

CMR COLLEGE OF ENGINEERING & TECHNOLOGY

Kandlakoya (V), Medchal Road, Hyderabad-501 401
Tel.: 08418-224988/225199/329342 Fax: 08414-224988

CMRCET/PRIN/LIB/AY 2014-15/01

Date: 15/04/2014

OFFICE ORDER


The Library Committee is set up with the following members to maintain library as the knowledge hub of the institution.

Library Committee:

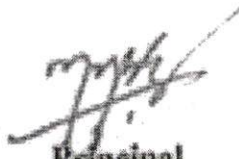
S. No.	Name	Designation	Position
1	Dr. M. Ramalinga Reddy	Principal	Chairman
2	Mr. Ch. Nagabhushanam	Librarian	Coordinator
3	Mr. SK. S. Hassan	Assistant Professor	Member
4	Mrs. T. Pusha Deepthi	Assistant Professor	Member
5	Mr. T. Sridhar	Assistant Professor	Member
6	Mr. K. Ravi Kiran	Assistant Professor	Member
7	Ms. I. Hari Priya	Assistant Professor	Member
8	Mrs. Ch. Rekha Devi	Assistant Professor	Member
9	Mrs. T. Sharanya	Assistant Professor	Member

Roles & Responsibilities:

- To give up the procedure for recommending the books for purchase.
- To periodically review subscription of journals and magazines.
- To coordinate the purchase of books, journals and magazines.
- To ascertain the availability of required number of prescribed and reference books.
- To finalize the requirements for e-learning such as e-books, video lectures, On-line journals i.e. IEEE, ASME, DELNET etc.


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- To monitor the usage of internet facility in digital library and provide sufficient Bandwidth.
- To monitor the arrangement of racks and cleanliness of library space.


Principal
Dr. M. Ramalinga Reddy
M.E., P.D., FIE (I)
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CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road, Hyderabad-501 401

Copy Submitted to: (1) Secretary Garu: For your kind information please.

Copy to:

- (1) IQAC Coordinator
- (2) Deans
- (3) Examinations
- (4) All HODS
- (5) Administrative Officer
- (6) Accounts Officer
- (7) Training & Placement
- (8) Physical Director
- (9) Librarian
- (10) Faculty through e-mail


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CMRCET/PRIN/LIB/AY 2014-15 CIR/01

Date: 18.April. 2014

LIBRARY DEPARTMENT

Sub: - Library Committee meeting – Regarding.

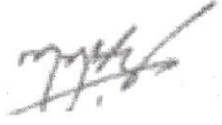
A meeting is planned to be held on 19th April 2014 at 03:00 P.M. in the Conference Hall. All the library committee members are requested to make it convenient to attend the meeting.

AGENDA

- 01) Online resources subscription & renewal for the year 2014.
- 02) Internet Bandwidth should be increased in Digital Library.
- 03) Arrangement of Books Exhibition.
- 04) Books Procurement for even semester.


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05) Identification/selection of Journals for the courses/Variation in intake &
Print Journals subscription renewal for the calendar year 2014.


Dr. M. Ramalinga Reddy
M.E., Ph.D., FIE (I)
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CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road, Hyderabad-501 401

(Dr. M. RAMALINGA EDDY)

Chairman – Library Committee

Copy to:

- 1) Secretary and Correspondent.
- 2) Deans.
- 3) IQAC.
- 4) All Heads and Members.
- 5) Librarian.
- 6) All Library Committee Members.


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CMRCET/PRIN/LIB/AY 2014-15 CIR/02

Date: 19.April. 2014

MINUTES OF THE LIBRARY COMMITTEE MEETING

Date: 19. April. 2014

Time: 03:00 P.M.

Venue: Conference Hall


The meeting of the library committee was held on 19th April 2014 at 03:00 P.M. in the Conference Hall under the chairmanship of Dr. M. Ramalinga Reddy, Chairman Library Committee.

AGENDA

- 01) Books procurement for even semester.
- 02) Arrangement of Books Exhibition.
- 03) On - line resources subscription & renewal for the year 2014.
- 04) Internet Bandwidth should be increased in Digital Library.
- 05) Identification/Selection of Journals for the courses/Variation in intake & Print Journals subscription renewal for the calendar year 2014.

Library Committee:

S.No.	Name	Designation	Position
1	Dr.M. Ramalinga Reddy	Principal	Chairman
2	Mr. Ch. Nagabhushanam	Librarian	Coordinator
3	Mr. SK. S. Hassan	Assistant Professor	Member
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RESOLUTIONS

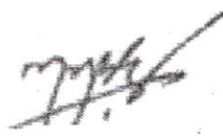
Chairman Library Committee has welcomed all the members.

Before commencement of the meeting, the committee members visited all library sections and expressed their satisfaction about the maintenance and usage of the library by users.

- 01) **Internet Bandwidth should be increased in Digital Library:** Committee members considered the users request to increase the bandwidth in the digital library.
- 02) **Arrangement of Books Exhibition:** Committee members informed to the librarian to conduct books exhibition in the college. Librarian will contact various publishers to display their new titles in the engineering & Management areas. So, faculty can recommend & Select the useful books to the library.
- 03) **Books Procurement for even Semester:** Committee members discussed to strengthen library books collection. They agreed to procure books for the courses where additional intake was sanctioned. Librarian was advised to procure these books with the existing supplier.
- 04) **Identification/Section of Journals for the Variation in intake & Print Journals subscription renewal for the calendar year 2014**
- 05) **On - line resources subscription & renewal for the year 2014:** Committee members agreed to renew of subscription for online journals IEEE, ASCE and DELNET.


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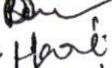
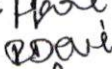
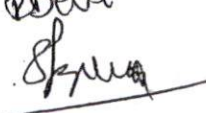
As no other points to discuss, the meeting came to an end at 03:45 P.M.
(Duration 0.45 Minutes).


Dr. M. Ramalinga Reddy
M.E., Ph.D., FIE (I)
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CMR College of Engineering & Technology
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Chairman – Library Committee

SINGATURES OF THE MEMBERS

- 01) Dr. M. Ramalinga Reddy
- 02) Mr. Ch. Nagabhushanam
- 03) Mr. SK. S. Hassan
- 04) Mrs. T. Pusha Deepthi
- 05) Mr. T. Sridhar
- 06) Mr. K. Ravi Kiran
- 07) Ms. I. Hari Priya
- 08) Mrs. Ch. Rekha Devi
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