



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

UGC Autonomous Institution with NAAC Accreditation (A-Grade)

Approved by AICTE permanently Affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad-501 401

CMRCET/PRIN/LIB/AY 2017-18/01

Date: 17/04/2017

OFFICE ORDER

The Library Committee is set up with the following members to maintain library as the knowledge hub of the institution.

Library Committee:


S. No.	Name	Designation	Position
1	Major Dr. V.A. Narayana	Principal	Chairman
2	Dr. M. Suresh Babu	Librarian	Coordinator
3	Mr. Ch. Sankar Rao	Associate Professor	Member
4	Mr. H. Shiva Naik	Assistant Professor	Member
5	Mr. T. Sridhar	Assistant Professor	Member
6	Mr. K. Ravi Kiran	Assistant Professor	Member
7	Mr. Venkateswara Reddy	Assistant Professor	Member
8	Mrs. J. Saroja	Assistant Professor	Member
9	Mr. N. Rajender Reddy	Assistant Professor	Member

Functions:

- To monitor the arrangement of racks and cleanliness of library space.
- To ascertain the availability of required number of prescribed and reference books.
- To lay down the procedure for recommending the books for purchase.
- To finalize the requirements for e-learning such as e-books, video lectures, On-line journals i.e. IEEE, ASME, J-GATE, DELNET etc.
- To periodically review subscription of journals and magazines.


PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

- To coordinate the purchase of books, journals and magazines.
- To monitor the usage of internet facility in digital library and provide sufficient Bandwidth.


PRINCIPAL
PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

Copy Submitted to: (1) Secretary Garu: For your kind information please.

Copy to:

- (1) IQAC Coordinator
- (2) Deans
- (3) Examinations
- (4) All HODS
- (5) Administrative Officer
- (6) Accounts Officer
- (7) Training & Placement
- (8) Physical Director
- (9) Librarian
- (10) Faculty through e-mail


PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

UGC Autonomous Institution with NAAC Accreditation (A-Grade)
Approved by AICTE permanently Affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad-501 401

CMRCET/PRIN/LIB/AY 2017-18 CIR/01

Date: 21.April. 2017

LIBRARY DEPARTMENT

Sub: - Library Committee meeting - Regarding.

A meeting is planned to be held on 22nd April 2017 at 03:00 P.M. in the Conference Hall. All the library committee members are requested to make it convenient to attend the meeting.

AGENDA

- 01) Identification/selection of Journals for the courses/Variation in intake & Print Journals subscription renewal for the calendar year 2017.
- 02) Online resources subscription & renewal for the year 2017.
- 03) Internet Bandwidth should be increased in Digital Library.
- 04) Books Procurement for even semester.


PRINCIPAL
CMR COLLEGE OF ENGINE & TECH,
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

05) Arrangement of Books Exhibition.



(Major Dr. V.A. NARAYANA)

Chairman
PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

Copy to:

- 1) Secretary and Correspondent.
- 2) Deans.
- 3) IQAC.
- 4) All Heads and Members.
- 5) Librarian.
- 6) All Library Committee Members.



PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.



CMR COLLEGE OF ENGINEERING & TECHNOLOGY
UGC Autonomous Institution with NAAC Accreditation (A-Grade)
Approved by AICTE permanently Affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad-501 401

CMRCET/PRIN/LIB/AY 2017-18 CIR/02

Date: 22. April. 2017

MINUTES OF THE LIBRARY COMMITTEE MEETING

Date: 22. April. 2017

Time: 03:00 P.M.

Venue: Conference Hall

The meeting of the library committee was held on 22nd April 2017 at 03:00 P.M. in the Conference Hall under the chairmanship of Major Dr. V.A. Narayana, Chairman Library Committee.

AGENDA

- 01) Identification/Selection of Journals for the courses/Variation in intake & Print Journals subscription renewal for the calendar year 2017.
- 02) On - line resources subscription & renewal for the year 2017.
- 03) Internet Bandwidth should be increased in Digital Library.
- 04) Books procurement for even semester.
- 05) Arrangement of Books Exhibition.


PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501 401

Library Committee:


S.No.	Name	Designation	Position
1	Major Dr. V.A. Narayana	Principal	Chairman
2	Dr. M. Suresh Babu	Librarian	Coordinator
3	Mr. Ch. Sankar Rao	Associate Professor	Member
4	Mr. H.Shiva Naik	Assistant Professor	Member
5	Mr. T. Sridhar	Assistant Professor	Member
6	Mr. K. Ravi Kiran	Assistant Professor	Member
7	Mr. Venkateswara Reddy	Assistant Professor	Member
8	Mrs. J. Saroja	Assistant Professor	Member
9	Mr.N.Rajender Reddy	Assistant Professor	Member

RESOLUTIONS

Chairman Library Committee has welcomed all the members.

Before commencement of the meeting, the committee members visited all library sections and expressed their satisfaction about the maintenance and usage of the library by users.




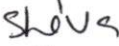


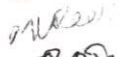
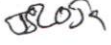

- 01) **Identification/Section of Journals for the Variation in intake & Print Journals**
subscription renewal for the calendar year 2017.
- 02) **On - line resources subscription & renewal for the year 2017:** Committee members agreed to renew of subscription for online journals IEEE, ASCE, J-GATE, SCIENCE DIRECT, and DELNET.
- 03) **Internet Bandwidth should be increased in Digital Library:** Committee members considered the users request to increase the bandwidth in the digital library.
- 04) **Books Procurement for even Semester:** Committee members discussed to strengthen library books collection. They agreed to procure books for the courses where additional intake was sanctioned. Librarian was advised to procure these books with the existing supplier.
- 05) **Arrangement of Books Exhibition:** Committee members informed to the librarian to conduct books exhibition in the college. Librarian will contact various publishers to display their new titles in the engineering & Management areas. So, faculty can recommend & Select the useful books to the library.


PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

As no other points to discuss, the meeting came to an end at 03:45 P.M.
(Duration 0.45 Minutes).

Chairman - Library Committee
PRINCIPAL
CMR COLLEGE OF ENG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

SINGATURES OF THE MEMBERS

- 1) Major Dr. V.A. Narayana - 
2) Dr. M. Suresh Babu - 
3) Mr. Ch. Sankar Rao - 
4) Mr. H. Shiva Naik - 
5) Mr. T. Sridhar - 
6) Mr. K. Ravi Kiran - 
7) Mr. Venkateswara Reddy - 
8) Mrs. J. Saroja - 
9) Mr. N.Rajender Reddy - 

PRINCIPAL
CMR COLLEGE OF ENG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

Copy to:

- 1) Secretary and Correspondent.
- 2) Deans.
- 3) IQAC.
- 4) All Heads and Members.