

**CMR COLLEGE OF ENGINEERING & TECHNOLOGY**

(An Autonomous Institution)

**ACADEMIC REGULATION R-18****FOR CBCS BASED M. TECH. (REGULAR) DEGREE PROGRAMMES**

(Applicable for the students of M. Tech. programme admitted into I year from Academic Year 2018-19 and onwards)

**1.0 Eligibility for Admissions**

Admission to the above program shall be made subject to eligibility, qualification and specialization as prescribed by Government of Telangana State from time to time.

Admission shall be made on the basis of merit/rank obtained by the candidates at the qualifying Entrance Test conducted by the Government of Telangana or on the basis of any other order of merit as approved by the University, subject to reservations as laid down by the Government from time to time.

**2.0 Award of M. Tech. degree**

- 2.1 A student shall be declared eligible for the award of the M. Tech. Degree, if he pursues a course of study in not less than two and not more than four academic years. However, he is permitted to write the examinations for two more years after four academic years of course work, failing which he shall forfeit his seat in M.Tech. programme.
- 2.2 The M. Tech. degree of Jawaharlal Nehru Technological University Hyderabad shall be conferred on candidates who are admitted to the program and who fulfil all the requirements for the award of the degree.
- 2.3 The student shall register for all 68 credits and secure all the 68 credits.
- 2.4 The medium of instruction and examination shall be English.

**3.0 A. Courses of Study**

The following specializations are offered at present for the M. Tech. course of study.

1. Embedded Systems
2. Power Electronics
3. Structural Engineering
4. Computer Science & Engineering

and any other course as approved by the College/ University/AICTE from time to time.

**B. Departments offering M.Tech. programmes with specializations mentioned below:**

Sl. No.	Department	M.Tech Course
1	ECE	Embedded Systems
2	EEE	Power Electronics
3	Civil	Structural Engineering
4	CSE	Computer Science & Engineering

**4.0 Course Registration**

4.1 A 'Faculty Advisor or Counselor' shall be assigned to each student, who will advise him about the PG Programme, its Course Structure and Curriculum, Choice/Option for Courses, based on his competence, progress, pre-requisites and interest.

4.2 Academic Section of the College invites 'Registration Forms' from students within 15 days from the commencement of class work through 'ON-LINE SUBMISSIONS', ensuring 'DATE and TIME Stamping'. The ON-LINE Registration Requests for any 'CURRENT SEMESTER' shall be completed BEFORE the commencement of SEEs (Semester End Examinations) of the 'PRECEDING SEMESTER'.

- 4.3 A Student can apply for ON-LINE Registration, ONLY AFTER obtaining the 'WRITTEN APPROVAL' from his Faculty Advisor, which should be submitted to the College Academic Section through the Head of Department (a copy of the same being retained with Head of Department, Faculty Advisor and the Student).
- 4.4 If the Student submits ambiguous choices or multiple options or erroneous entries - during ON-LINE Registration for the Course(s) under a given/ specified Course Group/ Category as listed in the Course Structure, thereby causing discrepancy, the decision of Head of the Department shall be final.
- 4.5 Course Options exercised through ON-LINE Registration are final and cannot be changed /inter-changed; further, alternate choices will also not be considered. However, if the Course that has already been listed for Registration (by the Head of Department) in a Semester could not be offered due to any unforeseen or unexpected reasons, then the Student shall be allowed to have alternate choice - either for a new Course (subject to offering of such a Course), or for another existing Course (subject to availability of seats), which may be considered. Such alternate arrangements will be made by the Head of Department, with due notification and time-framed schedule, within the first week from the commencement of Class-work for that Semester.

### **5.0. Attendance**

The programs are offered on a unit basis with each course t being considered a unit.

- 5.1 The minimum instruction period for each semester shall be 90 clear instruction days.
- 5.2 A student shall be eligible to write semester end examinations of a course if he acquires a minimum of 75% of attendance in that

course.

- 5.3 Condonation of shortage of attendance in each Course up to 10% (65% and above and below 75%) in each semester may be granted by the Institute Academic Committee on valid medical reasons.
- 5.4 Shortage of attendance below 65% shall not be condoned.
- 5.5 Students whose shortage of attendance is not condoned in any semester for a course(s) are not eligible to write their end semester examination of those courses and their registration for these courses shall stand cancelled. They have to register for these courses later when offered.
- 5.6 A fee as prescribed by the Institute Academic Committee shall be payable towards condonation of shortage of attendance.
- 5.7 A candidate shall put in a minimum required attendance, in at least 3 theory Courses in I semester for promoting to II semester.
- 5.8 In order to qualify for the award of the M. Tech. Degree, the candidate shall complete all the academic requirements of the courses, as per the course structure.
- 5.9 A student shall not be promoted to the next semester unless he satisfies the attendance requirement of the present semester as applicable. They may re-register for the semester when offered next. If a candidate fulfils the attendance requirement in the present semester, he shall not be eligible for re- registration into the same class.

## **6.0 Evaluation**

- 6.1 The performance of the candidate in each semester shall be evaluated Course-wise, with a maximum of 100 marks for theory and 100 marks for practicals, on the basis of Internal Evaluation



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and Semester End Examination.

6.2 For the theory courses 70 marks shall be awarded based on the performance in the Semester End Examination and 30 marks shall be awarded based on the Internal Evaluation. For internal evaluation there shall be the two internal examinations conducted-one in the middle of the semester and the other immediately after the completion of instruction period. Each internal examination shall be conducted for a total duration of 120 minutes. The final marks secured by the student in 'internal evaluation' for the semester are arrived at by giving a weightage of 70% to the best secured 'internal examination' and 30% weightage to the least secured 'internal examination'. A student who is absent for any internal examination for any reason what so ever shall be deemed to have secured 'zero' marks in the test/ examination and no make-up test/ examination shall be conducted.

6.3 Question paper pattern for evaluation

**I. Internal Examination**

Part A (10 Marks)

5 questions of 2 marks each (All questions are compulsory).

Part B (20 Marks)

4 questions to be answered out of 6 questions, each question carries 5 marks.

**II. External Examination**

Part A (20 Marks)

5 questions (1 question from each unit) of 4 marks each (Compulsory questions)

Part B (50 Marks)

5 questions (1 question from each unit with internal choice) each question carries 10 marks.

6.4 For practical courses, 70 marks shall be awarded based on the performance in the End Semester Examinations. 30 marks shall be awarded for day to day performance in the practicals as internal marks. Laboratory end examination for M. Tech. courses for 70

marks must be conducted with two Examiners, one of them being the Laboratory Course Teacher and the second examiner shall be External Examiner. External Examiner shall be appointed by the Controller of Examinations from other institutions or industry.

6.5 There shall be Mini project with seminar presentation during II semester. For Mini project with seminar, a student under the supervision of a faculty member, shall do a mini project and submit it to the department in a report form and shall make an oral presentation before the Departmental Academic Committee consisting of Head of the Department, Supervisor and two other senior faculty members of the department. For each Seminar there will only be internal evaluation for 50 marks. A candidate has to secure for each seminar a minimum of 50% of maximum marks to be declared successful. If he fails to secure minimum marks, he has to re-appear during the supplementary examinations.

6.6 Each student shall start the Project Work during the IV Semester as per the instructions of the Project Guide/ Project Supervisor assigned by the Head of the Department.

a) The Project Work shall be divided and carried out in 2 phases : Phase – I (Project-I) during III Semester, and Phase – II (Project-II) during IV Semester, and the student has to prepare two independent Project Work Reports – one each during each phase. First Report shall include the Project Work carried out under Phase – I, and the Second Report (Final Report) shall include the Project Work carried out under Phase – I and Phase – II put together. Phase – I and Phase – II of the Project Work shall be evaluated for 100 marks each.

b) Out of the total 100 marks allotted for each Phase of the Project Work, 40 marks shall be for the Continuous Internal Evaluation(CIE), and 60 marks shall be for the End Semester Viva-voce Examination (SEE). The marks earned under CIE

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for both Phases of the Project shall be awarded by the Project Guide/Supervisor (based on the continuous evaluation of student's performance during the two Project Work Phases/periods); and the marks earned under SEE shall be awarded by the Project Viva-voce Committee/ Board (based on the work carried out, report prepared and the presentation made by the student at the time of Viva-voce Examination).

**c)** For the Project Phase - I, the Viva-voce shall be conducted at the end of the III Semester, before the commencement of the semester End Examinations, at the Department Level by a Committee comprising of the HoD or One Professor and Supervisor (no external examiner), and the Project Phase – II Viva-voce (or Final Project Viva-voce) shall be conducted by a Committee comprising of an External Examiner, the Head of the Department and the Project Supervisor at the end of the IV Semester, before the commencement of the semester End Examinations. The External Examiner shall be nominated by the CoE from the panel of 3 names of external faculty members (Professors or Associate Professors outside the College) submitted by the HoD.

**d)** If a student does not appear for any of the two Viva-Voce examinations at the scheduled times as specified above, he may be permitted to reappear for Project Phase-I and/or Project Phase-II Viva-voce examinations, as and when they are scheduled in that semester; if he fails in such 'one reappearance' evaluation

also, he has to reappear for the same in the next subsequent semester(s), as and when they are scheduled, as supplementary candidate. For the registration of Project Phase-II the student must have passed Project Phase-I.

A candidate shall be deemed to have secured the minimum academic requirement in a course if he secures a minimum of 40% marks in the End semester Examination and a minimum aggregate of 50% of the total marks in the End Semester Examination and Internal Evaluation taken together.

6.7 In case the candidate does not secure the minimum academic requirement in any course (as specified in 5.9) he has to reappear for the Semester End Examination in that course.

6.8 A candidate shall be given one chance to re-register for the Courses if the internal marks secured by a candidate are less than 50% and has failed in the end examination. In such a case, the candidate must re-register for the Course(s) and secure the required minimum attendance. The candidate's attendance in the re-registered Course(s) shall be calculated separately to decide upon his eligibility for writing the end examination in those Courses(s). In the event of the student taking another chance, his internal marks and end examination marks obtained in the previous attempt stand cancelled.

6.9 In case the candidate secures less than the required attendance in any course, he shall not be permitted to write the End Examination in that course. He shall re-register the course when next offered.

### **7.0 Examinations and Assessment – The Grading System**

7.1 Marks will be awarded to indicate the performance of each student in each Theory Course or Lab/Practical, or Project, etc., based on the % marks obtained in CIE + SEE ( Continuous Internal Evaluation + Semester End Examination, both taken together) as specified in item 6 above, and a corresponding Letter Grade shall be given.

7.2 As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades

(UGC Guidelines) and corresponding range of percentage of marks shall be followed:

<b>% of Marks Secured (class intervals)</b>	<b>Letter Grade (UGC Guidelines)</b>	<b>Grade Points</b>
80% and above ( $\geq 80\%$ , $\leq 100\%$ )	<b>O (Outstanding)</b>	<b>10</b>
Below 80% but not less than 70% ( $\geq 70\%$ , $< 80\%$ )	<b>A<sup>+</sup> (Excellent)</b>	<b>9</b>
Below 70% but not less than 60% ( $\geq 60\%$ , $< 70\%$ )	<b>A (Very Good)</b>	<b>8</b>
Below 60% but not less than 55% ( $\geq 55\%$ , $< 60\%$ )	<b>B<sup>+</sup> (Good)</b>	<b>7</b>
Below 55% but not less than 50% ( $\geq 50\%$ , $< 55\%$ )	<b>B (above Average)</b>	<b>6</b>
Below 50% ( $< 50\%$ )	<b>F (FAIL)</b>	<b>0</b>
<b>Absent</b>	<b>AB</b>	<b>0</b>

- 7.3 A student obtaining 'F' Grade in any Course shall be considered 'failed' and is required to reappear as 'Supplementary Candidate' in the Semester End Examination (SEE), as and when offered. In such cases, his Internal Marks (CIE Marks) in those Courses will remain the same as those he obtained earlier.
- 7.4 A student not appeared for examination the 'AB' Grade will be allocated in any Course shall be considered 'failed' and will be required to reappear as 'Supplementary Candidate' in the Semester End Examination (SEE), as and when offered.
- 7.5 A Letter Grade does not imply any specific Marks percentage and it will be the range of marks percentage.
- 7.6 In general, a student shall not be permitted to repeat any Course (s) only for the sake of 'Grade Improvement' or 'SGPA/CGPA

## Improvement'

- 7.7 A student earns Grade Point (GP) in each Course, on the basis of the Letter Grade obtained by him in that Course. The corresponding 'Credit Points' (CP) are computed by multiplying, the Grade Point with Credits for that particular Courses.

**Credit Points (CP) = Grade Point (GP) x Credit ... For a Course.**

- 7.8 The Student passes the Course only when he gets **GP ≥ 6 (B Grade or above)**

- 7.9 The Semester Grade Point Average (SGPA) is calculated by dividing the Sum of Credit Points ( $\sum CP$ ) secured from All Courses registered in a Semester, by the Total Number of Credits registered during that Semester. SGPA is rounded off to TWO Decimal Places, SGPA is thus computed as.

**SGPA =  $\{ \sum_{Ni=1} C_i G_j \} / \{ \sum_{Ni=1} C_i \}$  ....For each Semester.**

Where 'i' is the Course indicator index (takes into account all Courses in a Semester), 'N' is the no. of Courses 'REGISTERED' for the Semester (as specifically required and listed under the Course Structure of the parent Department),  $C_i$  is the no. of Credits allotted to the  $i$ th Course, and  $G_i$  represent the Grade Points (GP) corresponding to the Letter Grade awarded for that  $i$ th Course.

- 7.10 The Cumulative Grade Point Average (CGPA) is measure of the overall cumulative performance of a student over all Semesters considered for registration. The CGPA is the ratio of the Total Credit Points secured by a student in All registered Courses in All Semesters, and the Total Number of Credits registered in All the Semesters. CGPA is rounded off to TWO Decimal Places. CGPA is thus computed from the I Year Second Semester onwards, as the end of each Semester, as per the formula.

**CGPA =  $\{ \sum_{M j=1} C_j G_j \} / \{ \sum_{M j=1} C_j \}$  } .... For all S**



**Semester registered****{ it., upto and inclusive of S Semester,  $S \geq 2$ ).**

Where 'M' is the TOTAL no. of Subject ( as specifically required and listed under the Course Structured of the parent Department) the Student has 'REGISTERED' from the 1st Semester onwards upto and inclusive of the Semester S (Obviously  $M > N$ ), 'j ' is the Subject indicator index (takes into account all Courses from 1 to S Semesters),  $C_j$  is the no. of Credits allotted to the jth Courses from  $G_j$  represent the Grade Points (GP) corresponding to the Letter Grade awarded for the jth Course. After registration and completion of II Semester however, the SGPA of that Semester itself may be taken as the CGPA, as there are no cumulative effects.

- 7.11. For Calculations listed in item 7.6 – 7.10, performance in failed Courses (securing F Grade) will also be take into account, and the credits of such Courses will also be included in the multiplications and summations.
- 7.11 For Calculations listed in item 7.6 – 7.10, performance in failed Courses (Securing F Grade) will also be taken into account, and the Credits of such Courses will also be included in the multiplication and summations.

**8.0 Evaluation of Project/Dissertation Work**

Every candidate shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.

- 8.1 A Project Review Committee (PRC) shall be constituted with Head of the Department as Chairperson, Project Supervisor and one senior faculty member of the Department offering the M.Tech programme as members.
- 8.2 Registration of Project Work: A Candidate is permitted to register for the project work after satisfying the attendance requirement of all the courses, both theory and practical of I year.
- 8.3 After satisfying 8.2, a candidate has to submit, in consultation with his project Supervisor, the title, objective and plan of action of his project work to the PRC for approval. Only after obtaining the



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approval of the PRC the student can initiate the Project work.

- 8.4 If a candidate wishes to change his supervisor or topic of the project, he can do so with the approval of the PRC. However, the PRC shall examine whether or not the changes of topic/supervisor leads to a major changes of his initial plans of project proposal. If yes his date of registration for the project work starts from the date of change of Supervisor or topic as the case may be.
- 8.5 A candidate shall submit his project status report in two stages at least with a gap of 3 months between them.
- 8.6 The work on the project shall be initiated at the beginning of the III semester and the duration of the project is two semesters. A candidate is permitted to submit Project Thesis only after successful completion of all theory and practical courses with the approval of PRC not earlier than 40 weeks from the date of registration of the project work. For the approval of PRC the candidate shall submit the draft copy of thesis to the Head of the Department and make an oral presentation before the PRC.
- 8.7 After approval from the PRC, the soft copy of the thesis should be submitted to the College for ANTI-PLAGIARISM check and the plagiarism report should be included in the final thesis. If the result of above check is less than 24%, then only thesis will be accepted for submission.
- 8.8 Three copies of the Project Thesis certified by the supervisor shall be submitted to the College.
- 8.9 For Project Work, Review-I will be conducted in III Semester and carries a maximum internal marks of 40. The evaluation should be done by the PRC for 20 marks and Project Supervisor for 20 marks. The Supervisor and PRC will examine the Literature Survey in the same domain, Problem Definition, Objective, Scope of Work. A candidate has to secure a minimum of 50% of marks

to be declared successful in Project Work Review I. If he fails to secure minimum required marks he has to reappear during the supplementary examination.

- 8.10 Project Work Review II in IV Semester carries 40 internal marks. The evaluation should be done by the PRC for 20 marks and the Project Supervisor for 20 marks. The PRC will examine the overall progress of the Project Work and decide the eligibility of the Project for final submission. A candidate has to secure a minimum of 50% of marks to be declared successful in Project Work Review II. If he fails to fulfill minimum marks, he has to reappear for Review-II during the supplementary examination.
- 8.11 The thesis shall be adjudicated by the committee consisting of one senior faculty selected by the Head of the Department, the guide concerned, Head of the Department and external examiner.
- 8.12 If the report of the committee is not favourable, the candidate shall revise and resubmit the Thesis. If the report of the committee is unfavourable again, the thesis shall be summarily rejected.
- 8.13 For Project Work Evaluation (Viva Voice) will be conducted on acceptance of the Thesis in IV Semester. This is an external evaluation for 60 marks and will be evaluated by the committee. The External Examiner for the committee shall be appointed by the Controller of Examinations. The candidate has to secure minimum of 50% marks in Project Evaluation (Viva Voice) examination for its successful completion.
- 8.14 If he fails to secure minimum marks as specified in 8.13, he will reappear for the Viva Voice examination only after three months. In the reappeared examination also if the candidate fails to secure minimum prescribed marks the registration for the programme stands cancelled and he will not be eligible for the award of the degree.

- 8.15 The Head of the Department shall coordinate and make arrangements for the conduct of Project Viva Voice examination.

## **9.0 Award of Degree and Class**

- 9.1 A Student who registers for all the specified Courses as listed in the Course Structure, satisfies all the Course Requirements, and passes the examinations prescribed in the entire PG Programme (PGP), and secured the required number of 88 Credits (with CGPA  $\geq 6.0$ ), shall be declared to have 'QUALIFIED' for the award of the M.Tech. Degree in the chosen Branch of Engineering and Technology, with the specialization for which he took admission.

### **9.2 Award of Class**

After a student has satisfied the requirements prescribed for the completion of the programme, becomes eligible for the award of M.Tech. Degree, he shall be placed in one of the following three classes based on the CGPA.

<b>Class Awarded</b>	<b>CGPA</b>
First Class and Distinction	$\geq 7.75$
First Class	$6.75 \leq \text{CGPA} < 7.75$
Second Class	$6.00 \leq \text{CGPA} < 6.75$

- 9.3 A student with final CGPA (at the end of the PGP)  $< 6.00$  will not be eligible for the Award of Degree.

## **10. Withholding of Results**

If the student has not paid the dues, if any, to the institution or if any case of indiscipline is pending against him, the result of the student will be withheld and he will not be allowed into the next semester.

**11. General**

- 11.1 Wherever the words “he”, “him”, “his”, occur in the regulations, they include “she”, “her”, “hers”.
- 11.2 The academic regulation should be read as a whole for the purpose of any interpretation.
- 11.3 In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Academic Council is final.
- 11.4 The college may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the college.

**MALPRACTICES RULES  
DISCIPLINARY ACTION FOR  
IMPROPER CONDUCT IN EXAMINATIONS**

	<b>Nature of Malpractices/ Improper conduct</b>	<b>Punishment</b>
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
1. (b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other Courses the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the Courses of that Semester/year. The Hall Ticket of the candidate is to be cancelled.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The

		candidate is also debarred and forfeits the seat. The performance of the original candidate who has been impersonated, shall be cancelled in all the Courses of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the Remaining Courses of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all end semester examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles the answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination	Expulsion from the examination hall and cancellation of performance in that subject and all the other Courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the Courses of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all end semester Examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks	Cancellation of the performance in that subject
6.	Refuses to obey the orders of the Chief Superintendent/ Assistant-Superintendent / any officer on duty	In case of students of the college, they shall be expelled from examination halls and cancellation

	<p>or misbehaves or creates disturbance of any kind in and around the college or organizes a walk out or instigates others to examination hall walkout, or threatens the officer- in-charge or any person on Duty in or outside the examination hall of any injury, to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer- in-charge, or any person on Duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.</p>	<p>of their performance in that subject and all other Courses the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the Courses of that semester/year. The candidates are also debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.</p>
7.	<p>Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.</p>	<p>Expulsion from the examination hall and cancellation of performance in that subject and all the other Courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the Courses of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.</p>
8.	<p>Possess any lethal weapon or firearm in the examination hall.</p>	<p>Expulsion from the examination hall and cancellation of the performance in that subject and all other Courses the candidate has already appeared including</p>



		practical examinations and project work and shall not be permitted for the remaining examinations of the Courses of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	If the student belongs to the college, expulsion from the examination hall an cancellation of performance in that subject and all other Courses hall and all other Courses that candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the Courses of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other Courses the candidate has already appeared including practical examinations and project work and shall not be permitted for other remaining examinations of the Courses of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other Courses the candidate has appeared including practical examinations and project work of that semester/year.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the College Academic Committee for	

	further action to award suitable punishment.	
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### **Malpractices identified by squad or special invigilators**

Punishments to the candidates as per the above guidelines.

### **Malpractice identified at Spot center during valuation**

The following procedure is to be followed in case of malpractice cases detected during valuation, scrutiny etc. at spot center.

- 1 Malpractice is detected at the spot valuation. The case is to be referred to the malpractice committee. Malpractice committee will meet and discuss/question the candidate and based on the evidences, the committee will recommend suitable action on the candidate.
- 2 A notice is to be served to the candidate(s) involved through the Principal to his address and to the candidate(s) permanent address regarding the malpractice and seek explanations.
- 3 The involvement of staff who are in charge of conducting examinations, invigilators valuing examination papers and preparing / keeping records of documents relating to the examinations in such acts (inclusive of providing incorrect or misleading information) that infringe upon the course of natural justice to one and all concerned at the examinations shall be viewed seriously and recommended for award of appropriate punishment after thorough enquiry.
- 4 Based on the explanation and recommendation of the committee, action may be initiated.
- 5 **Malpractice committee:**

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| i. Controller of Examinations                      | Chairman |
| ii. Assistant controller of Evaluation             | Member   |
| iii. Chief Examiner of the subject/ subject expert | Member   |
| iv. Concerned Head of the Department               | Member   |
| v. Concerned Invigilator                           | Member   |