



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS, NAAC Accredited With A-Grade)

Kandlakoya (V), Medchal Road, Hyderabad -501401

CMRCET/PRIN/EXAMS/AY2024-25/CIR-07

Date: 20/06/2024

CIRCULAR

All the Examination committee members are hereby informed that, the Examination committee meeting is scheduled on 01.07.2024 in the Principal office at 02:00 PM. All are requested to be present on time.

The Agenda of the meeting is:

1. To finalize the Academic calendar for A.Y. 2024-25
2. To finalize tentative dates for conducting lab examinations
3. To finalize electives for A.Y. 2024-25
4. To create awareness on R22 Academic regulations CBCS System among newly admitted students
5. To conduct an awareness program on Key Points of Examination System
6. To discuss examination fee fixation.
7. To introduce Minor/ Honour Programme (R22) - discussion.
8. To discuss and finalize remunerations of various examination activities.
9. To discuss and approve Examination manual.
10. Any other point with the permission of chair


Controller of Examinations

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Deans
3. All Members Concerned


Principal
CMR College of Engineering & Technology
(UGC Autonomous)
Kandlakoya, Medchal Road, Hyderabad, T.S.



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MINUTES OF MEETING

1. The Meeting was started at 02:00 pm in the Principal office.
2. The Convener started the meeting by wishing chairman and all members.
3. The committee has discussed the academic calendar and approved.
4. The committee has discussed tentative dates for conducting lab examinations
5. The committee has decided the electives for the A.Y 2024-25.
6. The committee has recommended to conduct awareness program for the students on R22 Academic regulations.
7. The committee has recommended conducting awareness program for faculty on examination system.
8. The committee has discussed examination fee.
9. The committee has discussed Minor/ Honour Programme for (R22).
10. The committee has discussed remunerations of various examination activities
11. The committee has finalised Examination manual

MEMBERS PRESENT:

1	Chief Superintendent/Principal	Major Dr V. A. Narayana	Chairman	
2	Controller of Examinations	Dr. K. Srinivasa Rao	Convener	KSR
3	Dean (Academics)	Dr. G. Devadasu	Member	Devadasu
4	HOD-Civil	Dr. B. Prasad	Member	Prasad
5	HOD-Mechanical	Dr.P. Ravi Kumar	Member	Ravi Kumar
6	HOD-EEE	Dr. G. Devadasu	Member	Devadasu
7	HOD-ECE	Dr. P Raveendra Babu	Member	Raveendra Babu
8	HOD-CSE	Dr. S Siva Skandha	Member	S Siva Skandha
9	HOD-IT	Dr K Venkateswara Rao	Member	K Venkateswara Rao
10	HOD-CSC	Dr. R Venkateswara Reddy	Member	R Venkateswara Reddy
11	HOD-CSM	Dr P Sruthi	Member	P Sruthi
12	HOD-CSD	Dr. L Chandra Sekhar Reddy	Member	L Chandra Sekhar Reddy
13	HOD-H & S	Dr. M. Chandrasekhar Reddy	Member	M Chandrasekhar Reddy
14	HOD-MBA	Dr. A. Kotishwar	Member	A Kotishwar

Principal
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