

Date: 16th January 2024

To

The Chairman IQAC

CMR College of Engineering & Technology
Kandlakoya (v), Medchal Road,
Medchal, Hyderabad – 501401.

Sir,

**Sub: Requested for permission to conduct IQAC Meeting in CMRCET-Off
line Mode – Reg.,**

With reference to the subject cited above, IQAC meeting has been scheduled on 20th January, 2024 in principal's chamber at 1.30 PM to discuss the following agenda points. Hence, it is requested to accord permission for the same.

Agenda:

1. Review all department BOS meetings to frame R-25 syllabus.
2. Review of first semester result analysis.
3. Conduction of guest lectures from eminent academicians of IITs/NITs/Premier Institutions.
4. Signing of MOAs/MOUs with Industries/NGOs/Research Institutions.
5. Establishment Centre of Excellences in various departments.
6. Preparation of research project proposals & writing scientific/research articles.
7. Placement for the pre-final year students and counseling for higher education.
8. Redressal of grievances received by stake holders.

Thanking you

Yours sincerely,



Dr. G. Devadasu
Coordinator, IQAC

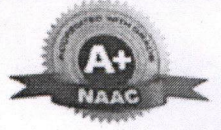
Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

(Affiliated to JNTU, Hyderabad and Approved by AICTE New Delhi)



CMRCET/IQAC/AY2023-24/CIR-03


Date: 18th January 2024

CIRCULAR

It is hereby informed to all the members of IQAC to attend the IQAC meeting scheduled on 20th January 2024 at 01:30 PM in Principal Office. The following is the agenda.

Agenda:

1. Review all department BOS meetings to frame R-25 syllabus.
2. Review of first semester result analysis.
3. Conduction of guest lectures from eminent academicians of IITs/NITs/Premier Institutions.
4. Signing of MOAs/MOUs with Industries/NGOs/Research Institutions.
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7. Placement for the pre-final year students and counseling for higher education.
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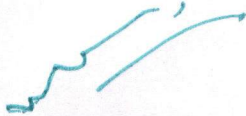

Coordinator, IQAC
Coordinator

Internal Quality Assurance Cell

CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Copy to:

- 1 Deans
- 2 Head of the Departments
- 3 Controller of Examinations
- 4 Members concerned
- 5 Librarian
- 6 Administrative officer
- 7 Accounts Officer
- 8 Physical Director


PRINCIPAL
PRINCIPAL

CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

Copy Submitted to: (1) the Secretary Garu – For your Kind Information, Please

CMRCET/IQAC/AY2023-24/Min-3

Date: 20-Jan-2024

MINUTES OF THE MEETING OF THE IQAC FOR AY: 2023-24

Meeting Circular / Reference:	CMRCET/IQAC/AY:2023-24/CIR-03, Dated: 18 th Jan 2024
Date of the Meeting:	20-January -2024
Time:	01:30 PM
Venue:	Principal office

S. No.	Member	Name	Designation
1	Member Management	Sri. Ch. Gopal Reddy	Member MGR Society
2	Chairperson	Dr. V.A. Narayana	Principal
3	Member Teacher	Dr. K. Srinivasa Rao	COE
4	Member Teacher	Dr. A.Krishna Rao	HOD(CE)
5	Member Teacher	Dr. P Ravi Kumar	HOD(ME)
6	Member Teacher	Mr.K.Venkateswara Rao	HOD(IT)
7	Member Teacher	Dr. Siva Skandha	HOD(CSE)
8	Member Teacher	Dr. M. C. Reddy	HOD(H&S)
9	Member Teacher	Dr. A Kotishwar	HOD(MBA)
10	Member Teacher	Dr. S.Muthubalaji	Head (R&D)
11	Member Teacher	Mr. P. Raveendra Babu	HOD (ECE)
12	Member Admin	Mr. V. Srinivas	Accounts Officer
13	Member Teacher	Dr. K.L.S. Sowjanya	Women Faculty
14	Member Alumni	Mr. Sai Pawan	Nominee
15	Member Industry	Mr. I. Arun Kumar	Nominee
16	Member Parent	Mr. V.S.V. Krishna Mohan	Nominee
17	Member Local Community	Mr. Subba Reddy	Nominee
18	Member Student	Gangula Sindhu (20H51A0592)	Nominee
19	Member Student	Chindam Navyasri (20H51A0434)	Nominee
20	Invited Member	Mr. Syed Rafeeq	Physical Director
21	Coordinator	Dr. G. Devadasu	Dean (Academics)

22	Member Industry	Mr. T. Brahmananda Reddy	Nominee
Members Absent			
1	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society
2	Member Teacher	Dr. M.S.R. Murthy	Dean (R&D)

Proceedings of the Meeting:

Chairman IQAC invited all the members of IQAC to this meeting. The agenda points were discussed in Detail and the resolution was taken accordingly.

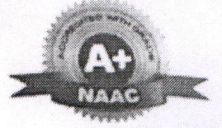
Item 1:	Review all departments BOS meetings to frame R-25 syllabus
Resolution:	It has been granted to revise the existing curriculum and syllabi to comply with JNTUH. The Chairman assigned the job to Dean Academics.
Item 2:	Review of first semester result analysis
Resolution:	The Chairman requested the HOD- H&S to identify slow learners and schedule remedial classes after reviewing the first semester's results analysis.
Item 3:	Conduct of guest lectures from eminent academicians of IITs/NITs/Premier Institutions
Resolution:	The Chairman has approved and requested Dean (Academics) and Dean (R&D) to compile a list of famous professors and deliver the lectures properly.
Item 4:	Signing of MOAs/MOUs with Industries/NGOs/Research Institutions
Resolution:	It was decided to sign memoranda of association / memoranda of understanding with a number of businesses, non-governmental organizations, and academic institutions. This assignment has been assigned to the IIC coordinator.
Item 5:	To establish Centre of Excellences in various departments
Resolution:	The decision was made to establish at least three centres of excellence across several departments.
Item 6:	Preparation of research project proposals & writing scientific/research articles
Resolution:	The chairman has advised the Head (R&D) to offer incentives to a few experienced faculty members who prepare research project ideas and write scientific/research papers.
Item 7:	Placement for the pre-final year students and counselling for higher education
Resolution:	It has been decided to organize GATE/GRE/TOFFEL classes and CRT programs.



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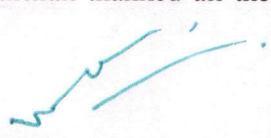
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Item 8:	Redressal of grievances received by stake holders
Resolution:	The Chairman has directed the Redressal Grievance Committee to respond properly to grievances.

As there were no other points, the meeting ended at 4:00 PM and the chairman thanked all the members for their valuable suggestions


Major Dr. V.A. Narayana
Chairman, IQAC
PRINCIPAL

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IQAC Meeting Held on 20th January 2024 at 10:30 AM

The following members were present

S. No.	Member	Name	Designation	Signature
1	Member Management	Sri. Ch. Gopal Reddy	Member MGR Society	<i>C. Chetty</i>
2	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society	ABSENT
3	Chairperson	Dr. V.A. Narayana	Principal	<i>[Signature]</i>
4	Member Teacher	Dr. K. Srinivasa Rao	COE	<i>KSR</i>
5	Member Teacher	Dr. A. Krishna Rao	HOD(CE)	<i>A. Krishna Rao</i>
6	Member Teacher	Dr. P Ravi Kumar	HOD(ME)	<i>P. Ravi Kumar</i>
7	Member Teacher	Mr. K. Venkateswara Rao	HOD(IT)	<i>K. Venkateswara Rao</i>
8	Member Teacher	Dr. Siva Skandha	HOD(CSE)	<i>[Signature]</i>
9	Member Teacher	Dr. M. C. Reddy	HOD(H&S)	<i>M. C. Reddy</i>
10	Member Teacher	Dr. A Kotishwar	HOD(MBA)	<i>A. Kotishwar</i>
11	Member Teacher	Dr. S. Muthubalaji	Head (R&D)	<i>S. Muthubalaji</i>
12	Member Teacher	Mr. P. Raveendra Babu	HOD (ECE)	<i>P. Raveendra Babu</i>
13	Member Admin	Mr. V. Srinivas	Accounts Officer	<i>V. Srinivas</i>
14	Member Teacher	Dr. K.L.S. Sowjanya	Women Faculty	<i>K.L.S. Sowjanya</i>
15	Member Alumni	Mr. Sai Pawan	Nominee	<i>S. Sai Pawan</i>
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20	Member Student	Chindam Navyasri (20H51A0434)	Nominee	<i>Chindam Navyasri</i>
21	Invited Member	Mr. Syed Rafeeq	Physical Director	<i>Syed Rafeeq</i>
22	Coordinator	Dr. G. Devadasu	Dean (Academics)	<i>[Signature]</i>
23	Member Industry	Mr. T. Brahmananda Reddy	Nominee	<i>T. Brahmananda Reddy</i>
24	Member Teacher	Dr. M.S.R. Murthy	Dean (R&D)	ABSENT