



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade
Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/ PTA/AY2015-16/CIR-03

Date: 26.12.2015


CIRCULAR

This is to inform to all the Parent teacher association members that the Annual review meeting is planned on 31.12.2015 hence all the members are requested to attend.

Agenda points of Annual Review meeting:

1. Discussion about the parent's feedback taken in PTM
2. Plan of action for the next Academic Year



Convener


Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Students Notice Board


PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

Academic Year 2015-16

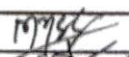


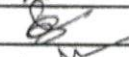

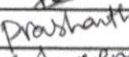
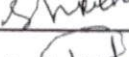
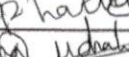






Date:31.12.2015

venue: ECE Seminar Hall


MINUTES OF MEETING

- The Meeting was started at 10.00AM in the ECE Seminar Hall.
- The Chairman welcomed the committee members and read the agenda
- The Chairman then asked the opinion on each agenda point .
- The Committee members discussed about the agenda points one by one.
- The committee first discussed about the student's welfare measures and necessary action to be taken.
- Next they discussed about Hygiene and cleanliness of ladies waiting halls.
- After that the committee curriculum changes like placing new experiments and purchasing new equipment in laboratories to improve employability skills.
- Finally the committee has taken some resolutions and sent for IQAC approval.

The committee members attended PTA meeting:

S.No	Name	Designation	Position	Signature
1	Dr.M. Rama Linga Reddy	Principal	Chairman	
2	Mrs.B.Premalatha	Associate -Professor	Convener	
3	Prof.B. Lokeswara Rao	Professor	Member	
4	Dr.Y.Rama Mohan	Professor	Member	
5	M. C. Shekar	Asst.Professor	Member	
6	Mr.B.Sivaiah	Associate -Professor	Member	
7	Mr. N. Muneshu Babu	Associate Professor	Member	
8	Mr. B. Prashanth Kumar Reddy	Asst.Professor	Member	
9	Ms T Sharanya	Asst.Professor	Member	
10	Mr.M.Venkateswara Rao	Parent from MECH Department	Member	
11	Mr. K. Phalguna Rao	Parent from MBA Department	Member	
12	Mr. G.Muraleedhar	Parent from ECE Department	Member	
13	Mr. B. Nagesh	Parent from EEE Department	Member	
14	Mrs. Sripathi Sunitha Rao	Parent from CIVIL Department	Member	
15	Mr.S.Venkateswara Rao	Parent from H&S Department	Member	
16	Mr.A.Venkata Ramana Reddy	Parent from CSE Department	Member	


Convener


Principal