



Strategic Perspective Plan of Publication Committee

For the Academic Year 2014-15

Sl. No.	Publication type	Course of action	Proposed Date of Completion
1	Newsletter (July - December)	Collecting information to print	10.06.2014
		Finalizing the content for printing	20.06.2014
		Proof reading	25.06.2014
		Print	30.06.2014
2	Magazine	Collecting information to print	25.02.2015
		Finalizing the content for printing	15.03.2015
		Proof reading	31.03.2015
		Print	10.04.2015
3	Information Brochure	Collecting information to print	02.05.2015
		Finalizing the content for printing	10.05.2015
		Proof reading	20.05.2015
		Print	30.05.2015
4	Newsletter (January – June)	Collecting information to print	10.12.2014
		Finalizing the content for printing	20.12.2014
		Proof reading	25.12.2014
		Print	30.12.2014



Committee - Strategy Document

1. Publication Committee meeting will be conducted at the beginning and at the end of each academic year.
2. Students are registered for committee.
3. Detailed instructions are given to committee members regarding the content arrangement and achievements of the college which are to be printed in the magazine, information brochure and newsletter.
4. Students are encouraged to actively participate in content arrangement for the publication.
5. Committee has given instructions and suggestions to the students about content gathering for the publication.

IQAC

Coordinator

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Principal

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