



CMRCET/PRIN/WEC-MUDITA/AY2014-15/CIR-01

Date: 5/05/2014

CIRCULAR

With reference to the office order "CMRCET/PRIN/ 21/2014, Dated 28th April 2014. The Composition of Committee members has named the **WOMEN EMPOWERMENT CELL** as **MUDITA**.


CONVENER


PRINCIPAL

Copy Submitted to: (1) The Secretary Garu- For your kind information Pl.

Copy to:

1. IQAC coordinator
2. Deans
3. Examination Branch
4. All HODS
5. Administrative Officer
6. Accounts Officer
7. Librarian
8. Training & Placement
9. Concerned Faculty
10. Student Notice Board



CMR COLLEGE OF ENGINEERING & TECHNOLOGY
Kandlakoya (V), Medchal Road, Hyderabad -501401.

MUDITA - (JOY)

The Women Empowerment Cell – CMRCET, MUDITA of “CMR College of Engineering & Technology” is one of the active committees of CMR College of Engineering & Tehnology, which consists of enthusiastic staff and student coordinators.

**INSPIRATION: “EDUCATING A MAN IS EDUCATING AN INDIVIDUAL
EDUCATING A WOMEN IS EDUCATING A FAMILY”**

The main objective of MUDITA is to motivate and empower female students and staff of the college to understand the role of WOMEN in building the society and Nation at large.

STRATEGIES: Ever since the inception of the committee, MUDITA as a team has been striving to promote awareness among female students and staff on gender specific issues in the areas such as, health, legal, career and social.

To realize the above mentioned objectives the committee with its members meets twice in a semester to plan for the events.



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K. S. Jayaram
CONVENER

[Signature]
PRINCIPAL

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CMRCET/PRIN/WEC-MUDITA/AY2014-15/CIR-02

Date: 6/05/2014

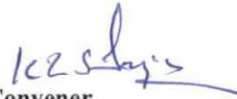
CIRCULAR

This is to inform all the WEC-MUDITA members that there will be a meeting on 8th May 2014 at 2:30 PM in Department of CSE- ROOM NO 306 :

Agenda of the meeting:

To discuss about

1. SOP
2. Objectives
3. Roles and responsibilities
4. To discuss about the Events to be conducted under WEC - MUDITA
5. For scheduling all the related activities without affecting the class/lab work, examination schedules.


Convener


Principal

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**MUDITA
MINUTES OF MEETING**

Date: 8-05-2014 Time: 2:30-3:30 PM Venue: Dept of CSE –ROOM NO 306

Chaired By: Dr. M. Ramalinga Reddy, Principal, CMR College of Engineering & Technology

Members present:

1. Chairman: Dr.M. Ramalinga Reddy, Principal of CMRCET
2. Convener: Mrs. K.L.S.Soujanya
3. One faculty from each Department
4. One Student member from Each Department

The chairman Dr. Ramalinga Reddy welcomed all the committee members.

Item 1 :SOP are finalized during the meeting.

STANDARD OPERATING PROCEDURE OF MUDITA

The cell seeks to create a platform that provides the female students and staff with an opportunity to grow in their life with joy, be a responsible citizen and for the empowerment of women. Women Empowerment cell is a team which meets to identify, discuss and plan ways to promote awareness activities of the women empowerment throughout the organization.

The purpose of this procedure is to help students, staff to understand and to adhere to the roles and responsibilities upon joining the Women Empowerment cell. The committee is also responsible towards participation of students and female staff in organizing events related to women up liftment in in the surrounding areas. Faculty members from each department have to constantly motivate the student members of the respective department and should actively participate in activities conducted by cell.

Convener of Women Empowerment cell is supposed to release the correspondence related to the activities to be conducted for the academic year duly approved by the IQAC coordinator before end of previous academic year. At least 3 activities per semester or 6 activities for an academic year have to be compiled.

Chairman of Women Empowerment cell must release an office order in the month of May regarding the members of the committee for the next academic year

Objectives

1. To enhance the self esteem and self confidence of female students and staff.
2. To promote intellectual and cultural activities for overall development of female students and staff.
3. To create the awareness on the social responsibility and encourage the students to participate in events related to uplifting of unprivileged and needy women in the nearby areas.

Roles and Responsibilities

1. To form a WEC- MUDITA committee members.
2. To conduct a meeting at the start of the semester and plan the events according to the academic calendar.
3. To meet at the end of the semester and asses the outcome of the events conducted in the semester and maintain a proper file.
4. To encourage female students and staff to participate actively in the events and competitions organized by WEC-MUDITA.
5. To interact regularly with girl students and help them in reinforcing the concepts in the subjects and address any particular personal problems.
6. Encourage the girl students and lady staff to pursue higher studies and be self reliant.

Frequency of Meetings

1. Starting of every year first meeting will be conducted to discuss the activities to be conducted in that semester.
2. At the end of the year meeting will be conducted to review all the activities and action plan for next semester of the academic year.
3. We may conduct the meetings as and when required.

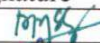


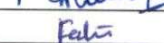


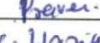
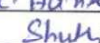
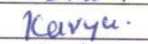
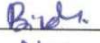
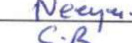
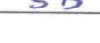


Item 2: Proposal of activities to be conducted for the students in the A.Y 2014-15 under WEC-MUDITA.

S.NO	Name of the Event/Activity	Month
1	TEDx talk on-women in science and technology	9 th August 2014
2	Program Related to health	17 th october 2014
3	Visiting near by villages	30 th December 2014
4	Seminar on Role of Women in Nation Building	27 rd January 2015
5	Essay writing competition on Women Entrepreneurship	22 nd February 2015
6	WOMENS DAY	8 th MARCH 2015

The Committee made the following Resolution

1. All the committee members agreed to the SOP, Objectives, Roles and Responsibilities of WEC - MUDITA.
2. All the committee members agreed to the suggestions and accepted the proposal with enthusiasm for the events to be conducted and took the decision to conduct all the above events in the Academic Year 2014-15
3. The meeting was concluded with thanks to chair

List of Committee Members:

Sno	Name of the Faculty	Designation	Department	Signature
1	Dr. M. Ramalinga Reddy	Principal	MECH	
2	MrsK.L.S.Soujanya	Assoc.Prof	CSE	
3	MrsK.Soujanya	Assoc.Prof	EEE	
4	MrsVandanaKhare	Assoc Prof	ECE	
5	MrsP.Alekhy	Asst Prof	MBA	
6	Mrs Fatima Mary	Assoc Prof	H&S	
7	P.Sruthi	Assoc Prof	CSE	
8	Mrs Kavitha Reddy	Assoc Prof	MECH	
9	Mrs K.S.V.Praveena	Assoc Prof	CIVIL	
10	KONDA HARIKA	12H51A0518	CSE	
11	NAGULAPALLY SHRUTHI	12H51A0236	EEE	
12	KANCHARLA KAVYA	12H51A0322	MECH	
13	G HIMABINDU	12H51A0471	ECE	
14	S NEERAJA	13H55A0118	CIVIL	
15	SHAHNAAZ BEGUM	13H51E0049	MBA	


Convener