. A. Narayana, Principal 
2. Convener – Mr. P. Raveendra babu, Associate Professor 
3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "0".



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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

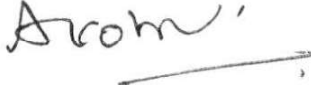
Report of Opening Grievance Boxes in the Campus

Date: 16 / Dec / 2017

The grievance boxes in the campus are opened on 16 Dec, 2017 in presence of the following members.

1. Chairman – Major. Dr. V. A. Narayana, Principal 

2. Convener – Mr. P. Raveendra babu, Associate Professor 

3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be “0”.


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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

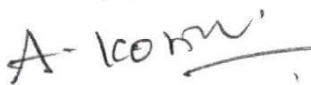
Report of Opening Grievance Boxes in the Campus

Date: 20 / Jan / 2018

The grievance boxes in the campus are opened on 20 Jan, 2018 in presence of the following members.

1. Chairman – Major. Dr. V. A. Narayana, Principal 

2. Convener – Mr. P. Raveendra babu, Associate Professor 

3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "0".


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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

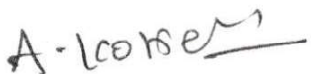
Report of Opening Grievance Boxes in the Campus

Date: 17 / feb / 2018

The grievance boxes in the campus are opened on 17 feb, 2018 in presence of the following members.

1. Chairman – Major. Dr. V. A. Narayana, Principal 

2. Convener – Mr. P. Raveendra babu, Associate Professor 

3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "0".


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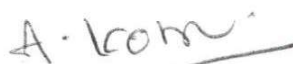
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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 17 / Mar / 2018

The grievance boxes in the campus are opened on 17 Mar, 2018 in presence of the following members.

1. Chairman – Major. Dr. V. A. Narayana, Principal 
2. Convener – Mr. P. Raveendra babu, Associate Professor 
3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be “2”.


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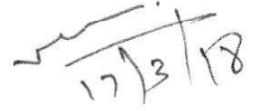
Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/GRM/2017-18/CIR- 03

Date: 17/ Mar/2018.

CIRCULAR

This is to inform to all the members of grievance redress mechanism that a meeting is scheduled on 19 Mar, 2018 i.e Monday at 09:30AM in principal conference hall. To hear and address the various grievances received from the grievance boxes on 17 Mar, 2018. All the members are requested to attend.


17/3/18

Principal

Copy Submitted to: (1) The Secretary garu (for kind information please).

Copy to: (1) All HODs

- (2) Vice Principal
- (3) Administrative Officer
- (4) To all the Concerned above
- (5) PA


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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 19 Mar, 2018.

With reference to circular CMRCET/PRIN/GRM/2017-18/CIR- 02, dated 17 Mar, 2018. A meeting was held on 19 Mar, 2018 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Major. Dr. V. A. Narayana, Principal
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE P.R.
3. Member - Mrs. K. Soujanya, Associate Professor, EEE Soujanya
4. Member - Mr. P. Sridhar, Associate Professor, ME P.S.
5. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S M.Chandra Shekar Reddy
6. Member - Ms. P. Usha Vaidehi, Assistant Professor, MBA P.U.
7. Member - Mrs. M. Sirin Kumari, Assistant Professor, ECE M.Sirin Kumari
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE V.Venkataiah
9. Member - Mr. H. Shiva Naik, Assistant Professor, CE H.Shiva Naik
10. Student Member - B Prem Kumar Paul B.Prem Kumar Paul
11. Student Member - Kurra Prabhu Kurra Prabhu
12. Student Member - Tulesa Raghavender T.Raghavender
13. Student Member - Korimilla Yashwanth Reddy K.Y.Reddy

Agenda of the Meeting:

- > To hear and address the Grievances received from the grievance boxes on 17 Mar, 2018.

Grievances Received:

A total of "2" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that only "2" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1	Mrs. K. Mary Thomas	Assistant Professor	Infrastructu re	17.03.2018	Request to change the white boards as the installed white boards are not in good condition	Accepted
2	Mr. B. Aravind Sai (17H51A0114)	student	Infrastructu re	17.03.2018	Request to repair the student tables as they are completely damaged	Accepted

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Coordinator
Grievance Redressal Committee

Grievant's Profile			
Name:	K. Mary Thomas	Student/Parent/Staff Member ✓	
Roll Number:		Branch:	CIVIL
Gender:	Male/Female ✓		
Mobile No:	9030113686	Email Id:	marythomas.k@gmail.com
Grievance Details			
Type of Grievance: Academics Extension & Extra Curricular Amenities & Maintenance ✓ Placements & Internships General Administration Other Related Issues			
Date of Occurrence	Have you Discussed this issue with your Mentor and/or HOD/Director/ Controlling Officer? Yes/No/NA: <u>Yes</u> Date of Discussion : <u>28/2/18</u>	Mentor's/ HoD's/Director's/Controlling Officer's/ Name: <u>Dr. K. Suresh</u> Mobile Number: <u>9248729205</u>	
Issue of Grievance: (Describe what happened, when and where, how your student experience or employment has been affected, and indicate names of others involved. Attach any supporting documentation.) <p>Dear Sir, It is a kind request to change the white boards available in classrooms. Because it is very difficult to erase the content written during the classwork.</p>			
Action Requested: Indicate the action(s) that would resolve your grievance. <p>Replace all the white boards with quality white boards on which content can be easily erased.</p>			

I declare that the information provided by me is true and factual to the best of my knowledge.

Date: 4/3/18




Grievant Signature

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Grievant's Profile			
Name:	B. Aravind son	Student/Parent/Staff Member	
Roll Number:	17HS1A0114	Branch:	Civil Engineering
Gender:	Male/Female		
Mobile No:	9221347813	Email Id:	Aravind14@gmail.com
Grievance Details			
Type of Grievance: Academics Extension & Extra Curricular Amenities & Maintenance Placements & Internships General Administration Other Related Issues ✓			
Date of Occurrence	Have you Discussed this issue with your Mentor and/or HOD/Director/ Controlling Officer? Yes/No/NA: _____ Date of Discussion : _____	Mentor's/ HoD's/Director's/Controlling Officer's/ Name: _____ Mobile Number: _____	
Issue of Grievance: (Describe what happened, when and where, how your student experience or employment has been affected, and indicate names of others involved. Attach any supporting documentation.) Dear Sir, we the students of amcet are facing difficulty with benches available in class rooms as they are in Bad and poor condition. So kindly take necessary Action.			
Action Requested: Indicate the action(s) that would resolve your grievance. Either Repair the Tables or Replace with new tables.			

I declare that the information provided by me is true and factual to the best of my knowledge.

Date: 21/02/2018




Grievant Signature

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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 21 / Apr / 2018

The grievance boxes in the campus are opened on 21 Apr, 2018 in presence of the following members.

1. Chairman – Major. Dr. V. A. Narayana, Principal 

2. Convener – Mr. P. Raveendra babu, Associate Professor 

3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be “3”.


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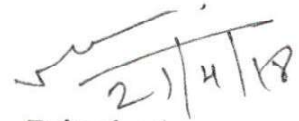
Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/GRM/2017-18/CIR- 04

Date: 21/ Apr/2018.

CIRCULAR


This is to inform to all the members of grievance redress mechanism that a meeting is scheduled on 23 Apr, 2018 i.e Monday at 09:30AM in principal conference hall. To hear and address the various grievances received from the grievance boxes on 21 Apr, 2018. All the members are requested to attend.


21/4/18
Principal

Copy Submitted to: (1) The Secretary garu (for kind information please).

Copy to: (1) All HODs

- (2) Vice Principal
- (3) Administrative Officer
- (4) To all the Concerned above
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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 23 Apr, 2018.

With reference to circular CMRCET/PRIN/GRM/2017-18/CIR- 03, dated 21 Apr, 2018. A meeting was held on 23 Apr, 2018 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Major. Dr. V. A. Narayana, Principal
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE
3. Member - Mrs. K. Soujanya, Associate Professor, EEE
4. Member - Mr. P. Sridhar, Associate Professor, ME
5. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S
6. Member - Ms. P. Usha Vaidehi, Assistant Professor, MBA
7. Member - Mrs. M. Sirin Kumari, Assistant Professor, ECE
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE
9. Member - Mr. H. Shiva Naik, Assistant Professor, CE
10. Student Member - B Prem Kumar Paul
11. Student Member - Kurra Prabhu
12. Student Member - Tulesa Raghavender
13. Student Member - Korimilla Yashwanth Reddy

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 21 Apr, 2018.

Grievances Received:

A total of "3" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that only "3" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1	Mr. G. Neeraja (17H51A0116)	Student	Infrastructure	21.04.2018	Request to provide seating facility for students to have lunch in the campus other than canteen	Accepted
2	Mr. N. Shiva Kumar (14H51A0338)	Student	Infrastructure	21.04.2018	Request to monitor the quality of food in canteen	Accepted
3	Dr. Ch. Ravi	Assistant Professor	Academic Infrastructure	21.04.2018	Provide ICT Tools and Laptops for Effective Teaching	Accepted

Grievant's Profile			
Name:	Gr. Neeraja	Student/Parent/Staff Member	
Roll Number:	17H51AC116	Branch:	civil
Gender:	Male/Female		
Mobile No:	8125562792	Email Id:	-
Grievance Details			
Type of Grievance: Academics Extension & Extra Curricular Amenities & Maintenance ✓ Placements & Internships General Administration Other Related Issues			
Date of Occurrence	Have you Discussed this issue with your Mentor and/or HOD/Director/ Controlling Officer? Yes/No/NA: _____ Date of Discussion : _____	Mentor's/ HoD's/Director's/Controlling Officer's/ Name: _____ Mobile Number: _____	
Issue of Grievance: (Describe what happened, when and where, how your student experience or employment has been affected, and indicate names of others involved. Attach any supporting documentation.) Dear Sir we are facing a problem in canteen during lunch hours because due to heavy rush in canteen, not able to finish lunch in time so kindly provide space to have lunch			
Action Requested: Indicate the action(s) that would resolve your grievance.			

I declare that the information provided by me is true and factual to the best of my knowledge.

Date: 20/3/18



Gr. Neeraja
Grievant Signature

PRINCIPAL
 CMR COLLEGE OF ENGG & TECH.
 Kandlakota (V), Medchal Road,
 Hyderabad-501401.

Grievant's Profile			
Name:	N. Shiva Kumar	Student/Parent/Staff Member	
Roll Number:	14H51A0338	Branch:	mech
Gender:	Male/Female		
Mobile No:	9291438782	Email Id:	shivan238@gmail.com
Grievance Details			
Type of Grievance: Academics Extension & Extra Curricular Amenities & Maintenance Placements & Internships General Administration Other Related Issues <input checked="" type="checkbox"/>			
Date of Occurrence	Have you Discussed this issue with your Mentor and/or HOD/Director/ Controlling Officer? Yes/No/NA: _____ Date of Discussion : _____	Mentor's/ HoD's/Director's/Controlling Officer's/ Name: _____ Mobile Number: _____	
Issue of Grievance: (Describe what happened, when and where, how your student experience or employment has been affected, and indicate names of others involved. Attach any supporting documentation.) Dear Sir, I found there is a problem in canteen food. So please take an action on that. Thanks Sir			
Action Requested: Indicate the action(s) that would resolve your grievance. Change management of canteen			

I declare that the information provided by me is true and factual to the best of my knowledge.

Date: 3/4/2018

N. Shiva Kumar
Grievant Signature

✓
PRINCIPAL
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Kandlakota (P), Medchal Road,
Hyderabad-501401.

Grievant's Profile			
Name:	Doch. Ravi	Student/Parent/Staff Member	
Roll Number:	—	Branch:	Civil Engineering
Gender:	Male/Female		
Mobile No:	8121482148	Email Id:	ravich@cmrceet.org
Grievance Details			
Type of Grievance: Academics Extension & Extra Curricular Amenities & Maintenance ✓ Placements & Internships General Administration Other Related Issues			
Date of Occurrence	Have you Discussed this issue with your Mentor and/or HOD/Director/ Controlling Officer? Yes/No/NA: — Date of Discussion :	Mentor's/ HoD's/Director's/Controlling Officer's/ Name: — Mobile Number: —	
Issue of Grievance: (Describe what happened, when and where, how your student experience or employment has been affected, and indicate names of others involved. Attach any supporting documentation.) Dear sir, Please provide laptops for all Department's for effective usage of ICT tools available in classrooms for effective teaching			
Action Requested: Indicate the action(s) that would resolve your grievance. Please provide atleast 4 to 5 laptops for each department so that the faculty who do not possess the personal laptops can use this laptops for effective teaching			

I declare that the information provided by me is true and factual to the best of my knowledge.

Date: 21/3/2018.




Grievant Signature

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CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)




NAAC Accredited Institution with 'A' Grade
Kandlakoya (V), Medchal Road, Hyderabad -501401.

GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 19 / May / 2018

The grievance boxes in the campus are opened on 19 May, 2018 in presence of the following members.

1. Chairman – Major. Dr. V. A. Narayana, Principal 
2. Convener – Mr. P. Raveendra babu, Associate Professor 
3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "1".


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CMRCET/PRIN/GRM/2017-18/CIR- 05

Date: 19/ May/2018.

CIRCULAR

This is to inform to all the members of grievance redress mechanism that a meeting is scheduled on 21 May, 2018 i.e Monday at 12:15PM in principal conference hall. To hear and address the various grievances received from the grievance boxes on 19 May, 2018. All the members are requested to attend.

19/5/18
Principal

Copy Submitted to: (1) The Secretary garu (for kind information please).

Copy to: (1) All HODs

- (2) Vice Principal
- (3) Administrative Officer
- (4) To all the Concerned above
- (5) PA

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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Minutes of Meeting held on 21 May, 2018.

With reference to circular CMRCET/PRIN/GRM/2017-18/CIR- 04, dated 19 May, 2018. A meeting was held on 21 May, 2018 with all the members of grievance redressal mechanism committee

The following members were Present

1. Chairman - Major. Dr. V. A. Narayana, Principal
2. Convener - Mr. P. Raveendra babu, Associate Professor, ECE *P.R.*
3. Member - Mrs. K. Soujanya, Associate Professor, EEE *Soujanya*
4. Member - Mr. P. Sridhar, Associate Professor, ME *SPS*
5. Member - Mr. M. Chandra Shekar Reddy, Associate Professor, H&S *Chandy*
6. Member - Ms. P. Usha Vaidehi, Assistant Professor, MBA *Usha*
7. Member - Mrs. M. Sirin Kumari, Assistant Professor, ECE *Sirin*
8. Member - Mr. V. Venkataiah, Assistant Professor, CSE *V.V.*
9. Member - Mr. H. Shiva Naik, Assistant Professor, CE *Shiva Naik*
10. Student Member - B Prem Kumar Paul *B.P.K.P.*
11. Student Member - Kurra Prabhu *K.Prabhu*
12. Student Member - Tulesa Raghavender *T. Raghavender*
13. Student Member - Korimilla Yashwanth Reddy *K.Y.Reddy*

Agenda of the Meeting:

- To hear and address the Grievances received from the grievance boxes on 19 May, 2018.

Grievances Received:

A total of "1" grievances were received from the Grievance boxes. The committee called all the aggrieved stake holders one by one to discuss about the grievances posted. After hearing all the grievances from the stake holders, with due discussion with all committee members, committee feels that only "0" grievances are acceptable grievances and accepted for redressal of grievances as soon as possible.

The list of grievances accepted for redressal are appended below with details.

S. No	Name of the Aggrieved Stake Holder	Designation	Grievance related to	Grievance received on	Brief Description of Grievance	Remarks
1						
2						
3						
4						
5						

[Signature]
PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

[Signature]
Coordinator
Grievance Redressal Committee



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GRIEVANCE REDRESSAL MECHANISM COMMITTEE

Report of Opening Grievance Boxes in the Campus

Date: 16 / Jun / 2018

The grievance boxes in the campus are opened on 16 Jun, 2018 in presence of the following members.

1. Chairman – Major. Dr. V. A. Narayana, Principal 

2. Convener – Mr. P. Raveendra babu, Associate Professor 

3. IQAC Coordinator – Prof. A. Kotiswar, HOD MBA 

After Opening the grievance boxes, the total grievances received are found to be "0".


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