



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC Autonomous, Accredited with NACC A⁺ Grade))

KANDLAKOYA, MEDCHAL ROAD, HYDERABAD -501 401.

DEPARTMENT OF HUMANITIES & SCIENCES

Instructions to the Students/ Parents during B.Tech 1st Year Admissions

1. The admission will not be confirmed until the student does the self-report in the counseling portal before due date and ***also print the joining report & allotment order.***
2. The student has to fulfill all the instructions given by the TSEAMCET convener in the allotment order. Even though there is no change in the college in final phase allotment, the student need to check the instructions by downloading allotment order **after final phase and need to fulfill all the instructions.**
3. Student need to produce all the original certificates while reporting in the college before the last date mentioned in the allotment order & website <https://tseamcet.nic.in/> otherwise the seat will get automatically cancelled. The list of certificates to be produced / submitted is attached. **Please get all the original documents scanned (please get them scanned in the scanning machine instead of mobile)** and keep the softcopies with you before producing in the college. (The best way is to E-mail them self, to parents and siblings).
4. Student & Parent presence is mandatory during the admission. Parent mobile number is mandatory. Parent has to inform to class coordinator in case of change in the mobile number.

DOCUMENTS TO BE PRODUCED DURING ADMISSION

S.No	Certificate	REQUIRED		Remarks
		Original Set	Photo copies	
1	TS EAMCET Allotment Order (Mandatory)	-	2	
2	TS EAMCET Joining Report copy (Mandatory)	-	2	
3	Transfer Certificate (T.C) (Mandatory) (The admission will not be confirmed unless you submit the TC)	√	2	
4	TS EAMCET Certificate Verification Acknowledgement (ROC form)	√	2	
5	S.S.C or its equivalent marks memo (long memo)	√	2	
6	Intermediate or its equivalent memo cum pass certificate	√	2	
7	VI to Intermediate (XII) Study Certificates	√	2	
8	Photos – 4 (Passport Size)	√	-	
9	Aadhar Card	-	2	
10	Caste Certificate (If applicable)	-	2	
11	EWS Certificate (If applicable)	-	2	
12	Income Certificate (If applicable)	-	2	
13	Photo Copy of Residence Certificate (If applicable)	-	2	
14	TS EAMCET Hall Ticket	-	2	
15	TS EAMCET Rank card	-	2	
16	Student Bank Account passbook copy (For those who are applicable for Fee Reimbursement)	-	2	
Scanned all the above documents and available in your E-Mail (write Yes / No)				

- Please Keep the Documents set wise
- The students are requested to take the scanned copies of all their original certificates before producing them in the college and keep them in their mail along with the downloaded Allotment order & self-reporting form. This is very important for their future requirements

SD/-
PRINCIPAL



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DEPARTMENT OF HUMANITIES & SCIENCES

FACULTY CONTACT NUMBERS

Dear Parent/ Student

- You can contact the faculty assigned for your department for any clarifications **only during the admission process.**
- Please remember you are calling the teachers. Be polite with them. The timing to make calls are 09.00 AM to 05.00 PM.
- Only call your respective department faculty

Department of CSE

S.No.	Name	Designation	Mobile Number
1	Ms. P. Kamala	Assistant Professor	9949800372
2	Ms. Madhavi	Assistant Professor	9000660690
3	Ms. D. Divya	Assistant Professor	7995436160

Department of CSE (AIML)

S.No.	Name	Designation	Mobile Number
1	Ms.M.Sridevi	Assistant Professor	8790191938
2	Dr. K Soujanya	Assistant Professor	9989179819

Department of CSE (Cyber Security)

S.No.	Name	Designation	Mobile Number
1	Mr.S.Naresh Kumar	Assistant Professor	8978988054
2	Mr. G.Laxmi	Assistant Professor	9963127930
3			

Department of IT

S.No.	Name	Designation	Mobile Number
1	Ms. J.Saroja	Assistant Professor	9666002020
2	Ms. V. Sameera	Assistant Professor	7337066567

Department of ECE

S.No.	Name	Designation	Mobile Number
1	Dr. Karuna BNR	Assistant Professor	7893379378
2	Ms Ramadevi Bellamkonda	Assistant Professor	9052334266
3	Ms B. Meena	Assistant Professor	9989224486

Department of EEE

S.No.	Name	Designation	Mobile Number
1	Ms Manjula	Assistant Professor	9010466555
2	Dr. Y. Rama Mohan	Professor	9959474342

Department of CIVIL Engineering

S.No.	Name	Designation	Mobile Number
1	Dr.D.Neelima Patnaik	Assistant Professor	9885069008
2	Dr Chandra Shekar C.	Assistant Professor	9908985510

Department of Mechanical Engineering

S.No.	Name	Designation	Mobile Number
1	Ms Swapna	Assistant Professor	9849700626
2	Ms. Rosy Matilda P	Assistant Professor	9948665123

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