



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Kandlakoya (V), Medchal Road, Hyderabad -501401

Date: 4th Nov 2020

COVID-19 Special Instructions to Students and Faculty

(In addition to Regular Instructions)

- 1) Candidates must report to the examination center at least one hours before commencement of the examination to avoid rush at the entrance gate for smooth completion of Covid-19 related screening which is mandatory.
- 2) All the students and staff members must wear masks while they are in the campus.
- 3) Social distancing (minimum 6 feet) should be maintained at every place viz. inside the examination halls and other places.
- 4) All the students and staff members must undergo thermal scanning at the place of entry into the campus.
- 5) If any student falls sick, he/she will be kept in isolated place; proper care and appropriate first aid treatment will be rendered.
- 6) The student shall collect Hall Ticket on the day of exam at the respective centres only. Do not come to college separately for collecting Hall Ticket.
- 7) The seating plan and seating place for the students who appear for all regular examinations will be same for all the days (However this provision may not be feasible to supplementary examinations). The seating plan for Regular examinations would be forwarded to the students Whatsapp groups and also displayed in website prior to start of Regular examinations.
- 8) Candidates must sanitize their hands before and after signing the attendance sheet. Please carry your own sanitizers for this purpose.
- 9) Though college is providing clean and pure drinking water, all the students are advised to carry their own drinking water bottles, so that contacting can be minimized. Water will not be served during the examinations and also they are not allowed to go outside the examination hall.
- 10) You are also advised to carry own food and avoid eating in canteen or outside.
- 11) If any student is not in a position to appear regular examinations due to Covid-19 may appear Supplementary examinations, however he/she has to submit a requisition letter along with Covid-19 tested report to coe@cmrcet.org mail so that regular examination fee would be adjusted against supplementary examinations. If no request is received and student is absent for the regular examinations, then examination fees will not be carry forwarded to supplementary examination. If any student is absent for one or more subjects and appeared for remaining subjects, then the examination fee will not be carry forwarded to supplementary examination(except in the cases where the Covid-19 is detected during the examinations).

CMR

Principal
CMR College of Engineering & Technology
(UGC Autonomous)
Kandlakoya, Medchal Road, Hyderabad, T.S.

Copy Submitted to : Secretary Garu - for your kind information pl.

Copy to : 1. Deans 2. Student groups 3. All HODs 4. Administrative Officer 5. Accounts Officer