



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation (A Grade)

*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation

Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/GRM/2018/01

Date: 26th July, 2018.

OFFICE ORDER

(Re constitution of Grievances Redressal committee)

This is to inform all the faculty, students and staff that with reference to the Gazette of India, vide No: DL-(N) – 04/0007/2003-05 Dated March 23, 2013. Grievance redress mechanism committee of our institute is reconstituted with the following members to address the grievances posted by stake holders of the organization for the A.Y 2018-19.

| S. No | Name of the faculty | Designation & Dept | Position |
|-------|-----------------------------|--------------------------|----------------|
| 1 | Major. Dr. V. A. Narayana | Principal | Chairman |
| 2 | Mr. P. Raveendra babu | Associate Professor, ECE | Convener |
| 3 | Dr. P. Anjusha | Associate Professor, CSE | Member |
| 4 | Dr. Alekhya | Assistant Professor, MBA | Member |
| 5 | Mrs. K. Soujanya | Associate Professor, EEE | Member |
| 6 | Mr. P. Sridhar | Associate Professor, ME | Member |
| 7 | Mr. M. Chandra Shekar Reddy | Associate Professor, H&S | Member |
| 8 | Mrs. M. Sirin Kumari | Assistant Professor, ECE | Member |
| 9 | Mr. H. Shiva Naik | Assistant Professor, CE | Member |
| 10 | Alakuntla Ankitha | Student(18H51A0102) | Student Member |
| 11 | Chennoji Santhosh | Student(17H51A0272) | Student Member |
| 12 | Thakkalapelly Rakesh Rao | Student(16H51A04P5) | Student Member |
| 13 | Amaravathi Puneeth Kumar | Student(15H51A0306) | Student Member |

OBJECTIVES OF THE COMMITTEE

- To ensure a fair, impartial and consistent mechanism for redressal of varied issues faced by the stakeholders;
- To uphold the dignity of the organization by promoting cordial Student-Student relationship, Student-teacher relationship, teacher-teacher relationship;
- To develop a responsive and accountable attitude among the stakeholders, thereby maintaining a harmonious atmosphere in the University campus;
- To ensure that grievances are resolved promptly, objectively and with sensitivity and in complete confidentiality;
- To ensure that the views of each grievant and respondent are respected and that any party to a grievance is neither discriminated against nor victimized;
- To advise stakeholders to respect the right and dignity of one another, and not to behave in a vindictive manner towards any of them for any reason.


PRINCIPAL

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Roles & Responsibilities of the Committee:

- The Committee will address the various grievance posted by all stake holders of the organization on various issues.
- The Committee will work in line with the guidelines given by the university grants commission and gazette of India.
- The committee will conduct the regular meetings once in a month to discuss the various grievances posted during that period.
- The grievances received must be addressed by the committee as soon as possible.




PRINCIPAL

Copy Submitted to: (1) The Secretary garu (for kind information please).

Copy to:

- (1) Deans
- (2) Controller of Examination
- (3) All HODs
- (4) Exam Branch
- (5) Administrative Officer
- (6) Accounts Officer



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