

Approved by AICTE Permanently affiliated to JUNTUH *NBA Accreditation

Kandlakoya (V), Medchal Road, Hyderabad -501 401.

CMRCET/PRIN/LLC/A.Y-2019-20/01

Date: 26/04/2019

OFFICE ORDER

The Language Lab Committee has been reconstituted for the academic year 2019-2020 with the following members.

S.No	Name of the member	Designation	Position
1.	Major Dr.V.A.Narayana	Principal	Chairman
2.	Ms.S.Fatima Mary	Associate Professor	Convener
3	Ms.Dr.Vijaya Lakshmi	Associate Professor	Member
4	Dr. J. Srinivasa Rao	Professor	Member
5	Ms.R.Shireesha	Associate Professor	Member
6	Mr.A.Harish	Assistant Professor	Member
7	Ms.T.Swapna Rani	Assistant Professor	Member
8	Ms.R. Suhasini	Associate Professor	Member

Principal

Copy submitted to: (1) Secretary garu (for your kind information please)

Copy to: (1) IQAC

- (2) Deans
- (3) All HODS
- (4) Admn.Officer
- (5) Exam Branch
- (6) Accounts officer
- (7) Librarian
- (8) Training & Placement
- (9) Faculty concerned



An autonomous institution with NAAC Accreditation (A Grade)
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Kandlakoya (V), Medchal Road, Hyderabad -501 401.

CMRCET/PRIN/LLC/CIR/A.Y-2019-20/01

Date: 28/04/2019

CIRCULAR

This is to inform all the committee members of the language Lab committee that, there will be a meeting of the committee at 3:00 pm. on the 11th May, 2019 in AECS Lab.

Agenda

- 1. Review of the previous year's language lab activities and events.
- 2. Planning activities for the forthcoming year.

It is mandatory for the entire committee member to attend.

Principal

Copy submitted to: (1) Secretary garu (for your kind information please)

Copy to: (1) IQAC

- (2) Deans
- (3) All HODS
- (4) Admn.Officer
- (5) Exam Branch
- (6) Accounts officer
- (7) Librarian
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ACADEMIC YEAR: 2019-20 LANGUAGE LAB COMMITTEE

MINUTES OF MEETING

- 1. The Meeting was held on 11th May 2019 from 2.30 to 3:30 p.m. in the AECS lab.
- 2. The Convener welcomed all the committee members.

Agenda

- 1. Review of the previous year's language lab activities.
- 2. Planning activities for the forthcoming year.

Attendees

The meeting was presided over by the Chairman Major Dr.V.A.Narayana and attended by the Convener, and the members.

- 3. The meeting commenced with the Chairman welcoming and congratulating the committee members on the laudable works done during the previous year.
- 4. The members apprised the Chairman of the previous year's activities which were as follows.

The following events are to be held in the coming academic year

S.No	Date of the Event	Name of the Event
1	22/07/2019-29/07/2019	Ice Breaking Activity
2	05/08/2019-10/08/2019	Just A minute
3	02/09/2019-07/09/2019	Role Play
4	21/10/2019-26/10/2019	Giving Directions
5	30/11/2019	Elocution & Caption Writing
6	07/12/2019	Debate & Story Telling
7	16/12/2019-21/12/2019 Group Discussion	
8	02/01/2020-08/01/2020	Interview Skills
9	20/01/2020-25/02/2020	Resume Writing
10	07/02/2020-12/02/2020	Technical Report Writing(PPT)

The meeting came to a close after all the attendees decided to work for the welfare of the students.

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Hyderabad-501401.

The Faculty who attended the first meeting of the **Language lab Committee** on 11th of May 2019 for the Annual Year 2019 – 2020.

Frequency of Meetings: Twice in a year and as and when required for special reasons.

The List of language lab Committee members who attended the meeting.

S.No	Name of the member	Designation	Position	Signature
1.	Major Dr.V.A.Narayana	Principal	Chairman	2500
2.	Ms.S.Fatima Mary	Associate Professor	Convener	fah
3	Ms.P.Hima Bindu	Associate Professor	Member	By
4	Dr. J. Srinivasa Rao	Professor	Member	Bur.
5	Ms.R.Shireesha	Associate Professor	Member	Should
6	Mr.A.Harish	Assistant Professor	Member	thy
7	Ms.T.Swapna Rani	Assistant Professor	Member	Rom
8	Ms. R.Suhasini	Associate Professor	Member	Sulat.

Convener

Principal



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Kandlakoya (V), Medchal Road, Hyderabad -501 401.

Date: 12.05.2016

To, IQAC Coordinator CMRCET Kandlakoya

Sub: Permission to organize different events under language Lab Committee in the A.Y:2016-17-Reg.

Respected Sir,

As you are aware that, we organize different events for our students every year, right from the beginning of the Academic year, with prior permission, herewith I am submitting the proposed list of Events for the A.Y: 2016-17.

Hence I request you to kindly permit to organize the said activities and events.

The Events are as follows:

S.No	Date of the Event	Name of the Event
1	22/07/2019-29/07/2019	Ice Breaking Activity
2	05/08/2019-10/08/2019	Just A minute
3	02/09/2019-07/09/2019	Role Play
4	21/10/2019-26/10/2019	Giving Directions
5 .	30/11/2019	Elocution & Caption Writing
6	07/12/2019	Debate & Story Telling
7	16/12/2019-21/12/2019	Group Discussion
8	02/01/2020-08/01/2020	Interview Skills
9	20/01/2020-25/02/2020	Resume Writing
10	07/02/2020-12/02/2020	Technical Report Writing(PPT)

Thanking you,

Yours sincerely,

Convener

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Strategic Perspective Plan for the Academic Year 2019-2020

S.No	Date of the	Dept./	Name of the	Details
	Event	Committee	Event	
1	22/07/2019- 29/07/2019	Language Lab Committee	Ice Breaking Activity	Ice-breakers are speaking activities used with a new class in order to give the learners an opportunity to meet each other. In order complete an ice-breaker task learners must talk to each other
2	05/08/2019- 10/08/2019	Language Lab Committee	Just A minute	To improve their personality, self introduction, communication skills. It also made the students to introduce themselves in an impressive and effective way.
3	02/09/2019- 07/09/2019	Language Lab Committee	Role Play	To develop self esteem and confidence. Helps to develop real communication skills in leadership, interviewing and social interaction.
4	21/10/2019- 26/10/2019	Language Lab Committee	Giving Directions	The learner to deal with various situations in the real world. Here the learner is taught how to ask for directions.
5	30/11/2019	Language Lab Committee	Elocution Caption writing	Writing encourages and enhances critical thinking, creative thinking and helps in organizing thoughts and improve communication skills.
6	07/12/2019	Language Lab Committee	Story Writing Debate	They focus on their gestures, vocabulary, emphasis, voice modulation and posture to increase the effectiveness of the speech to describe the topics.

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Hyderabad-501401.

7	16/12/2019- 21/12/2019	Language Lab Committee	Group Discussion	It gives an opportunity to all members to give their ideas and opinion on a certain topic. It increases one's listening skills and confidence in speaking. Leadership qualities, and improve communication skills.	
8	02/01/2020- 08/01/2020	Language Lab Committee	Interview Skills	Interview skills are an essential tool for all students in today's world of employment as there is increasing competition for job vacancies	
9	20/01/2020- 25/02/2020	Language Lab Committee	Resume Writing	One of the most important features of your resume to a potential employer is your employment history. Special Skills and Experience	
10	07/02/2020- 12/02/2020	Language Lab Committee	Technical Report Writing(PPT)	The importance of technical writing can be seen in a variety of applications, both in consumer products as well as the industrial environment.	

Committee - Strategy Document

- 1. Committee meeting is conducted at the beginning and ending of each academic year.
- 2. A brief synopsis is given by the committee on the importance of committee.
 - The Language Lab focuses on the production and practice of sounds of language and familiarizes the students with the use of English in everyday situations and contexts. To train students to use language appropriately for interviews, group discussion and public speaking.
- 3. Students are encouraged to attend and actively participate in the committee activities.
- 4. Committee has given instructions and suggestions to the students and faculty about implementation of the events.

IQAC Coordinator

Principal

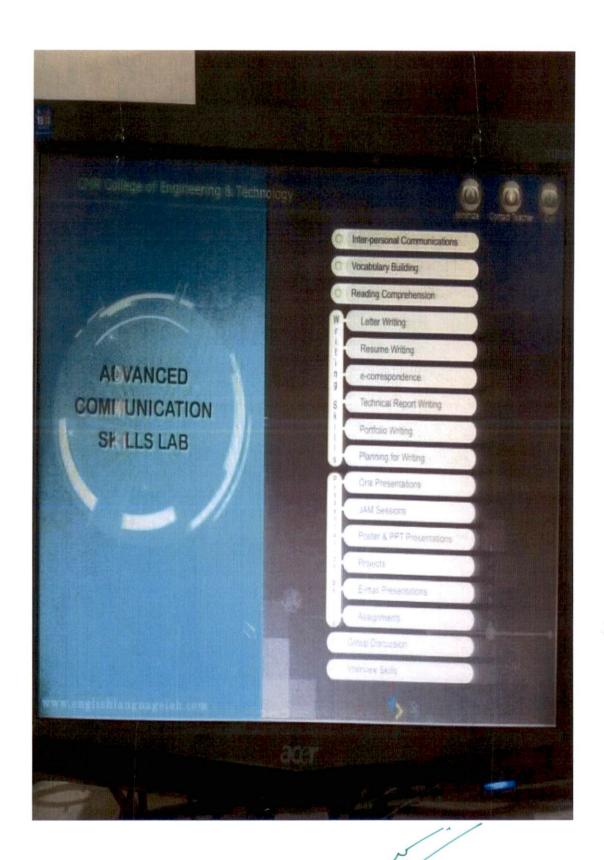
Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Multimedia Systems





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Kandlakoya (M. Medchal Road,
Hyderabad-501401.



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CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (\(^\), Medchal Road,
Hyderabad-501401.



INVOICE

Invoice No.	Invoice Date
KVNMMLE431	05-03-2014

K-VAN Solutions Private Limited

36, IInd Floor, Sony Complex, Prashanthi Nagar, I.E., Kukatpally, Hyderabad-500072. India.

Bill to
CMR College of Engineering & Technology,
Kandlakoya (V),
Medchal Road,
Hyderabad – 501 401

Po Date: 21.02.2014

Ref No: CMRCET/PO/16/2014

S.No.	Product	Qty	Price
1	Interactive Communication Skills (ICS) Lab	Teacher Console-1 Student Console-71	20,000.00
Total			20,000.00

Amount in Words: - Twenty Thousand Rupees only



PRINCIPAL

CMP COLLEGE OF ENGG. & TECH.

K. A.A. Medchal Road,

11 year 185ad-501401.





INVOICE

Invoice No.	Invoice Date
KVNMMLD409	04-11-2013

K-VAN Solutions Private Limited

36, IInd Floor, Sony Complex, Prashanthi Nagar, I.E., Kukatpally, Hyderabad-500072. India.

Bill to
CMR College of Engineering & Technology,
Kandlakoya (V),
Medchal Road,
Hyderabad – 501 401

Po Date: 04.11.2013

Ref No: CMRCET/ADMIN/09/2013-14

S.No.	Product	Qty	Price
1	Computer Assisted Language Learning (CALL) Lab	Teacher Console-2 Student Console-72	55,000.00
Grand	Total		55,000.00

Amount in Words: - Fifty Five Thousand Rupees only

Manager

K-VAN Solutions

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CMR COLLEGE OF ENGG. & TECH.
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INVOICE

Invoice No.	Invoice Date
KVNMMLD196	30-09-2009

K-VAN Solutions Private Limited

36, IInd Floor, Sony Complex, Prashanthi Nagar, I.E., Kukatpally, Hyderabad-500072. India.

Bill to CMR College of Engineering & Technology, Kandlakoya (V), Medchal Road, Hyderabad – 501401.



S.No.	Multimedia English Language Lab Software	Oty Teacher Console-1 Student Console-65	71,000.00
		Grand Total:	71,000.00

Manager K-VAN Solutions PRINCIPAL

CMR COLLEGE

Kandlakov

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(Autonomous) NAAC Accreditation With A -Grade

URCHASE ORDER

Ref. No.CMRCET/PO/2015-16

Soft X Technologies (P) Ltd. #36, II Floor, Sony Complex, Prashanthi Nagar, I.E., Kukatpally, Industrial Estate, Hyderabad - 72

Sir,

SUB: Supplying of Updates - Advanced Communication Skills Lab Software - Purchase

Order placed = Reg :
REF: Negotiations carried on dt: 20-02-2016.

Please supply the following Update - Advanced Communication Skills Lab Software according to your Quotation to the above address immediately on or before dt. 07-03-2016.

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	Sl.No. Item description Consoles	Total Rs.	12 th
1	Update Advanced Communication Skills Lab	18,000:00	
20.65	1 Update: Advanced Communication Skills Lab 70 Software	18,000.00	

On or before Dt 07.03.2016 at our campus One Year from the date of Installation.

SECRETARY & CORRESPONDENT

Secretary & Correspondent MR College of Engg. & Technology Kandlakoya (V), Medchal, Hyderabad-501,401.

CHA COLLEGE OF EN

Kandlakoya, Medchal Road, Hyderabad - 501 401. Phone: (08418) 200699, 9248727210, www.cmrcet.org Hyderabad--



Orient Business Services (P) Ltd.

Ph: 65382204 66387425

Fax: 66387452

An ISO 9001:2015 Certified Company

40-Cellar, Chenoy Trade Centre, Parklane, Secunderabad - 500 003, TELANGANA E-mail: obspltd@rediffmail.com, Website: www.orientbusiness.org

TAX INVOICE

TIN No.: 36780179586

Cash

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Party's TIN No.

CMR COLLEGE OF ENGG & TECHNOLOGY MEDCHAL

7958 Invoice No.:

Datl-4-Mar-2017

D.C. No. :

Date:

Order No. :

Date:

Sl.No.	DESCRIPTION	QUANTITY	RATE PER UNIT RS. PS.	AMOUNT RS. PS.
1 0	INTEX HEAD PHONE	80 Nos	180.95	14.476.00
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		OBS	CMR COL Kandle	PRINCIPAL SGE OF ENGO & COM, Medial Community rabad-50 (60).

Indian Rupees Fifteen Thousand Two Hundred Only

Service Timing: 2.00 pm to 4.00 pm Goods once sold cannot be taken back or Exchanged No Warranty on Burnt / Physical Damage and Track - Cut Items

yderabad Jurisdiction

Receiver's Signature with sea

for Orient Basiness Services (P) Ltd.

Subject



Orient Business Services (P) Ltd. An ISO 9001:2008 Certified Company

40 Cellar, Chenoy Frade Centre, Parklane, Secunderabad - 200 (61) 111 180 (8

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Service Timing: 2.00 pm to 4.00 pm
Goods once sold cannot be taken
back Exchanged
No Warranty on Burnt / Physical
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Subject to Hyderabad Jurisdiction

Receiver's Signature with seal

tor Orlent Business

PRINCIPAL CMR COLLEGE OF ENGC " TECH. Kandle koya (V), Medicas Road, Hyderabad-501-01.



KT TECHNOLOGIES

INVOICE

Bill To:

CMR College of Engineering & Technology, Kandlakoya (V), Medchal Road, Hyderabad. 501 401. Invoice No: KT-HYD/Profoma/14-15
Invoice Date: 30/09/2009

Description	Units	Unit Price (Rs.)	Amount (Rs.)
DsktpEdu ALNG LieSAPk OLV E IY Acdmc Ent	60	2,995-00	1,79:700-00
WinSvrStd 2012R2 ALNG OLV E Each Acdmc AP 2Proc	02	4,681-00	9,362-00
CS-MSIT Academy ALNG Subs VL OLV E IMth Acdmc AP Srvcs	01	51,528-00	51,528-00
SQLCAL ALNG LieSAPk OLV E 1Y Acdmc Ent DvcCAL	60	362-00	21,720-00
SQLSvrStd ALNG LieSAPk OLV E 1Y Acdmc AP	01	4,568-00	4,568-00
Sub-Total Service Tax @12.36%			2,66,878-00
			32,986-12
Vat @ 5%	Congression of the Congression o		14,993-20
Grand Total @ Rs	The second secon		3,14,857-32

Rupees: Three Lakhs Fourteen Thousand Eight Hundred and Fifty Seven Only /-

Please Note: DD/Cheques drawn in favour of "KT TECHNOLOGIES"

Terms and Conditions

- Goods once sold will not be taken back.
- Interest rate 2% per month will be charged for overdue bills

S.T.NO: ABBPH0426KSD001

TIN NO: 36276720604

PAN NO: ABBPH0426K



No TDS to be deducted on this invoice, refer Notification No. - 21/2012 (F.No. 142/10/2012-SO (TPL)) S.O 1323 (E), dated 13th June 2012 which has notified that no deduction of tax shall be made under section 194 J of the act, in the case of payment by a person for the acquisition of this software License. There is no modification do not the software being supplied vide this invoice. We have deducted with holding tax under section 195 on payment for this software.

Received the above goods in good condition

Receiver's Signature & Seal

Microsoft

3

H.No. 1-19-164/14, Dinakar Nagar Colony, West Venkatapuram, Sec,bad - 15.

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH,
Kand'abova (V) Medchal Road,
Flygerapad-501401.



Iris Computers Ltd.

Khewat No.271/38, Vill. Marakhri, Opp. CRPF Head Quarter, Industrial Area Gangyal Jammu 180010

Page No.

RETAIL INVOICE

Kan Me Hyc Shi C.M Kan Me Hyc	Bill To C.M.R. College of Engineering & Technology Kandlakoya (V), Medchal Road Hyderabad-501401 Ship To C.M.R. College of Engineering & Technology Kandlakoya (V), Medchal Road Hyderabad-501401 T.I.N. No.: N. Item No. Item Description 1 35972J4 LENOVO NO OS H61/G2020/2GB/500 LENOVO WIDE MONITORS				21 - 2 × 1 - 2 × 1 × 1 × 1 × 1 × 1 × 1 × 1 × 1 × 1 ×					
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CST No: 01301050916 VAT/TIN/LST No: 01301050916 Serv Tax No: AAACI9670HST001

Terms & Conditions

1. Late Payment Fee of 2% per month will be charged in case of delay in payment, on the outstanding invoice value.

2. In the event of default in payment beyond agreed penod Iris will have the right to repossess the goods without further notice

3. All payments should be made by A/C payee Cheque or DD in favour of TRIS COMPUTERS LTD*

4. In case any cheque is dishonored a service charges of Rs. 1000+Service Tax will be charged.

5. Responsibility of warranty lies with the manufacturer only.

6. Statutory Forms , if applicable, must be issued in advance or else tax be charged.

For Iris Computers Ltd.

Authorized Signatory.

Regd. Office: E-69, Vasant Marg, Vasant Vihar, New Delhi - 110 057 Tel: 2614 6808

CMR COLLEGE OF ENGL: & TEUR. Kandlaker a [17], Medchal Road, Hv., ab.d-501401.



SHREE CHAKRATECHNOLOGIES

H.No. 30-1591/5, Plot No. - 35, Keerthi Apts., Chandragiri Colony, Safilguda, Hyderabad - 500 056 Ph. (R): +91-040-27714280, Cell: 91-9440518909/9246818909 e-mail: shreectechnologies@gmail.com raghuram_d@rediffmail.com

Ref.:

Date: 16.08.2012

INVOICE

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The Secretary & Correspondent,
M/s. CMR Collage of Engineering & Technology,
Kandlakoya, Medchal Rd.
HYDERABAD.

Invoice No: 019/12-13 Date: 16.08.2012

TIN No: 28171155297

 DC NO. and Date
 P.O No. and Date
 Payment Terms

 016/12-13
 10/10/12
 14.08.12
 As Per Verbal Order

No.	PARTICULARS	QTY	UNITRATE	AMOUNTINES
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16.08.2012

Date

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (M), Medchal Road,

Hyderabad-501401.

Terms and Conditions:

Goods once soldAVIII not be taken back

All disputes are subject to Hyderabad Jurisdiction

l'ayment after due date interest will be charged a 18% p.a.

instrantee 12 Months from this invoice date for any manufacturing defects

No Warranty OR Guarantee for physical damage PCB Burnt Power supply and Adopter.



INFERING & TECHNOLOGY

MEDCHAL - 501401 Customer: 12 173085 1 VAT-ID: 30/2008

Date of creation: Date of print: Date of delivery:

10/8/2012 aue 10/8/2012 10/8/2012

No: 28716139042 Dt: 01.05.2006 09/2012 DT 28/06/2012

License Nos.

No. 385/RR/AP/2006/W Dt. 13/11/2006

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D. No. 5-7-71/4/1, Survey No.133 to 140, Sangeeth Nagar, Moosapet Village, Sangeeth Nagar, Woosapet Village, 179 Balanagar Mandal, 177 DERABAD-500 079

For METRO Gash & Curry India Pal.

CASH

57,000.00

INVOICE Bated AVOICE NO. 8: Technologies Brivate Limited 35-F66-2016 GUJ- 54 Stall Storage House Mode/Terms of Payment Bajreng Lane, Near Aslali by Pass Aslali **Delivery Note** AHMEDABAD-382 427 Immediate Payment Supplier's Ref. Other Reference(s) PACKED IN 08 NOS. Buyer Buyer's Order No. Dated CMR College of Engineering & Technology, 15-Feb-2016 CMRCET/PO/2015-16 Kandlakoya (V), Dated Despatch Document No. Medchal Road, HYDERABAD - 501 401 Despatched through Destination PH.NO: 08418-200037/92470 22662 Hyderabad Terms of Delivery

SI No.	Description of Goods		Quantity	Rate	per	Amount
Hitac	hi CP-X3041WNEF		8 Nos.	31,428.57	Nos.	251,428.56
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	4	Total	8 Nos.			₹ 264,000.00

bunt Chargeable (in words)

Two Hundred Sixty Four Thousand Only

Company's VAT TIN

: 24075501397

Company's CST No.

: 24575501397

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Aveco Technologies Private Lighter

uthorised Signatory

E. & O.E

This is a Computer Generated Invoice

CMR GRBUP OF INSTITUTIONS

KANDLAKOYA MEDCHAL.

PRINCIPAL

CMR COLLEGE OF ENGG. & TECH.

Kandlakor a (11), Medchal Road,

Hyderacad-501401.



(Approved by AICTE & Accredited by NBA, Affiliated to JNTU, Hyd)

Kandlakoya (V), Medchal Road, Hyderabad - 501 401. Tel: 08418-200699, 200537 Telefax: 08418-200240 www.cmrcet.or

PURCHASE URDER 10/2/2/27 10/2/27

CMRCET/ADMIN /100/2012-13

S.V.Electronics Ltd, Secunderabad-15, Mob: +91 9866390452

Dir: +91 40 6638 2210 Email Id: rajendher@svel.in

Dates: 05.07.2012

Part No.	EPSON Pr	ojector Description	Quantity	Unit Price Rs.	Amount
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EPSON	Brightness (Nornal) -	2600 ANSI Lumens			
EBS02	Lam Life -	5000 Hours			
	Colour -	Yes		9.1	
	Native resolution -	SVGA		*	
	Technology -	3LCD	,		
	Contrast ratio (Typical)-	3000:1			
10.00	Horizontal Keystone-	-30 to +30 Degrees	10	20,000/	2,40,000
	Vertical Keystones	-30 to +30 Degrees ·	12	20,000/-	2,40,000
	RGB ports Quantity	1	9		
	DVI-1 Ports Quantity	0			
	USB Control -	Yes	*		
	PC less Presentation-	No			
	RS-232 interface	Yes			
	Wireless Compliancy-	No	-	* x	
	Network Capability-	No			
	Carry Case -	No			
	Included Accessories	Remote Control excl. Batteries			
	User manual Power cable				
	Dimensions	295 X 228 X 77 mm			
	Weight	2.3Kg	3		- 2
	110.5	2.01.5			

Rupees in words: Two lakh Forty thousand only.

Terms and conditions:

Taxes	All Inclusive
Delivery	2-3 weeks.
Payment	100% advance along with P.O.
Warranty	Instrument 3 year warranty, BULB one year warranty.

Ch. Gopal Reddy Secretary& Correspondent

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Hyderabad-501401.

GST TAX INVOICE

JJ COMPUTERS

25-586/2, SRIRAMNAGAR, SHAPURNAGAR, GAJULARAMARAM HYDERABAD - 500055, CONTACT:-9+91 9849071568/9515397074 GST Tin No ANIPP9131C2ZZ

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TOTALPRICE

Date: 07/01/2016

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6-2-30, Adj. Hotel Skyline, Lakdi-ka-Pul, Hyderabad All Types of Pillows & Cushlon Cover Mtg. & Stocklet of All Types of Furniture Cane Furniture & Sofa Lining.

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Lenovo (India) Private Limited

R.S. No. 19/1A & 19/2A, ECR Road, Thavalakupoam Revenue Village Ariyutkuppam Communi-Fondicherry 605007, Pondieherry Tel: 91-413-2619400 Fax: 91-413-2619428

CST No. 34370004091/Dt.15-04-2005
LST No. 34370004091/Pt.15-04-2005
LST No. 34370004091/Dt.15-04-2005
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Central Excise Division No.1 Vellalar Nagur Manjakuppam Cuddalore 607 001

Date and Time of Preparation of Invoice 19.06 2012 16:33:11

Date of Dispatch 19.06 2012

Group of Institutions akoya (V), Medchal Road.

abad501401

Fo: College of Engineering and Technolog MR Group of Institution akoya (V), Medchal Road, abad501401 at Person :Gopal Reddy

Invoice No Invoice Date PO No PO Date

CST No LST No

SO No/Date Delivery No ECC No 19.06.2012 07.06.2012 07.06.2012

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DECLARATION

4310372037 / 11.06.2012 5202472282

Excise Duty Rate Cess on Excise Duty

Authenticated By DIAIPRILIT

Item Description (Chapter Id)	Quantity	Unit Rate	Basic/ Assessable Value	Excise Duty%	Excise Duty	Tax%	Tax Amount	Total Amount(INR)
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mount Due in Words; RUPEES THIRTY-ONE LAKHS, FORTY-NINE ISAND, EIGHT HUNDRED SEVENTY-FOUR ONLY

Total Invoice Amount

Less: Advance

4,199,832.00 1,049,958.00

3,149,874,00

rrier/Transport: AFL - Road y Bill No: 39386535 of Cases:

eiver's Stamp & Signature

We certify that the particulars given above are true and correct and the amount indicated represents the price actually charged and there is no additional flow of consideration directly or indirectly from the buyer.

CMR COLLE

for Lenovo (India) Private Limited

Authorised Signatory

Page: 1 / *
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RATHHALLI POST, KR PURAM HOBLI, BANGALORE- 560037.

IL Details: June Not 0035570004, Chilbank N.A., 506/507, Level S, Prestige Meridian H, M.G.Road. Bangalore - 56000 L (MICR # 560037002, RTGS/NERT # CETI0000004, a. # CETHNBX)

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S.V. DHAMALAXMI BOOK DEPOT

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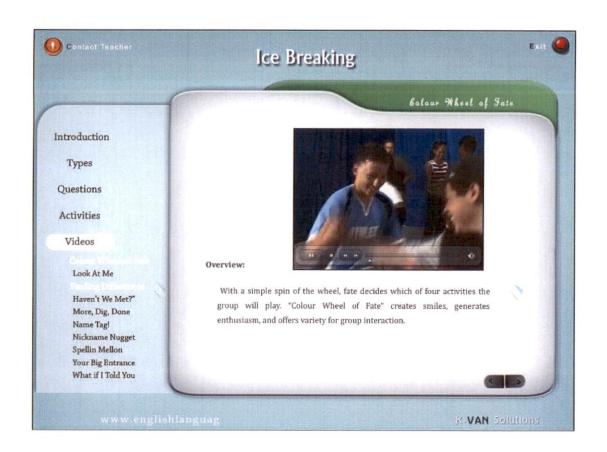
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Lab Activities and events:

1. Ice-breaking activity: Ice-breakers are speaking activities used with a new class in order to give the learners an opportunity to meet each other. In order complete an ice-breaker task learners must talk to each other. These allow the new comers to talk to each other and know each other well. For the teachers such ice breakers give an opportunity to identify the learners and form an initial assessment of them when they start talking about themselves. This also allows the learners to work in teams and participate in collaborate learning. As the learners involve in team work and interact personally with each other, they also establish personal bonding essential for successful learning. Some of the ice-breaking activities include Just One Lie, Unique and Shared etc.

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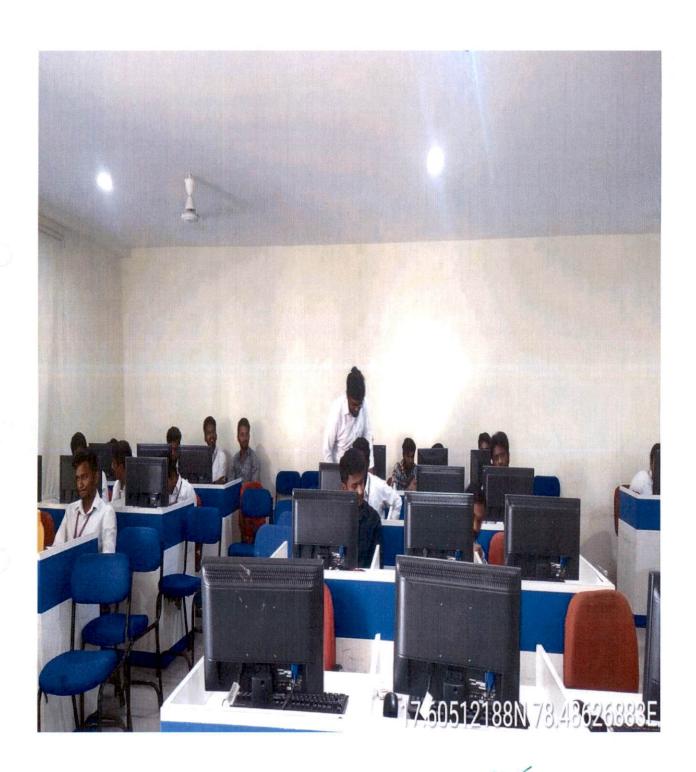


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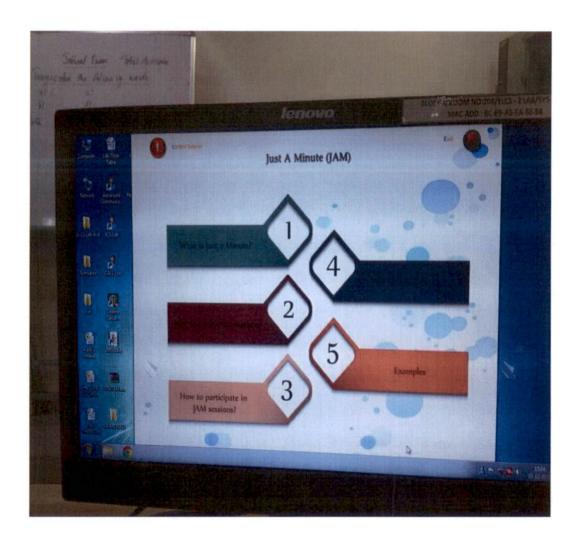
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2. JAM session: 'Just a Minute' is an impromptu speech test conducted with the time limit of one minute. The students are trained to speak coherently and meaningfully on a given topic within a span of one minute. More than a test of knowledge, JAM can be seen as a test of wit and presence of mind. Many recruitment drives use this test to assess a candidate's language skills. The teacher encourages the students to participate in JAM sessions in order to improve their language fluency and accuracy. Before the session the teacher prepares a list of topics which are then randomly given to each student to speak. The students are advised not to hesitate when they speak. They are also told not to repeat and deviate from the topic.







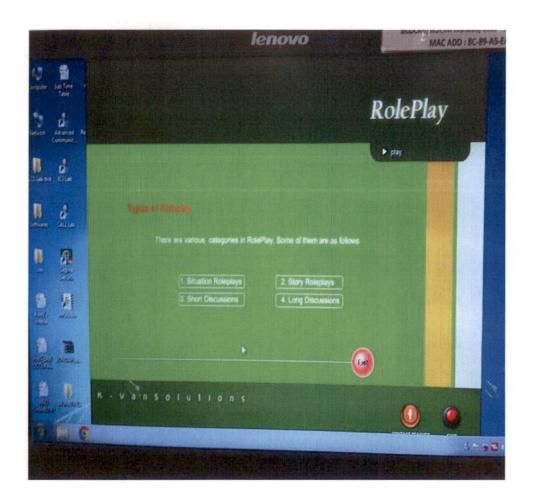
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4.Role Play: Role Play is any speaking activity where one either puts oneself into somebody else's shoes or one may put oneself in an imaginary situation. Thus the learners can themselves to be the president or the prime minister of a country. They then can enact the role using appropriate language. Such activities make learning enjoyable and interesting. Enacting imaginary situations allow the students to practice language needed for such situations. Such situations as checking in at hotel, requesting for directions help the learners to understand the practical nature of language. Students who find participating in conversations and dialogues uncomfortable can use role play as a means to express themselves.



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4.Giving Directions: This is another practical activity that helps the learner to deal with various situations in the real world. Here the learner is taught how to ask for directions and give directions to another in English. The teacher divides the students into pairs and gives some hypothetical situations. The students then are asked to ask for directions, followed by answers.



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Approved by AICTE Permanently affiliated to JUNTUH *NBA Accreditation

Kandlakoya (V), Medchal Road, Hyderabad -501 401.

Date: 28-11-2019

To The Principal CMRCET Medchal

Respected sir,

Forwarded Through IQAC Coordinator

Sub: Requesting permission to conduct events for first year students of B.Tech.

I, Mrs. Fatima Mary, convener of the Language lab and Professor of English, earnestly request your permission through IQAC Coordinator to conduct the following events. It is hoped that students take active part in all the events and benefit from the opportunities to sharpen their debating and oratorical skills.

S. No	Name of the Event/Activity	Date	Venue
1	Debate	30/11/2019	CMRCET Block - I
2	Elocution	30/11/2019	CMRCET Block - I
3	Story writing	7/12/2019	CMRCET Block - I
4	Caption Writing	7/12/2019	CMRCET Block - I

• Target audience: students

• Resources required from college – Class Rooms

• Amount Required: Rs.4,000/-

Faculty, staff and students involved in the event :list enclosed

I request you to grant us the permission to hold the events.

Thanking you,

Yours sincerely,

Convener

Jemissim Grand

2x/11/19

Coordinator

Internal Quality Assurance Cell CMR College of Engineering & Technology Kandlakoya (V), Medchal Road, Hyderabad - 501 401.



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CMRCET/PRIN/LLC/CIR/A.Y-2019-20/02

All the students of first year B.Tech are informed that the Events of Department of English (Humanities and Sciences) is conducting competitions for the students in the following events. The first three winners will be given cash prizes.

S. No	Name of the Event/Activity	Date	Venue
1	Debate	30/11/2019	CMRCET Block - I
2	Elocution	30/11/2019	CMRCET Block - I
3	Story Writing	07/12/2019	CMRCET Block - I
4	Caption Writing	07/12/2019	CMRCET Block - I

Principal

Date: 28-11-2019

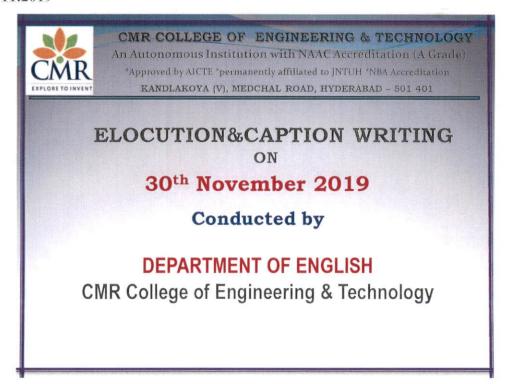
Copy Submitted to: (1) The Secretary Garu - For your kind information.

Copy to:

- 1. IQAC coordinator
- 2. Deans
- 3. Examinations Branch
- 4. AII HODS
- 5. Administrative Officer
- 6. Accounts Officer
- 7. Librarian
- 8. Training & Placement
- 9. Concerned Faculty
- 10. Student Notice Board

5. Report on:

Competition on Elocution & Caption Writing for I B.Tech Students. 30.11.2019



Outcome of the event

Aim: It gives an opportunity to all members to give their ideas and opinion on a certain topic. It increases one's listening skills and confidence in speaking, and improve communication skills.

Elocution

The Department of English, CMRCET, conducted an elocution for the students on 26th November 2016. The first year and the second year B.Tech students actively participated and spoke on "Demonetization." The students explained how unity makes a country strong and how diversity is a source of strength. The senior students from the third and fourth year B.Tech supported the faculty in organizing the event. The judges appreciated the participation of the students. They declared the following students as the winners in elocution.

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6. Report on:

Debate & Story Telling Competition on 07th December 2019 for I B.Tech Students.

Outcome of the Events

The students benefited from the two events and they expressed their desire to have more such events in the coming days. They felt that such events would help them to improve their expressive abilities.



The Department of English of CMRCET conducted competitions for the students in storytelling and debate on 7th December in order to nurture oral and written skills among them. Several students actively participated in the events. The faculty from the department coordinated the events. The topic for the debate was "India- a no country for woman." A picture was given for those who participated in story writing for them to write about.

The following students were judged winners.

DEBATE 1

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Debate

- 1. Tanisha –S01 (19H51A0527)
- 2. Anushka -S07 (19H51A0536)
- 3. MD. Ayaz Ahmed S02 (19H51A0549)

STORYTELLING

- 1. J.Bhavana (S07) 19H51A04K5
- 2. B.Vishnu Varshita (S03) 19H51A0565)
- 3. K.Sravani (S07) 19H51A04K6



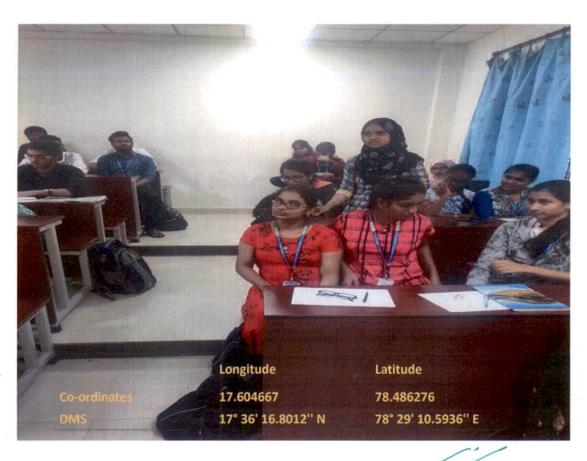
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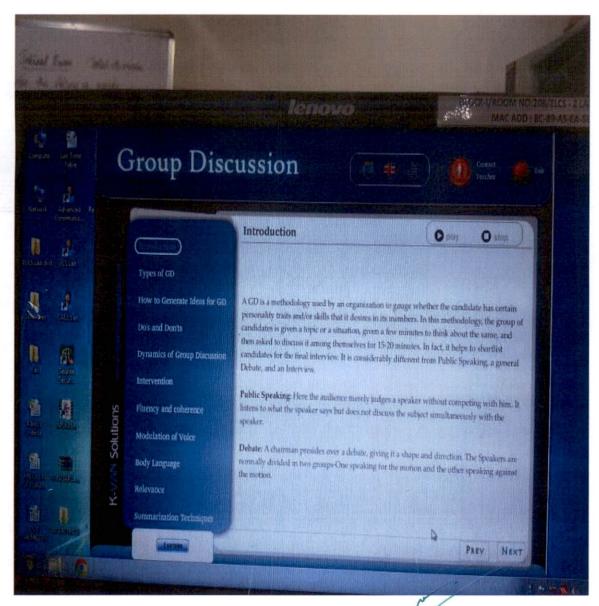
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7.Group discussions: Group Discussions have become a part of recruitment processes where the representatives of the recruiting organization observes the oral skills and other inter-personal skills of the participants before short listing them for the next round. CMRCET has an exclusive room with round tables for group discussions. The students are given various topics for the discussions. Their performance is observed by the teacher and a feedback is given. The students are told about the importance of taking initiative in a group discussion. They are also explained about the importance of listening to others so that they can intervene at the right time. The language software allows the student to observe the videos of sample discussions and improve their performances.



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8.Interview Skills: For students of professional courses like engineering the biggest challenge is to succeed at the interviews. The lab activities help the students to understand the necessary preparations for any interview. The students are introduced the ideas of pre-interview planning and preparation. They are also taught the need to understand the job profile before actually attending the interview. The students are also taught to prepare well for the interview by brushing up the basics. The teacher conducts mock interviews for the students to expose them to interview like situations.



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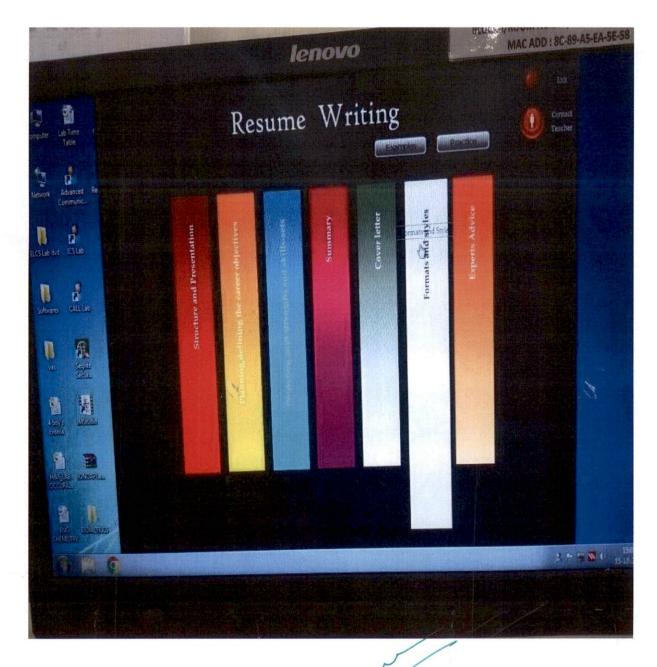


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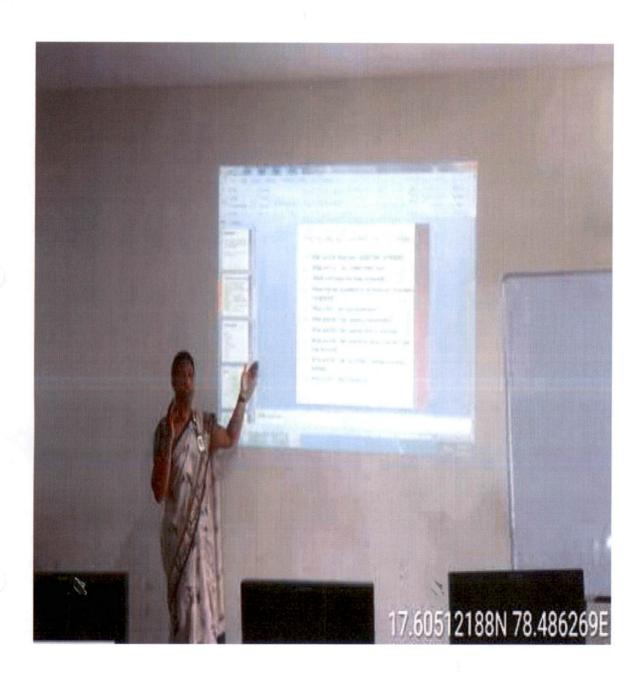
9.Resume writing: Preparing one's resume is one of the most important of any student's transition from college to career. While understanding the structure of resume is important, what goes into making a good resume is even more important. In the lab the students are taught how to structure their resume in terms of their career objective, profile, achievements and skills. They are also taught to keep their resume brief. Most importantly the students are encouraged to participate in various cultural and technical events which find their way into their resume. It is because mere academic qualifications will not fetch them a job.



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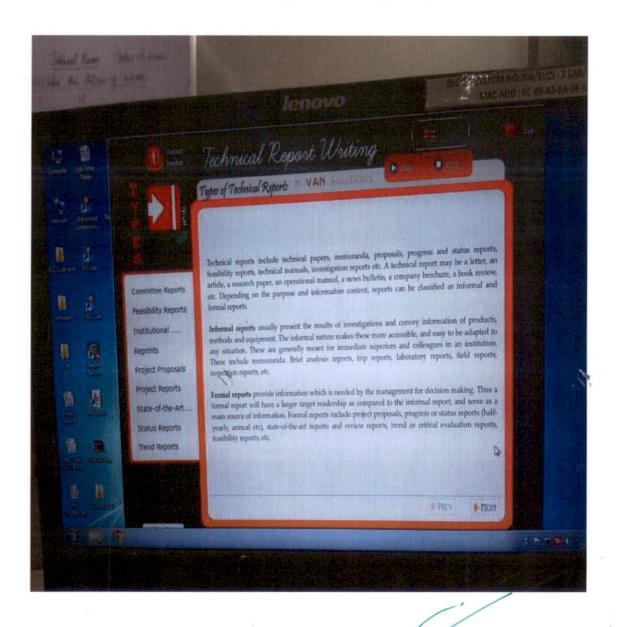
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10.Technical Report writing: Careers in industry or for that matter any career calls for report writing skills. Keeping in view of the requirements of both the industry and the students, the language lab included report writing in its syllabus. In the lab the students are introduced to the basic purpose of a report: the spoken or written account of something that one has observed, heard, seen, or studied. The students are introduced to the three formal aspects of a report: preliminaries, main part and the supplementaries. The preliminaries include title page, terms of reference, contents, list of tables or diagrams, acknowledgements and summary. The main part includes the introduction, methodology, results, discussion and conclusions or recommendations. The supplementary includes the references, appendices and glossary.

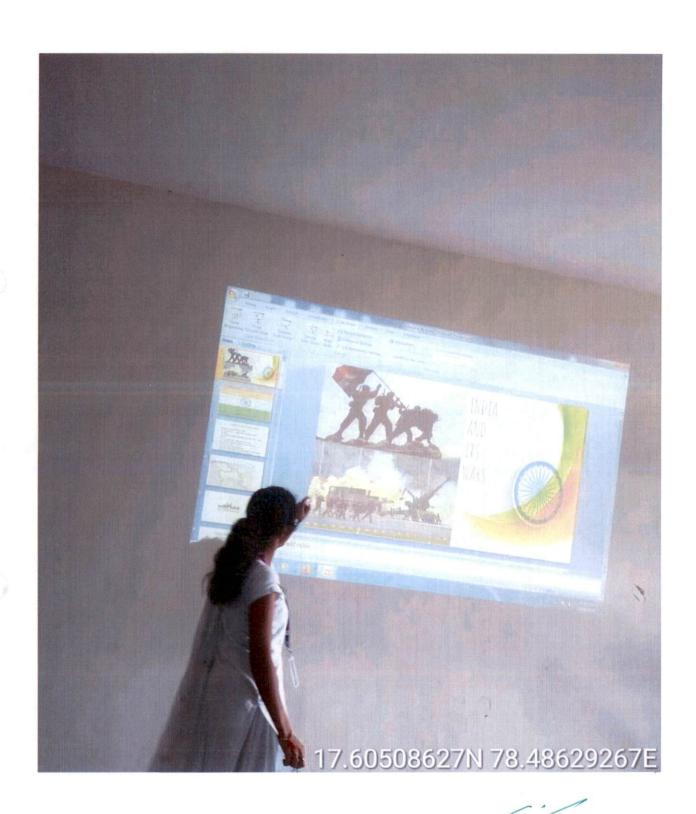


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Power point presentations: PPTs have become a part of a professional's life. Irrespective of one's profession, each one of us use PPT as tool of presentations. Thus one should know how to use such modern tools. In the language lab PPT are used to present one's ideas and thoughts to the audience. They supplement one's efforts to covey one's ideas in the form of tables, illustrations. But the students are cautioned not overuse them as complete dependence on them can defeat the very purpose of using them



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