



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade

Kandlakoya, Medchal Road, Hyderabad -501401.

CMRCET/PRIN/GRC/2024-25/01

Date: 15<sup>th</sup> July, 2024

## OFFICE ORDER

(Re constitution of Grievances Redressal committee)

This is to inform all the faculty, students and staff that with reference to the Gazette of India, vide No: CG-DL-E-25032021-226122 dated March 22, 2021; Grievance redress mechanism committee of our institute is reconstituted with the following members to address the grievances posted by stake holders of the organization for the A.Y 2024-25.

S.No	Actual Designation	Designation in the committee	Name	email	Mobile
1	Professor	Chairman	Major Dr. V.A. Narayana	principal@cmrcet.ac.in	9248727200
2	Associate Professor	Convenor	Mr. P Raveendra Babu	praveendrababu@cmrcet.ac.in	9849142452
3	Associate Professor	Member	Dr.P.Sruthi	psruthi@cmrcet.ac.in	9177663393
4	Associate Professor	Member	Dr.M.Chandra Shekar Reddy	drmsreddy@cmrcet.ac.in	9849488616
5	Associate Professor	Member	Dr. P. Alekhya	palekhya@cmrcet.ac.in	9290122737
6	Associate Professor	Member	Mr. P. Sridhar	psridhar@cmrcet.ac.in	9959773665
7	University Nominee	Member	Dr.P.Swetha	drpswetha@jntuh.ac.in	-
8	Representatives of Faculty Members	Member	Mrs.S.Sangeetha	ssangetha@cmrcet.ac.in	9003775808
9	Representatives of Students belonging to the Fresher's category as well as Senior Students	Member	Mr. Ch.Krishna Teja	21H51AO4J5@cmrcet.ac.in	6303382490
10	Representatives of Students belonging to the Fresher's category as well as Senior Students	Member	Mr. N.Aakash	21h51a0474@cmrcet.ac.in	8978882003
11	Representatives of Students belonging to the Fresher's category as well as Senior Students	Member	Ms. K.Himaja	21h51a1209@cmrcet.ac.in	8686867650
12	Representatives of Students belonging to the Fresher's category as well as Senior Students	Member	Ms.V.Samhita	21h51a62b1@cmrcet.ac.in	7032820706

### OBJECTIVES OF THE COMMITTEE

- To ensure a fair, impartial and consistent mechanism for redressal of varied issues faced by the stakeholders;

- To uphold the dignity of the organization by promoting cordial Student-Student relationship, Student-teacher relationship, teacher-teacher relationship;
- To develop a responsive and accountable attitude among the stakeholders, thereby maintaining a harmonious atmosphere in the University campus;
- To ensure that grievances are resolved promptly, objectively and with sensitivity and in complete confidentiality;
- To ensure that the views of each grievant and respondent are respected and that any party to a grievance is neither discriminated against nor victimized;
- To advise stakeholders to respect the right and dignity of one another, and not to behave in a vindictive manner towards any of them for any reason.

Roles & Responsibilities of the Committee:

- The Committee will address the various grievance posted by all stake holders of the organization on various issues.
- The Committee will work in line with the guidelines given by the university grants commission and gazette of India.
- The committee will conduct the regular meetings once in a month to discuss the various grievances posted during that period.
- The grievances received must be addressed by the committee as soon as possible.



PRINCIPAL

Copy Submitted to: (1) The Secretary garu (for kind information please).

Copy to:

- (1) Deans
- (2) IQAC
- (3) Controller of Examination
- (4) All HODs
- (5) Exam Branch
- (6) Administrative Officer
- (7) Accounts Officer