

Date: 29.06.2018.

To
The Coordinator
Internal Quality Assurance Cell
CMRCET, Hyderabad – 501401.

Sub: Report on grievances received from stake holders during the academic year 2017-18 reg:-

Respected Sir

The grievance redressal committee has received a total of 14 grievances, out of these a total of 07 grievances are accepted for redressal during the academic year 2017-18, the details are as follows.

S. No	Name of the Aggrieved Stake Holder	Grievance received on	Brief Description of Grievance	Action taken	Current Status
1	Mr. L. Venkateswarlu	15.07.2017	Request to Establish Staff Club for the welfare of the staff members	As per the request from staff it has been decided to establish staff club for the welfare of the staff from 2018-19 onwards.	Completed
2	Mrs. Y. Sushma	15.07.2017	Establish uninterrupted WIFI Facility in Staff Rooms	As per the request from the students and staff management has provided the WIFI Facility in the campus as well as staff rooms.	Completed
3	Mrs. K. Mary Thomas	17.03.2018	Request to change the white boards as the installed white boards are not in good condition	This grievance was brought to the notice of Management through Principal. The management replaced all white boards with new white boards.	Completed
4	Mr. B. Aravind Sai (17H51A0114)	17.03.2018	Request to repair the student tables as they are completely damaged	With respect to grievance received from students all the class room student and staff benches were repaired.	Completed
5	Mr. G Neeraja 17H51A0116	21.04.2018	Request to provide seating facility for students to have lunch in the campus other than canteen	This Grievance has been redressed with due concern.	Completed
6	Mr. N. Shiva Kumar (14H51A0338)	21.04.2018	Request to monitor the quality of food in canteen	This Grievance has been redressed with due concern. Given strict instructions to monitor the food quality regularly to canteen committee members.	Completed
7	Dr. Ch. Ravi	21.04.2018	Provide ICT Tools and Laptops for Effective Teaching	This grievance was brought to the notice of Management through Principal. The management is willing to provide facility as per the requirement for all classrooms.	Completed

I am here by submitting the yearly report to the Internal Quality Assurance Cell for your kind information please.

Thanking You

Yours Truly

Mr. P. Raveendra Babu
Coordinator GRM Committee
Associate Professor – Dept. of. ECE.

PRINCIPAL
CMR COLLEGE OF ENGG & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

one file
01/7/18