



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation (A Grade)
*Approved by AICTE *permanently affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/PC/AY2021-22/01

Date: 23/04/2021

OFFICE ORDER

The Publication Committee is reconstituted with the following members for the academic year 2021-22. It is constituted to serve the interest of the student community to update with the yearlong events and happenings in the college.

The composition of Publication Committee is as follows:

S.No	Name of the Member	Designation	Position
1.	Dr.V.A.Narayana	Principal	Chairman
2.	Dr.P.Alekhy	Associate professor (MBA Dept)	Convener
3.	Mr. L.Ramnajaneya	Assistant Professor (MBA Dept)	Member
4.	Ms. Fathima Mary	Assistant Professor (H&S Dept)	Member
5.	Mr.P.Sridhar	Assistant Professor (Mech. Dept)	Member
6.	Mr.Ch Chitti Babu	Assistant Professor (ECE Dept)	Member
7.	Ms. Y.Aruna suhasini	Assistant Professor (ECE Dept)	Member
8.	Mr. Ravi Kumar	Assistant Professor (CSE Dept)	Member
9.	Mr. Venkat	Assistant Professor (Civil Dept)	Member
10.	Mr. Ch Shankar Rao	Assistant Professor (EEE Dept)	Member
11.	Mr.Md.Sirajuddin	Assistant Professor (MBA Dept)	Coordinator
12.	K.Sai vishal	Student (ECE Dept, 20H51A04F9)	Member
13.	Mohammed Soheluddin	Student (MECH Dept, 20H51A03A0)	Member
14.	P.Saradi Reddy	Student (ECE Dept, 20H51A04G1)	Member
15.	Madhava Charan	Student (MBA Dept, 21H51E0007)	Member
16.	B.Srikanth Reddy	Student (MBA Dept, 21H51E0026)	Member


Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Students Notice Board



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CMRCET/PRIN/PC/AY2021-22/CIR-1

Date: 09-05 2021

CIRCULAR

All the members of publication committee of the college are hereby informed that, the committee meeting is scheduled on 13.05.2021 & the venue will be the board room at 2.30pm. All are requested to be present on time.

The Agenda of the meeting is:

- i) To review the committee works for the year 2021-22
- ii) To decide the content of publication of Magazine, Newsletter and Information Brochure.
- iii) Any other matter with the permission of the chair.

Principal

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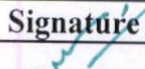
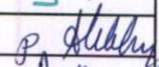
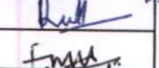
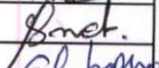
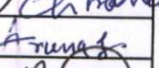
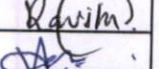
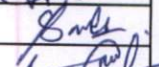
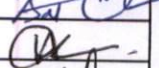
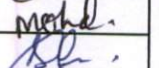
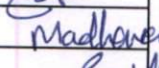
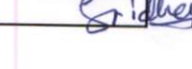





Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Concerned Faculty
7. Students Notice Board

MINUTES OF MEETING

1. The Meeting was held on 13th May 2021 in board room at 2.30 pm.
2. The chief editor welcomed all the committee members
3. The importance of publication material was discussed along with the image it creates in the minds of the readers of such publications.
4. Previous years' publications were discussed and shortfalls in the previous publications were listed down In front of the members.
5. The members of the publication committees agreed upon the publication shortfalls decided to avoid such mistakes in the publication.
6. Meeting was adjourned at 3.30 pm.

The following members were attended the meeting

S.No	Name of the Member	Designation	Position	Signature
1	Dr.V.A.Narayana	Principal	Chairman	
2	Dr.P.Alekhyia	Associate professor (MBA Dept)	Convener	
3	Mr. L.Ramnajaneya	Assistant Professor (MBA Dept)	Member	
4	Ms. Fathima Mary	Assistant Professor (H&S Dept)	Member	
5	Mr.P.Sridhar	Assistant Professor (Mech. Dept)	Member	
6	Mr.Ch Chitti Babu	Assistant Professor (ECE Dept)	Member	
7	Ms.Y.Aruna suhasini	Assistant Professor (ECE Dept)	Member	
8	Mr. Ravi Kumar	Assistant Professor (CSE Dept)	Member	
9	Mr. Venkat	Assistant Professor (Civil Dept)	Member	
10	Mr. Ch Shankar Rao	Assistant Professor (EEE Dept)	Member	
11	Mr.Md.Sirajuddin	Assistant Professor (MBA Dept)	Coordinator	
12	K.Sai vishal	Student (ECE Dept, 18H51A04F9)	Member	
13	Mohammed Soheluddin	Student (MECH Dept, 18H51A03A0)	Member	
14	P.Saradi Reddy	Student (ECE Dept, 18H51A04G1)	Member	
15	Madhava Charan	Student (CSE Dept, 18H51E00A1)	Member	
16	B.Srikanth Reddy	Student (MBA Dept, 18H51E0026)	Member	


 Convener


 Principal



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Date: 15.05.2021

To,
IQAC Coordinator
CMRCET

Respected Sir,

Sub: Requesting approval of the publication recurrence for the A.Y:2021-22.

As you are aware that, we formed publication committee which would look after all the publication related aspects as the publication canvas is wide spread we felt to form different committees for Magazine, Newsletter and Information brochure, herewith I am submitting the proposed list of the publications for the A.Y: 2021-22.

Hence, I request you to kindly permit to form the committees.

The Publication schedule is as follows:

Publication Recurrence		
Information Brochure	Once in a year	In the month of February
Magazine	Once in a year	In the month of March
Newsletter	Twice in a year	July – December January – June

Thanking you,

Yours faithfully

Recommend

P. Akhila
Convener

Publication Committee

[Signature]
Coordinator

Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

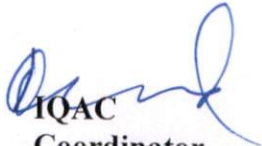
Strategic Perspective Plan of Publication Committee

For the Academic Year 2021-22

Sl. No.	Publication type	Course of action	Proposed Date of Completion
1	Newsletter (July - December)	Collecting information to print	10.06.2022
		Finalizing the content for printing	20.06.2022
		Proof reading	25.06.2022
		Print	31.06.2022
2	Magazine	Collecting information to print	
		Finalizing the content for printing	
		Proof reading	
		Print	
3	Information Brochure	Collecting information to print	
		Finalizing the content for printing	
		Proof reading	
		Print	
4	Newsletter (January – June)	Collecting information to print	10.12.2022
		Finalizing the content for printing	20.12.2022
		Proof reading	26.12.2022
		Print	30.12.2022

Committee - Strategy Document

1. Publication Committee meeting will be conducted at the beginning and at the end of each academic year.
2. Students are registered for committee.
3. Detailed instructions are given to committee members regarding the content arrangement and achievements of the college which are to be printed in the magazine, information brochure and newsletter.
4. Students are encouraged to actively participate in content arrangement for the publication.
5. Committee has given instructions and suggestions to the students about content gathering for the publication.



Coordinator
Coordinator

Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.



Principal

Date: 03.06. 2022

To
 The Principal
 CMRCET

Through IQAC

Respected Sir,

Sub: Permission to constitute committees for publication and appointment of Coordinators

As you are aware that, publication committee has been constituted on 23-4-2022. The convener of the publication committee has requested to grant permission to form committees for Magazine, Newsletter and Information brochure with the below mentioned Coordinators.

The composition of Magazine Committee is as follows:

S.No	Name of the member	Designation	Position
1	Ms.S.Fatima Mary,	H & S Department	Editor in Chief
2.	Mr. L. Ramanyaneya	Assistant Professor	Coordinator
3	Mr Ch Chitti Babu	Assistant Professor	Member
4	Ms Sirin Kumari	Assistant Professor	Member
5	Ms.C Krishnaveni	Assistant Professor	Member
6	Mr.K Venkat	Assistant Professor	Member
7	Madhava Charan	Student	Member
8	Shaik Sajith	Student	Member
9	B.Srikanth Reddy	Student	Member

The composition of Newsletter Committee is as follows:

S.No	Name of the member	Designation	Position
1	Mr. L.Ramanjaneya	MBA Department	Editor in Chief
2	Ms.M.Sarojini	Assistant Professor	Co-editor
3	Ms.Dr.M.Swapna	Assistant Professor	Co-editor
4	Ms.R,Shirisha	Assistant Professor	Co-editor
5	Mr.D.Sanjeev	Assistant Professor	Co-editor
6	Ms.Pavani,	Assistant Professor	Co-editor
7	Mr.SyedRafiq,	Sports Department	Co-editor
8	Mr.Dr Seshadri Kiran	MBA Department	Coordinator



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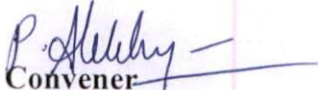
The composition of Information brochure Committee is as follows:

S.No	Name of the member	Designation	Position
1	Ms.S.Fatima Mary,	H & S Department	Editor in Chief
2	Mr.M. Prasannanjaneyulu	Assistant Professor	coordinator
3	Dr.Dowlath Ahamad	Assistant Professor	Member
4	Mr G Saidulu	Assistant Professor	Member
5	Ms K. Anusha	Assistant Professor	Member
6	Mr.R.Krishna Rao	Assistant Professor	Member

Hence, I request you to kindly permit to form committees with the above coordinators

Thanking you,

Yours faithfully


Convener

CIRCULAR

This is to inform all that the publication committees have been formed for academic year 2021-22 for the following

- Magazine
- Newsletter and
- Information Brochure

The composition of Magazine Committee is as follows:

S.No	Name of the member	Designation	Position
1	Ms.S.Fatima Mary,	H & S Department	Editor in Chief
2	Mr. L. Ramanyaneya	Assistant Professor	coordinator
3	Mr G Saidulu	Assistant Professor	Member
4	Ms K. Anusha	Assistant Professor	Member
5	Mr.R.Krishna Rao	Assistant Professor	Member
6	Mr.K Srinivas	Assistant Professor	Member
7	P.Saradi Reddy	Student	Member
8	Shaik Sajith	Student	Member
9	B.Srikanth Reddy	Student	Member

The composition of Newsletter Committee is as follows:

S.No	Name of the member	Designation	Position
1	Ms. K.Jyothi	MBA Department	Editor in Chief
2	Ms.K Anusha	Assistant Professor	Co-editor
3	Ms.S.Swapna	Assistant Professor	Co-editor
4	Ms.Sirin Kumari	Assistant Professor	Co-editor
5	Mr A.Vivekananda	Assistant Professor	Co-editor
6	Mr G Saidulu	Assistant Professor	Co-editor
7	Ms. K.Jyothi	Sports Department	Co-editor
8	Dr.K Bhaskar	MBA Department	Coordinator

The composition of Information brochure Committee is as follows:

S.No	Name of the member	Designation	Position
1	Ms.S.Fatima Mary,	H & S Department	Editor in Chief
2	Mr.M. Prasannanjaneyulu	Assistant Professor	coordinator
3	Mr A.Vivekananda	Assistant Professor	Member
4	Mr G Saidulu	Assistant Professor	Member
5	Ms. K.Jyothi	Assistant Professor	Member
6	Dr.K Bhaskar	Assistant Professor	Member



Principal

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CMRCET/PRIN/PC/AY 2021-22/CIR-3

Date: 17.06.2022

CIRCULAR

This is to inform all the publication committee members that annual review meeting is scheduled on 19-02-22 at 2:30 pm in the principal conference hall. All the members are requested to be on time to the meeting.

Agenda of the Meeting:

1. To review the committee works of the A.Y.2020-21
2. To review the contents of the publications
3. Any other matter with the permission of the chair

Principal

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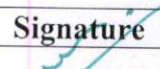
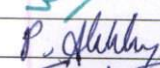
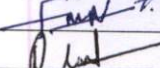
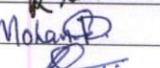
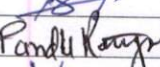

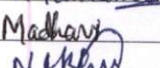
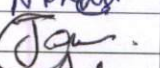
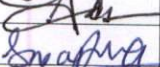
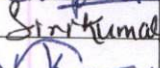

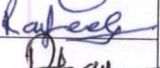
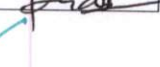






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4. Administrative Officer
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6. Concerned Faculty
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MINUTES OF MEETING

1. The Meeting was held on 19th May 2022 in board room at 2.30 pm.
2. The chief editor welcomed all the committee members
3. The Convener started the meeting with congratulating them for the smooth functioning of the of last year's Publication of all the committees.
4. Chairman has presided over the meeting and told about the missing content in the publication and alerted to avoid such things.
5. Chairman instructed the publication committee to maintain the proof of the contents that are printed in the publication variants.

The following members were present for the meeting.

S.No	Name of the member	Designation	Position	Signature
1	Dr. V. A. Narayana	Principal	Chairman	
2	Dr. P. Alekhya	Associate Professor	Convener	
3	Ms.S.Fatima Mary,	Associate Professor	Editor in Chief	
4	Mr. L. Ramanyaneya	Assistant Professor	coordinator	
5	Mr K.Mohandas	Assistant Professor	Member	
6	Mr G Saidulu	Assistant Professor	Member	
7	Mr.V Panduranga	Assistant Professor	Member	
8	Mr.K Anusha	Assistant Professor	Member	
9	K.Kethan Kumar	Student	Member	
10	G.Nikhil	Student	Member	
11	Appireddy Madhavi	Student	Member	
12	Ms. K.Jyothi	Assistant Professor	Editor in Chief	
13	Ms.K Anusha	Assistant Professor	Co-editor	
14	Ms.S.Swapna	Assistant Professor	Co-editor	
15	Ms.Sirin Kumari	Assistant Professor	Co-editor	
16	Mr A.Vivekananda	Assistant Professor	Co-editor	
17	Mr E Sammaiah	Assistant Professor	Co-editor	
18	Mr. Sayed Rafeeq	Physical Director	Co-editor	
19	Mr.M. Prasannanjaneyulu	Assistant Professor	coordinator	


 Convener


 Principal



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Date: 2nd May 2022

To,
IQAC Coordinator
CMRCET

Respected Sir,

Sub: Publication Committee – Summary Report for the A.Y:2021-22

CMR College of Engineering and Technology is a leading body in education and is therefore expected to reach high quality standards by assimilating information relating to college achievements and developments.

The purpose of these publications is to disseminate information about the activities and developments of the college, achievements of the staff and students, events organized and attended, competitions participated and won and current technological developments etc.

The Publication Committee meeting has been conducted, except Newsletter for which the meeting is held twice in a year, to ensure the smooth functioning of the college related publication matters. The first meeting was held on 12th May 2021 and the second meeting was held on 19th May 2021.

Publication process has been completed as per the following dates.

Sl. No.	Publication Type	Date of Publication
1	Newsletter (July - December)	30.06.2021
2	Magazine	10.04.2022
3	Information Brochure	30.05.2022
4	Newsletter(January – June)	30.12.2021

Thanking you,

Coordinator

Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Yours faithfully

Convener
Publication committee