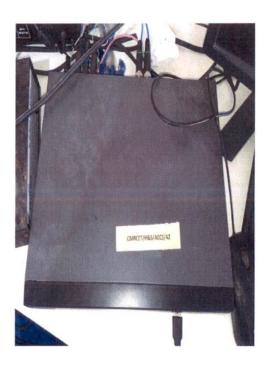
#### Language Lab and Communication Skills

English lab provides opportunities for the students to practice and fine tune their language skills. Both the English lab workbook and the language software provided by K-VAN Solutions integrate the following activities that are aimed at enriching English language fluency of the learners. While some activities are practiced in ELCS labs, the other activities are meant for AECS lab where students are trained in activities that are very practical in nature in terms of preparing students for life after academics.









PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

(4-15



#### Projector



DVR



PRINCIPAL

CMR COLLEGE OF ENGG. & TECH.

Kandlakoya (V), Medchal Road,

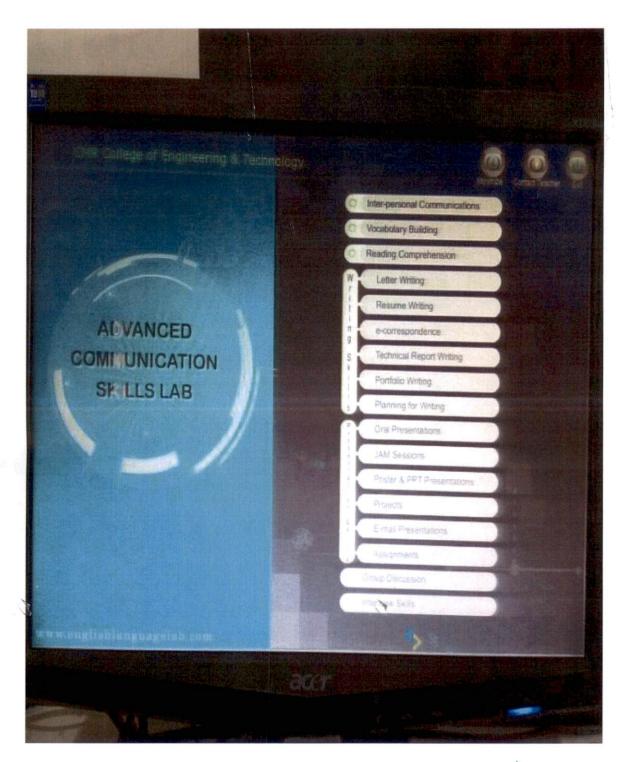
Hyderabad-501401.

LCD TV



LEARNING SOFTWARE





PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.



#### **INVOICE**

Invoice No.	Invoice Date
KVNMMLD196	30-09-2009

K-VAN Solutions Private Limited 36, IInd Floor, Sony Complex, Prashanthi Nagar, I.E., Kukatpally, Hyderabad-500072. India.

Bill to CMR College of Engineering & Technology, Kandlakoya (V), Medchal Road, Hyderabad – 501401.



S.No.	Product	Qty - 1	Price +
1	Multimedia English Language Lab Software	Teacher Console-1 Student Console-65	71,000.00
		Grand Total:	71,000.00

Manager
K-VAN Solutions



#### INVOICE

Invoice No.	Invoice Date
KVNMMLE431	05-03-2014

K-VAN Solutions Private Limited 36, IInd Floor, Sony Complex, Prashanthi Nagar, I.E., Kukatpally, Hyderabad-500072. India.

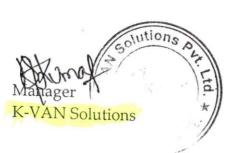
Bill to CMR College of Engineering & Technology, Kandlakoya (V), Medchal Road, Hyderabad – 501 401

Po Date: 21.02.2014

Ref No: CMRCET/PO/16/2014

1 Interac	Product  ctive Communication Skills  (ICS) Lab	Teacher Console-1 Student Console-71	20,000.00
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Amount in Words: - Twenty Thousand Rupees only







## K-VAN Solutions Pvt. Ltd.

#### **INVOICE**

Invoice No.	Invoice Date
KVNMMLD409	09-04-2014

K-VAN Solutions Private Limited 36, IInd Floor, Sony Complex, Prashanthi Nagar, I.E., Kukatpally, Hyderabad-500072. India.

Bill to CMR College of Engineering & Technology, Kandlakoya (V), Medchal Road, Hyderabad – 501 401

Po Date: 05-04-2014

Ref No: CMRCET/ADMIN/09/2013-14

S.No.	Product	Qiy -	Price
1	Computer Assisted Language Learning (CALL) Lab	Teacher Console-2 Student Console-72	55,000.00
Grand	Polal Cartes and the state of the		55,000.00

Amount in Words: - Fifty Five Thousand Rupees only

Manager

K-VAN Solutions

K-VAN a

Plat form softwere



# KT TECHNOLOGIES

#### INVOICE

Bill To:

CMR College of Engineering & Technology,

Kandlakoya (V), Medchal Road, Hyderabad. 501 401, Invoice No: KT-HYD/Profoma/14-15

Invoice Date: 30/09/2009

Description	Units	Unit Price (Rs.)	Amount (Rs.)	
DsktpEdu ALNG LicSAPk OLV E 1Y Acdmc Ent	60	2,995-00	1,79,700-00	
WinSvrStd 2012R2 ALNG OLV E Each Acdmc AP 2Proc	02	4,681-00	9,362-00	
CS-MSIT Academy ALNG Subs VL OLV E 1Mth Acdmc AP Srves	01	51,528-00	51,528-00	
SQLCAL ALNG LicSAPk OLV E 1Y Acdmc Ent DvcCAL	60	362-00	21,720-00	
SQLSvrStd ALNG LicSAPk OLV E 1Y Acdmc AP	01	4,568-00	4,568-00	
Sub-Total .			2,66,878-00	
Service Tax @12.36%			32,986-12	
Vat @ 5%			14,993-20	
Grand Total @ Rs	and		3,14,857-32	

Rupees: Three Lakhs Fourteen Thousand Eight Hundred and Fifty Seven Only /-

Please Note: DD/Cheques drawn in favour of "KT TECHNOLOGIES"

Terms and Conditions

 Goods once sold will not be taken back.

 Interest rate 2% per month will be charged for overdue bills. S.T.NO: ABBPH0426KSD001

TIN NO: 36276720604

PAN NO: ABBPH0426K

Author Signal

No TDS to be deducted on this invoice, refer Notification No. - 21/2012 (F.No. 142/10/2012-SO (TPL)) S.O 1323 (E), dated 13th June 2012 which has notified that no deduction of tax shall be made under section 194 J of the act, in the case of payment by a person for the acquisition of this software License. There is no modification done on the software being supplied vide this invoice. We have deducted with holding tax under section 195 on payment for this software.

Received the above goods in good condition

Receiver's Signature & Seal

PRINCIPAL

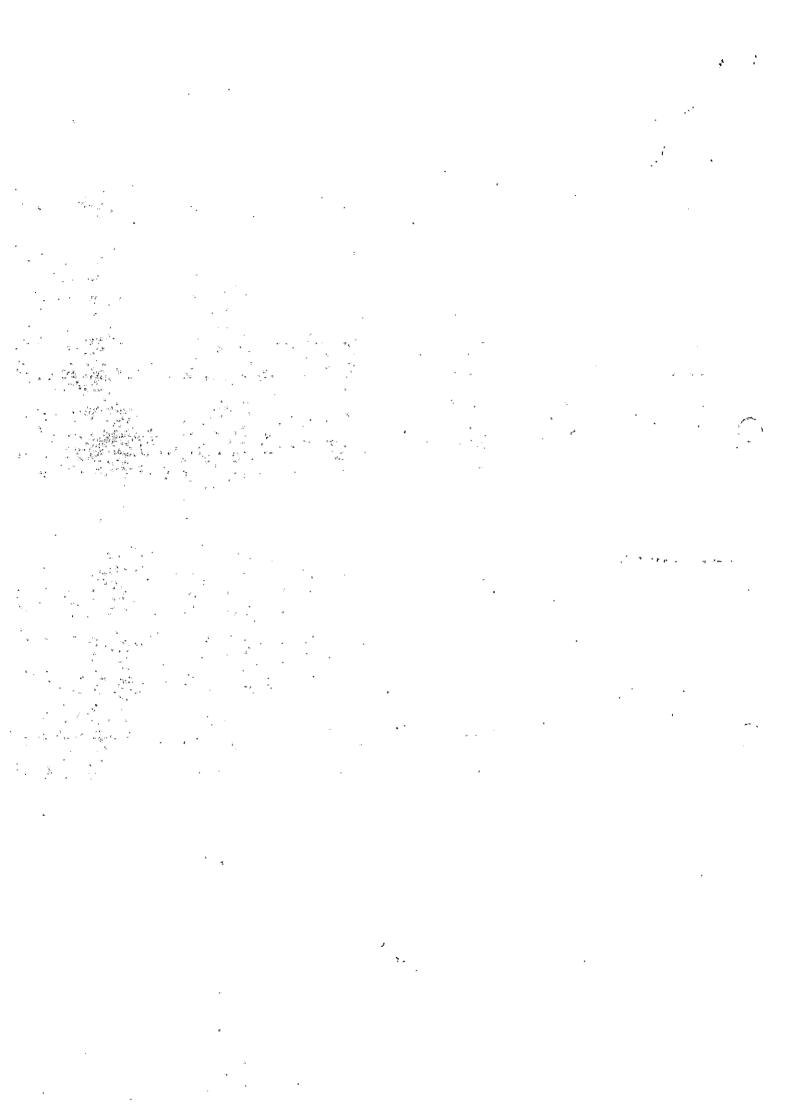
CMR COLLEGE OF ENGG. & TECH.

Kandlakeya (V), Medchal Road,

Hyderabad-501401.

H.No. 1-19-164/14, Dinakar Nagar Colony, West Venkatapuram, Sec.bad - 15.

**Microsoft** 





Lenove (India) Private Limited

R.S. No. 19/1A & 19/2A ECR Road, Threathkuppam Revenue Village Arlymikuppam Charmung Fondicherry 605007, Pondicherry Tel: 91-413-2619400 Fax: 91-413-2619428

ZE CUM DELIVERY CHALLAN of Central Excise (no. 2), Rules 2001)

Original for buyer

211XM001

Kange No i Vellular Nagar Manjakupnam Manjakuppam Cuddalore 607 001

Central Excise Division No.1 Vellalar Nagur Manjakuppam Guddalore 607 001

CST No : 34370004094/DLJ5-04-2005 LST No : 34370004091 PAN No : AABCI337211 TIN : 34370004091 COMMISSIONARATE PONDICHERRY Insurance No: LENMAR0607

One and Time of Preparation of Invaice 19.06 2012 16:33:11 Date of Dispatch 19 06 2012

Authenticated By

Group of Institutions akova (V), Medchal Road.

Invoice No Invoice Date PO No PO Date CST No

6400492413 07.06.2012 07.06.2012

DECLARATION

abad501401 To: College of Engineering and Technolog MR Group of lostitution akoya (V), Medchal Road,

SO No/Date Delivery No ECC No

4310372037 / 11.06.2012 5202472282

COMPRISIN

abad501401 at Person : Gopal Reddy Excise Duty Rate Cess on Excise Duty

Code	Item Description (Chapter Id)	Quantity	Unit Rate	Basic/ Assessable Value	Excise Duty%	Excise Duty	Tax%	Tax Amount	Total Amount(INR)
17	NO OS-H61/G630/2GB/500GB/NO ODD	240	14,832.69	3,559,846:55	12,360	439,993.45	5.00	199,992.00	4,199,832.0
น์	Lenovo LS1922	240	0.00	0.00	12,360	0.00	0.00	0.00	0.0
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	Sub Total:			3,559,846.55		439,993,45		199,992.00	

ONLY otification no.2/2008 CE dated 1/3/2008 SI no.62)

cc 75% payment need to be collect from the customer on DOD basic it 4310372037

Sub Total Octroi WCT Total Invoice Amount

4,199,832,00 0.00 0.00 4,199,832.00

ent Terms: 25% advance 75% upon delivery

Less: Advance CMR C

1,049,958.00

mount Due in Words ; RUPLES THIRTY-ONE LAKHS. FORTY-NINE JSAND ; EIGHT HUNDRED SEVENTY-FOUR ONLY

Net Amount Due

3,149,874,00

rrier/Transport : AFL -: Road y Bill: No : 39386535 of Cases : ight:

'civer's Stamp & Signature

We certify that the particulars given above are true and correct and the amount indicated represents the price actually charged and there is no additional flow of consideration directly or indirectly from the buyer.

for Lenovo (India) Private Limited

Pige: 1 / \*

Le Com Office: LENOVO INDIA PVT LTD., FERNS ICON, LEVEL -2, DODDENAKUNDI VILLAGE, MARATHHALLI OUTER RING ROAD,
RATHHALLI POST, KR PURAM HOBLI, BANGALORE- 560037.

14 Details: June Not 0035570004, Curibank N.A., 506/507, Level 5, Prestige Meridian II, M.G.Road. Bangalore - 560001. (MICR # 560037002, RTGS/NEITT# CITIO000004, a. # CITHNBX)

MENT BY Cheque Post To:
IOVO INDIAPVI LTD., FERNS ICON, EEVELDDDENAKUNDIVILLAGE MARATHHALLIOUTER RING ROAD, MARATHHALLI
T. KR. PUBAM HUBLI, BANGALORE-560037

insectionalities.

Into payment feets 2 % per month will be charged from due date for payment, and the capstacking lay see solve 2 100 % powment should be made error in installation as specifically forced to otherwise by us.

# Multimedia Computers



Iris Computers Ltd.

Khewat No. 271/38, Vill. Marakhri,
Opp. CRPF Head Quarter Industrial Area Gangyal
Jammu 180010

Page No. 1

## RETAIL INVOICE

Bill To CMR College of Engineering & Technology Kandlakoya (V). Medchal Road Hyderabad-501401	Invoice No. Invoice Date Customer Order No. Customer Order Date Order No. Order Date			11 3/2	N2Q4-22-1306-075 28-06-13 £MAIL 11-06-13 N204-27-1306-039		
Ship To G.M.R. College of Engineering & Technology Kandlakoya (V), Medchal Road Hyderabad-501491 T.I.N. No.:		Deliver Deliver Paymer Due Da	y Challan No. y Challan Date nt Terms Code		11-06-13 N204-21-1306-075 28-06-2013-00:00:00 CDC 30-06-13 Door Delivery		
SN Item No. Item Description	Qty	UOM	Rate(INR)	Tax Rate			
1 35972)4 LENOVO NO OS H61/G2020/2GB/500 LENOVO WIDE MONITORS	165 165	Nos Nos	11,440.00 6,060.00	0	Amount(INF 18,87,600.00 9,99,900.00		
			7 g				
rorm Applicable - Yes							
FORM CODE:C 0%		VAT		e Amount	28,87,500.00		
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Input Tax Credit is available on this invoice copy	3.50K	C33 C63[1	Rour	ding Off	0.00 0.00 0.00		
E TWENTY EIGHT LAKH EIGHTY SEVEN THOUSAND HIVE HUNDRED AND	THE COLUMN	n kommercija	Add Services	TOTAL,	28,67,500.00		

Terms & Conditions	(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)	o: 01301050916	Serv Tax N	o:AAACI9670HST001
L. Late Payment Fee of 2% per month 2. In the event of default in payment be	will be charged in case of delay in	payment on the outstan	MODEL TO THE WAY SHOW	06/62/98/68 68 (5 (5 (6 (5 (5 (6 (5 (6 (5 (6 (5 (6 (5 (5 (6 (5 (5 (5 (5 (5 (5 (5 (5 (5 (5 (5 (5 (5
P. All payments should be made hy Avo	and the Charles of th	me light to repossess the	goods without further r	otice
h. In case any cheque is dishonored a r	Onlice characteristics	f TRIS COMPUTERS LTD"		
Responsibility of warranty lies with the Statutory Forms , if applicable, must be	e manufacturer only.	as will be charged.		
	re issued in advance or else tax.	be charged		
			F	or Iris Computers Ltd
Receiver's Signature			5.1	1.
	And the second second		A	uthorized Signatory
			Property of the second	



# OMB COLLEGE OF ENGINEERING & TECHNOLO

(Approved by AICTE & Accredited by NBA, Affiliated to JNTU, Hyd)

Kandlakoya (V), Medchal Road, Hyderabad - 501 401. Tel: 08418-200699, 200537 Telefax: 08418-200240 www.cmrcet.or

# PURCHASE ORDER

CMRCET/ADMIN /100/2012-13

To, S.V.Electronics Ltd, Secunderabad-15, Mob: +91 9866390452 Dir: +91 40 6638 2210 Email Id: rajendher@svel.in Sir,

Dates: 05.07.2012

Sub: Purchase order for EPSON Projector

S	ub: Purchase order for EPSC	ON Projector	Quantity	Unit Price Rs.	Amount
Part No.	EPSON Pro	ojector Description	Quantity	Ome Thee res.	
EPSON	Brightness (Nornal) -	2600 ANSI Lumens			
EBS02	Lam Life -	5000 Hours			
EDEGE	Colour -	Yes		•0	
	Native resolution -	SVGA			
	Technology -	3LCD			
	Contrast ratio (Typical)-	3000:1	1		
	Horizontal Keystone-	-30 to +30 Degrees	12	20,000/-	2,40,000/-
	Vertical Keystones	-30 to +30 Degrees ·	12	20,000	
	RGB ports Quantity	1			
	DVI-1 Ports Quantity	0			2
	USB Control -	Yes			
	PC less Presentation-	No		1.	
	RS-232 interface	Yes			
		No	1,000		
	Wireless Compliancy-	No			
	Network Capability-	No			
	Carry Case -	Remote Control excl. Batteries		p. 4	
	Included Accessories				
	User manual Power cable	Computer cable			200
1).	Dimensions	295 X 228 X 77 mm			
	Weight	2.3Kg	1.		

Total in Rs.

2,40,000/-

Rupees in words: Two lakh Forty thousand only.

Terms and conditions:

Taxes	All Inclusive	•
Delivery	2-3 weeks.	1,25,4
Payment	100% advance along with P.O.	
Warranty	Instrument 3 year warranty, BULB one year warranty.	

Ch. Gopal Reddy Secretary& Correspondent

PRINCIPAL CMR COLLEGE OF ENGG. & TECH.

Kandlakoya (V), Medchal Road, Hyderabad-501401.

5139042 Dt: 01.05.2006

JT 28/06/2012

Nos.

RR/AP/2006/W Dt. 13/11/2006

RR/AP/2006/W Dt. 13/11/2006

RF/AP/2006/W Dt. 13/11/2006

RR/AP/2006/W Dt. 13/11/2006

icense No. 99/06 Dt:09.10.2006 (HETRO Distribition Center Sales

ogalore Jurisdiction Only

MACALIFIE PERIOD & TECHNOLOGY

MEDCHAL - 501401 Oustoner: 12 173085 1

VAT-ID: 30/2006

Date of creation: 10/8/201200: Date of print:

10/8/2012

Date of delivery:

10/8/2012

0/0(012)0004/044586

(004-110073)

012/159 5717

TAX INVOICE 040V10J1000

ticle Name

Unit Price Cont Pack. Price Qty Net Amt. Discount Net of Disc Tax Tax Amt. Total Amount

(INR) Ant. (INR) (IMR) incl. Taxes

ONIDA 39" FULL HD LCD LC024,890.83

Rupees Fifty Seven Thousand Only

24.890.83 2 49,781.66

0.00 49,781.66 14.50 7,218.34 57,000.00

3: 2

Het total:

49,781.66

(INR)

0.00 49,781.66

Summary

49,781.66 14.50 7,218.34 57,000.00

49,781.66

7,218.34

Sales Value

57,000,00

Rounded to

57,000,00

CASH

57,000.00

WOICE LEVEL AVOICE LEVEL

030016 - SLAB 30K - FREEBIE (1 PER DAY, NET OF TAX, T&C) 030015 - SLAB 15K - FREEBIE (1 FER DAY. HET OF TAX, T&C) - 1 Qty - Rs.0

P. No. 5-7-71/4/1, Survey No. 133 to 140, Sangeeth Nagar, Moosapet Village, Balanagar Mandal, :-YDERABAD-500 073



#### SHREE CHAKRATECHNOLOGIES

H.No. 30-1591/5, Plot No. - 35, Keerthi Apts, Chandragiri Colony, Safilguda, Hyderabad - 500 056 Ph. (R): +91-040-27714280, Cell: 91-9440518909/9246818909 e-mail: shreectechnologies@gmail.com

raghuram d@rediffmail.com

Ref.:

Date: 16.08.2012

### INVOICE

The Secretary & Correspondent.

M/s. CMR Collage of Engineering & Technology,

Kandlakova, Medehal Rd.

HYDERABAD.

Invoice No:

019/12-13

Date: 16.08.2012

TIN No: 28171155297

DC NO. and Date P.O No. and Date Payment Ferms 016/12-13 10/10/12 14.08.12 As Per Verbal Order

1 10	PARTICULARS	QTY	UNII RAIF	AMOUNTINES
1.	4.3° Sony CCD and Effio processor Over 700 TVL, with OSD cable, ATR, WDR, HBLC, 2D+3D Noise reduction, OSD Function, 0.1 lux at f 1.2 Lenses 6mm dc 12 volts with Audio, Make: secutrek Model: E270	0.3	3600-00	10800-00
2.	Stand Alone DVR 4 ch. With Audio Make: Secutrek Model: 8004D	01	6800-00	6800-00
				17600-00
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			V Management (Adm )	

Seventeen Thousand six hundered only

Date ON STATISTICHAL. Arcented By



16.08.2012





#### Terms and Conditions:

Goods once sold. All not be taken back.

All disputes are subject to Hydernbad Jurisdiction

Payment after due date interest will be charged at 18% p. a.

(marantee 12 Months from this invoice dute for any manufacturing defects

No Warranty OR Guarantee for physical damage/ PCB Burnt/Power supply and Adapter. Hyderabad-501401.

PRINCIPAL CMR COLLEGE OF ENGG. & TECH. Kandlakoya (V), Medchal Road,

TIN: 23800230090

CST: SEC/03/1/4260/2003-04



## COMPUTER BAZAR

Shop No. 62 & 63, Ground Floor, Chenoy Trade Centre. Parklane, Secunderabad - 500 003.

TAX INVOICE

To : Cash Sale Bill

INVOICE No. 53574 INVOICE Dt 13/03/2014

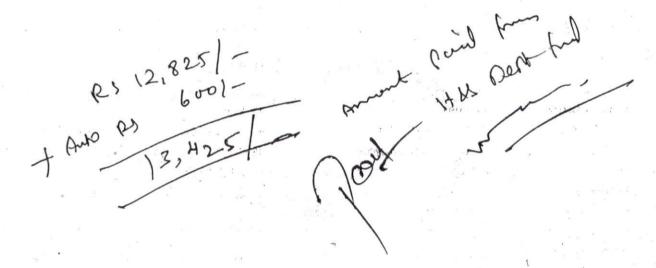
Tel.: 66385774

66383848

PARTY LST/TIN:

PARTY CST:

SI.No. PRODUCT	WARRANTY	QTY.10(11 SRAT	E PAMOUNT
EAR PHONE	NO WARRANTY	45 271.4	12214.53
		100	12214.53
d: VAT A/C-		5.00%	610.73
Less: ROUND OFF-			0.26
Less: ROUND OFF-			7



#### \*\*SERVICE TIME 12PM TO 6PM ONLY\*\*

#### MONDAY TO FRIDAY

\*\*Warranty on all the equipment or parts is as manufacturers standard warranty policy and shall be directly provided

- BY MANUFACTURES ONLY\*\*

I/We have purchased Computer Parts & Components I/We have not purchased any System. Hard Disk Purchased is blank and unformatted

**NOTE: ONLY CARRY WARRANTY** 

Signature of Customer

PRINCIPAL

Rupees Twelve thousand eight hundred twenty five only

Total Rs.

12825.00

TERMS:

NO WARRANTY FOR BURN / PHYSICAL DAMAGE.

Goods once sold will not be taken back or exchanged.

For Warranty Bring Particular Products Box.

In case of default interest payable @ 24% p.a. from bill date COLLEGE OF ENGG. & TECH.

Kandlakoya (V), Medchal Road, All dispute are subject to Secunderabad Jurisdiction. Payment should be sent through A/c Payee. Hyderabad-501401.

Cheque / Draft (in case of Outstation Customers) All products, standard warranty as per our offer.

No warranty, on Adaptor, Cables, Earphone, Other Accessories &

Consumables Products etc.

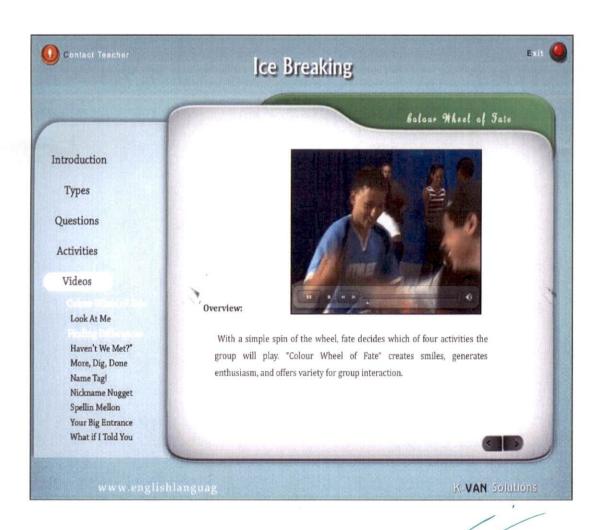
For COMPUTER

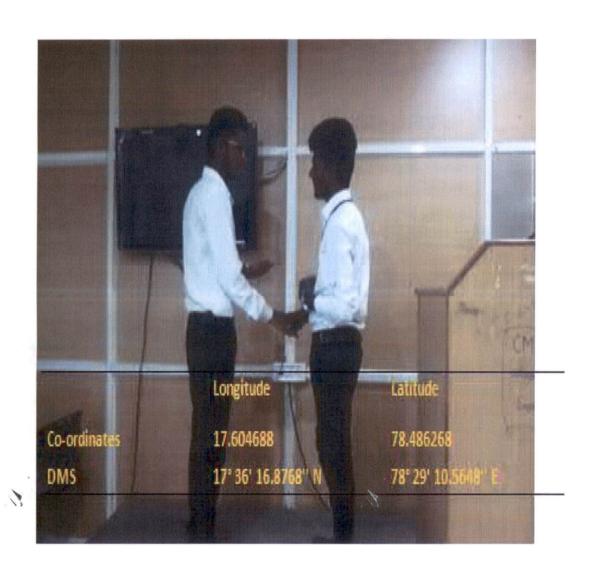
Authorised Signatory

Z.& O.E.

#### Lab Activities and events:

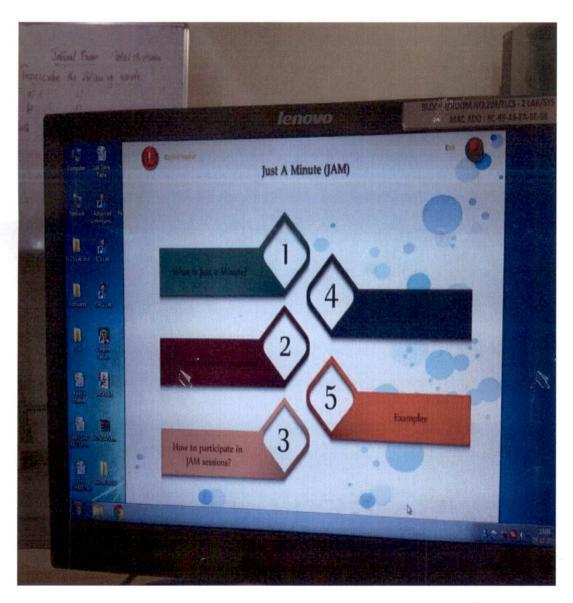
1. Ice-breaking activity: Ice-breakers are speaking activities used with a new class in order to give the learners an opportunity to meet each other. In order complete an ice-breaker task learners must talk to each other. These allow the new comers to talk to each other and know each other well. For the teachers such ice breakers give an opportunity to identify the learners and form an initial assessment of them when they start talking about themselves. This also allows the learners to work in teams and participate in collaborate learning. As the learners involve in team work and interact personally with each other, they also establish personal bonding essential for successful learning. Some of the ice-breaking activities include Just One Lie, Unique and Shared etc.





5//

2. JAM session: 'Just a Minute' is an impromptu speech test conducted with the time limit of one minute. The students are trained to speak coherently and meaningfully on a given topic within a span of one minute. More than a test of knowledge, JAM can be seen as a test of wit and presence of mind. Many recruitment drives use this test to assess a candidate's language skills. The teacher encourages the students to participate in JAM sessions in order to improve their language fluency and accuracy. Before the session the teacher prepares a list of topics which are then randomly given to each student to speak. The students are advised not to hesitate when they speak. They are also told not to repeat and deviate from the topic.



5//

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.





#### CMR COLLEGE OF ENGINEERING & TECHNOLOGY

Kandlakoya (V), Medchal Road, Hyderabad -501401.

#### CMRCET/PRIN/LLC/CIR/AY-2014-15/02

Date: 26/09/2014

#### **CIRCULAR**

This is to inform all the students that our college is organizing an **essay writing** competition on  $04^{th}$  October 2014 on the topic "Domestic Violence." Interested students may give their names to their respective departments on or before  $3^{rd}$  October 2014.

Venue: Department of Humanities & Sciences Room No. block-I, 207&211

Timings: 2:30 P.M to 3:30 P.M

Principal

Copy submitted to: (1) Secretary garu (for your kind information please)

Copy to: (1) IQAC

- (2) Deans
- (3) All HODS
- (4) Admn.Officer
- (5) Exam Branch
- (6) Accounts officer
- (7) Librarian
- (8) Training & Placement
- (9) Faculty concerned



#### CMR COLLEGE OF ENGINEERING & TECHNOLOGY

Kandlakoya (V), Medchal Road, Hyderabad -501401.

18/09/2014

To The principal CMRCET Kandlakoya

Respected Sir,

Forwarded Through IQAC Coordinator.

Sub: Request for permission to conduct an event on **Domestic Violence** –Reg.

The language lab committee plans to hold the following event for the current academic year as part of its activities. I request you to kindly grant the approval for the event to be conducted.

Date of event: 4<sup>th</sup> October 2014. Name of the event: Essay writing.

Importance: To improve language skills of the students.

The language committee members and the student volunteers will help in the smooth conduct of

the event.

Thanking you,

Becommended

Yours sincerely,

Convener

Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Gentle Topies

#### 3. Report on:

Essay writing on Domestic Violence for I.B.Tech Students.

04.10.2014



#### CMR COLLEGE OF ENGINEERING & TECHNOLOGY

Kandlakoya (V), Medchal Road, Hyderabad -501401.

#### **ESSAY WRITING ON**

#### DOMESTIC VIOLENCE

4th October, 2014

Conducted by

English Department

CMR College of Engineering & Technology

The department of English conducted an essay writing on "Domestic Violence" for I B.Tech students in CMR College of Engineering &Technology on 04<sup>th</sup> October 2014. Many students participated in the essay writing. There was good response from the students. Senior students helped in conducting the essay writing competition. The faculty thanked the senior students, the supporting the faculty and the management.

#### Outcome of the Event

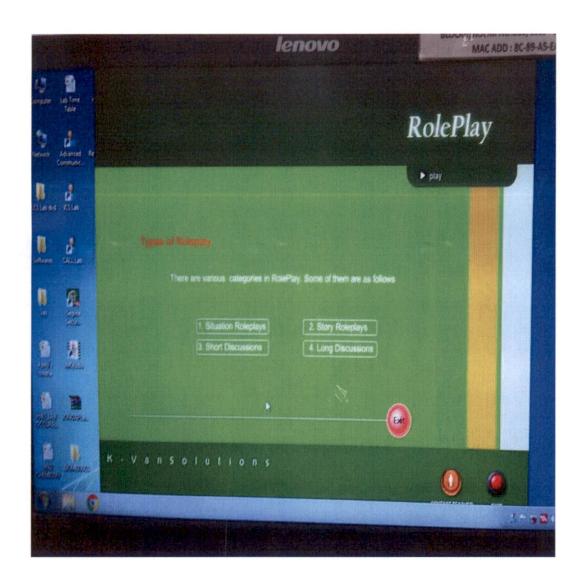
Writing encourages and enhances critical thinking, creative thinking and helps in organizing thoughts and improve communication skills. Writing also improves develop professional arguments about a topic and articulate opinions. It also helps in better presentation of facts. For students, good writing skills are important also when writing their 80P (Statement of

Purpose) for admission to universities, colleges for higher education. It is important therefore, that every student develops good writing skills and can continuously improve it.

It is recommended that students undertake some research on the topic they choose, read a few articles on the internet, watch videos and then formulate their thoughts that will translate into the Essay.



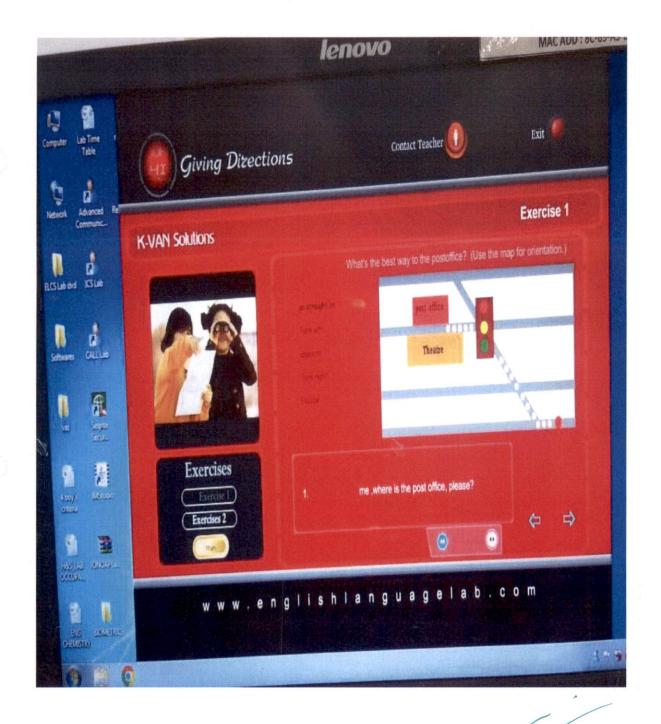
**4.Role Play**: Role Play is any speaking activity where one either puts oneself into somebody else's shoes or one may put oneself in an imaginary situation. Thus the learners can themselves to be the president or the prime minister of a country. They then can enact the role using appropriate language. Such activities make learning enjoyable and interesting. Enacting imaginary situations allow the students to practice language needed for such situations. Such situations as checking in at hotel, requesting for directions help the learners to understand the practical nature of language. Students who find participating in conversations and dialogues uncomfortable can use role play as a means to express themselves.

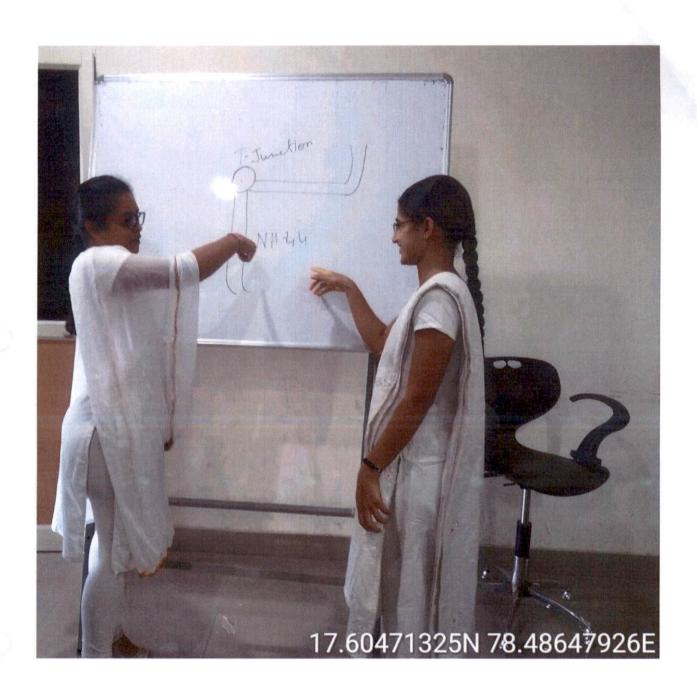






**5.Giving Directions**: This is another practical activity that helps the learner to deal with various situations in the real world. Here the learner is taught how to ask for directions and give directions to another in English. The teacher divides the students into pairs and gives some hypothetical situations. The students then are asked to ask for directions, followed by answers.

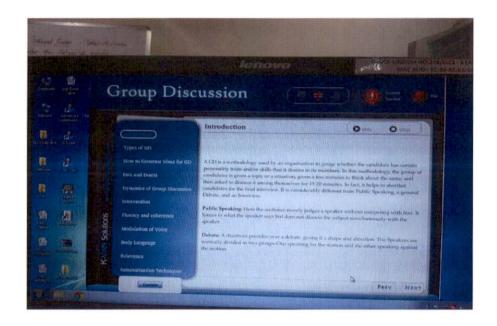








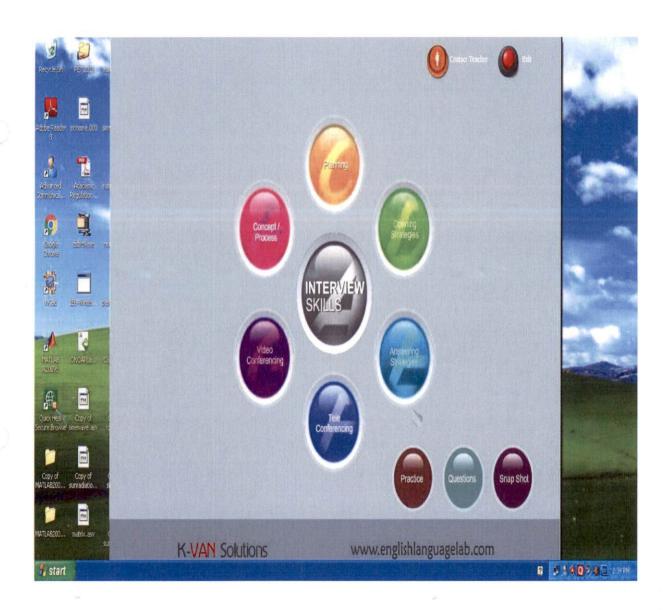
**6.Group discussions**: Group Discussions have become a part of recruitment processes where the representatives of the recruiting organization observes the oral skills and other inter-personal skills of the participants before short listing them for the next round. CMRCET has an exclusive room with round tables for group discussions. The students are given various topics for the discussions. Their performance is observed by the teacher and a feedback is given. The students are told about the importance of taking initiative in a group discussion. They are also explained about the importance of listening to others so that they can intervene at the right time. The language software allows the student to observe the videos of sample discussions and improve their performances.







7.Interview Skills: For students of professional courses like engineering the biggest challenge is to succeed at the interviews. The lab activities help the students to understand the necessary preparations for any interview. The students are introduced the ideas of pre-interview planning and preparation. They are also taught the need to understand the job profile before actually attending the interview. The students are also taught to prepare well for the interview by brushing up the basics. The teacher conducts mock interviews for the students to expose them to interview like situations.





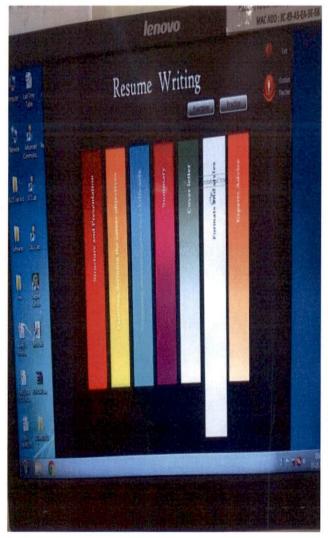


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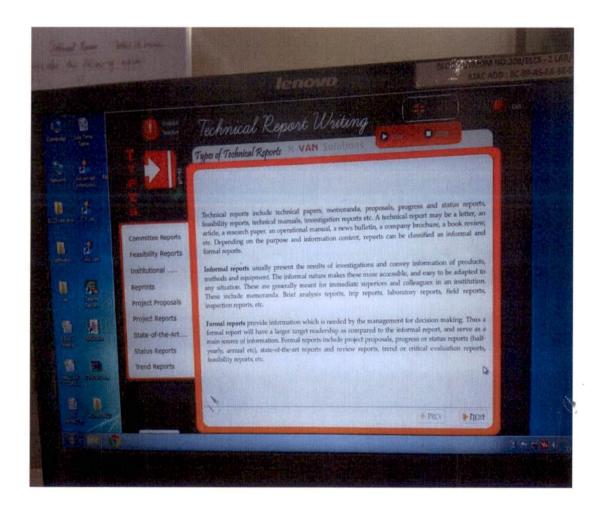
Kandlakoya (V), Medchal Road,

8..Resume writing: Preparing one's resume is one of the most important of any student's transition from college to career. While understanding the structure of resume is important, what goes into making a good resume is even more important. In the lab the students are taught how to structure their resume in terms of their career objective, profile, achievements and skills. They are also taught to keep their resume brief. Most importantly the students are encouraged to participate in various cultural and technical events which find their way into their resume. It is because mere academic qualifications will not fetch them a job.

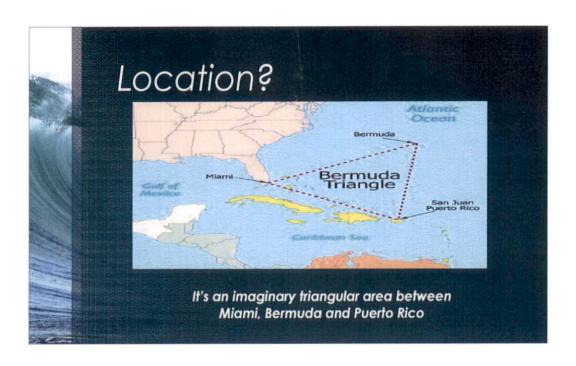


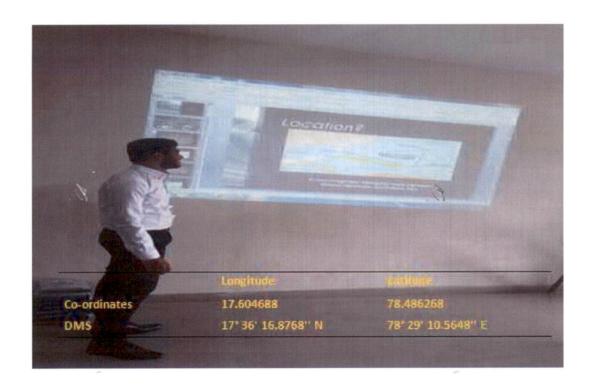


9.Technical Report writing: Careers in industry or for that matter any career calls for report writing skills. Keeping in view of the requirements of both the industry and the students, the language lab included report writing in its syllabus. In the lab the students are introduced to the basic purpose of a report: the spoken or written account of something that one has observed, heard, seen, or studied. The students are introduced to the three formal aspects of a report: preliminaries, main part and the supplementaries. The preliminaries include title page, terms of reference, contents, list of tables or diagrams, acknowledgements and summary. The main part includes the introduction, methodology, results, discussion and conclusions or recommendations. The supplementary includes the references, appendices and glossary.

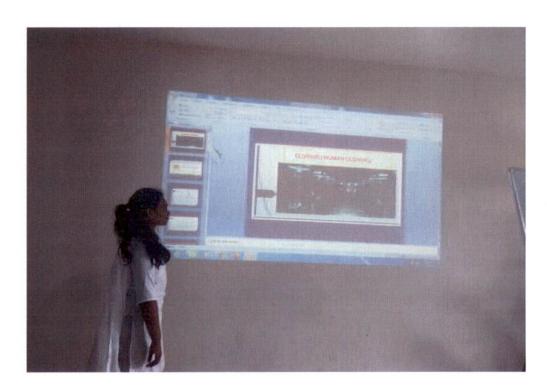


**Power point presentations**: PPTs have become a part of a professional's life. Irrespective of one's profession, each one of us use PPT as tool of presentations. Thus one should know how to use such modern tools. In the language lab PPT are used to present one's ideas and thoughts to the audience. They supplement one's efforts to covey one's ideas in the form of tables, illustrations. But the students are cautioned not overuse them as complete dependence on them can defeat the very purpose of using them









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#### CMR COLLEGE OF ENGINEERING & TECHNOLOGY

Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 05/02/2015

To The principal **CMRCET** Kandlakoya

Respected Sir,

Forwarded Through IOAC Coordinator.

Sub: Request for permission to conduct events on Elocution & Language Quiz -Reg.

The language lab committee plans to hold the following events for the current academic year as part of its activities. I request you to kindly grant the approval for the events to be conducted.

Date of events: 6<sup>th</sup> &7<sup>th</sup> March 2015.

Name of the events: Elocution & Language Quiz.

Importance: To improve language skills of the students.

The language committee members and the student volunteers will help in the smooth conduct of becommenged,

the events.

Thanking you,

Yours sincerely.

Convener

Coordinator Internal Quality Assurance Cell CMR College of Engineering & Technology Kandlakoya (V), Medchal Road, Hyderabad - 501 401.

Fermited tomes



#### CMR COLLEGE OF ENGINEERING & TECHNOLOGY

Kandlakoya (V), Medchal Road, Hyderabad -501401.

#### CMRCET/PRIN/LLC/CIR/A.Y-2014-15/03

Date: 10/02/2015

#### CIRCULAR

This is to inform all the students that our college is organizing an Elocution & Language Quiz on  $06^{th & 07^{th}}$  March 2015. The Elocution topic on "Unity in Diversity." Interested students may give their names to their respective departments on or before  $5^{th}$  March 2015.

Venue: Department of Humanities & Sciences Room No. block-I, 212

Timings: 2:30 P.M to 3:30 P.M.

Principal

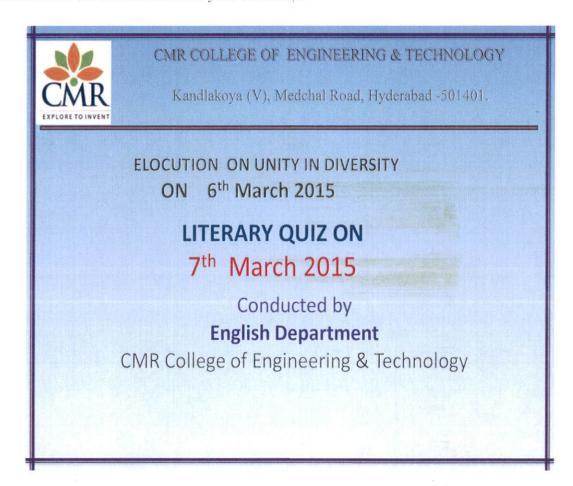
Copy submitted to: (1) Secretary Garu: for your kind information please.

Copy to: (1) Deans

- (2) Examinations
- (3) All HODS
- (4) IQAC
- (5) Administrative officer
- (6) Accounts officer
- (7) Training & Placement
- (8) Physical Director
- (9) Librarian

#### 10. Report on:

Elocution on "Unity in Diversity "on 6<sup>th</sup> March 2014 & Language Quiz Competition on 07<sup>th</sup> March 2014 for I.B.Tech I & II year Students.



#### Elocution >

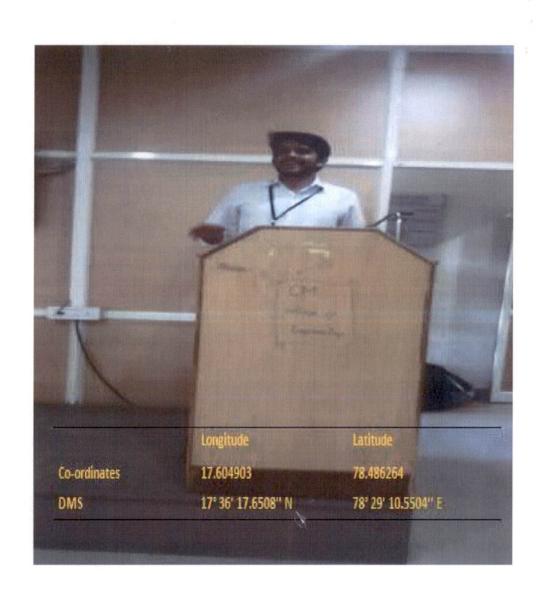
The Department of English, CMRCET, conducted an elocution for the students on 6<sup>th</sup> March 2015. The first year and the second year B.tech students actively participated and spoke on "Unity in Diversity." The students explained how unity makes a country strong and how diversity is a source of strength. The senior students from the third and fourth year B.tech supported the faculty in organizing the event. The judges appreciated the participation of the students. They declared the following students as the winners in elocution.

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#### 11. Language quiz

The Department of English conducted a language quiz for the first and the second year students of B.tech on 7th March 2015. The students were divided into different teams. The language quiz tested the students' knowledge of English grammar, vocabulary, phonetics and punctuation. The faculty from the department acted as quiz masters for the event. The senior students and other volunteers helped the faculty in making the event successful.

