



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC Autonomous)

*Approved by AICTE *Affiliated to JNTUH * NAAC Accredited with A+ GRADE
Kandlakoya (V), Medchal Road, Hyderabad, Telangana State -501 401.

Website: www.cmrcet.ac.in

TGEAPCET -2024

Instructions to the Students/ Parents during B.Tech 1st Year Admissions

1. The admission will not be confirmed until the student does the self-report in the counseling portal before due date and ***also print the joining report & allotment order.***
2. The student must fulfill all the instructions given by the TGEAPCET convener in the allotment order. Even though there is no change in the college in second phase/ Final phase allotment, the student needs to check the instructions by downloading allotment order **after each phase and should fulfill all the instructions.**
3. Student & parent need to report to the college and produce all the original certificates after second phase allotment i.e. from **31/07/2024 to 02/08/2024** or the last date mentioned in the second phase allotment order otherwise the seat will get automatically cancelled. The list of certificates to be produced / submitted is attached. **Please get all the original documents scanned (please get them scanned in the scanning machine instead of mobile)** and keep the softcopies with you before producing in the college. (The best way is to E-mail them self, to parents and siblings).
4. Student & Parent presence is mandatory during the admission. Parent mobile number is mandatory. Parent has to inform to class coordinator in case of change in the mobile number.

DOCUMENTS TO BE PRODUCED DURING ADMISSION

S.No	Certificate	REQUIRED		Remarks
		Original Set	Photo copies	
1	TGEAPCET Allotment Order (Mandatory)	-	2	
2	TGEAPCET Joining Report copy (Mandatory)	-	2	
3	Transfer Certificate (T.C) (Mandatory) (The admission will not be confirmed unless you submit the TC)	√	2	
4	TGEAPCET Certificate Verification Acknowledgement (ROC form)	√	2	
5	S.S.C or its equivalent marks memo (long memo)	√	2	
6	Intermediate or its equivalent memo cum pass certificate	√	2	
7	VI to Intermediate (XII) Study Certificates	√	2	
8	Photos – 5 (Passport Size)	√	-	
9	Aadhar Card	-	2	
10	Caste Certificate (If applicable)	-	2	
11	EWS Certificate (If applicable)	-	2	
12	Income Certificate (If applicable)	-	2	
13	Photo Copy of Residence Certificate (If applicable)	-	2	
14	TGEAPCET Hall Ticket	-	2	
15	TGEAPCET Rank card	-	2	
16	Student Bank Account passbook copy (For those who are applicable for Fee Reimbursement)	-	2	
17	NCC / CAP/SG/PH certificate (If applicable)	-	2	
Scanned all the above documents and available in your E-Mail (write Yes / No)				

- Please Keep the Documents set wise
- The students are requested to take the scanned copies of all their original certificates before producing them in the college and keep them in their mail along with the downloaded Allotment order & self-reporting form. This is very important for their future requirements

SD/-
PRINCIPAL