



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade
Kandlakoya, Medchal Road, Hyderabad -501401.

CMRCET/PRIN/ICC/2024-25/01

Date: 3rd June 2024

OFFICE ORDER

The internal complaints committee has been reconstituted with the following members

S.No	Name of the member	Designation	Position in the committee
1	Dr. B.Premalatha	Professor	Presiding Officer
2	Dr.M.Vijaya Shanthi	Professor	Member
3	Prof. K. Soujanya	Professor	Member
4	Mrs. T. Rohini Reddy	Associate Professor	Member
5	Ms.Kranthi	Non – teaching Staff	Member
6	Ms.Ch.Rechal Sunny	Non – teaching Staff	Member
7	Ms.Ritika Reddy(21H51A0583)	Student	Member
8	Ms.M.Archana (22H51A0326)	Student	Member
9	Ms.A.Mahima Reddy(21H51A66B4)	Student	Member
10	Mr.J.Satya Prasad	Advocate	Member
11	Dr.Ashish Chauhan	Medical Practitioner	Member
12	Brig Pogula Ganesham	Founder of NGO: Palle Srujana	Member
13	She Team	Police Department	Member


03/06/2024
PRINCIPAL

Copy Submitted to: (1) The Secretary garu (for kind information please).

Copy to: (1) Deans
(2) IQAC
(3) Controller of Examination
(4) All HODs
(5) Exam Branch
(6) Administrative Officer
(7) Accounts Officer

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CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
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CMRCET/PRIN/ICC/CIR/AY2024-25/01

Date: 1st Nov 2024

CIRCULAR

This is to inform all the committee members of the Internal Complaints Committee that there will be a meeting of the committee at 2 pm on 4th November 2024.

The agenda of the meeting as follows:

1. Review of the Previous year's Internal Complaints Committee Activities
2. Planning activities for this academic year.

All the committee members are informed to attend compulsorily.

B.P.L.

Dr.B. Premalatha

(Convener)

Internal Complaint Committee

[Handwritten Signature]

Principal

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

Copy to:

1. All deans
2. All HODs
3. All Committee members
4. Administrative Officer
5. PA- Office File



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CMRCET/PRIN/ICC/2024-25/01

Date: 4th Nov 2024

Internal Complaints Committee

MINUTES OF THE FIRST MEETING FOR THE ACADEMIC YEAR 2023-24

The first meeting for the academic year 2023-24 of the Internal Complaints Committee was called for by the convenor Dr. KLS Soujanya on the 8th November 2023. The meeting was held in Room No. 316, Block-IV from 2 pm – 3 pm.

Agenda

1. Review of the previous year's ICC activities
2. Planning activities for the A.Y. 2024-25

Attendees

The meeting was presided over by the Presiding Officer Dr.B. Premalatha and attended by all the members.

The meeting commenced with the Presiding officer welcoming and congratulating the committee members on the laudable works done during the previous year.

The members apprised the chairman of the previous year's activities which were as follows:

1. Number of complaints of sexual harassment received in the year : Nil
2. Number of orientation or training Programmes carried out for the members of the IC to deal with complaints: 1
3. Number of workshops or awareness Programme carried out for the officers, functionaries, faculty and students to sensitize them against sexual harassment: 1

Sl.No	Name of the Event	Date of the event
1.	Awareness Program on Rights and responsibilities of Women	11-12-2023
2.	International Women's Day	08-03-2024

4. Number of complaints disposed of during the year: Nil

5. Number of cases pending for more than 90 days: Nil

6. Nature of action taken by the Technical Institution against the perpetrator: Nil

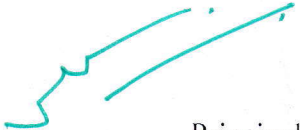
The meeting came to a close after all the attendees resolved to continue to take an active part in the activities to enhance the strength of Internal Complaints Committee

Faculty who attended the first meeting of the Internal Complaints Committee on 4th of November 2024 for the Annual Year 2024-25 are:

S.No	Name of the member	Designation	Signature
1	Dr. B.Premalatha	Professor	B.PL
2	Dr.M.Vijaya Shanthi	Professor	Vijaya
3	Prof. K. Soujanya	Professor	Soujanya
4	Mrs. T. Rohini Reddy	Associate Professor	Rohini
5	Ms.Kranthi	Non – teaching Staff	Kranthi
6	Ms.Ch.Rechal Sunny	Non – teaching Staff	Rechal
7	Ms.Ritika Reddy(21H51A0583)	Student	Ritika
8	Ms.M.Archana (22H51A0326)	Student	Archana
9	Ms.A.Mahima Reddy(21H51A66B4)	Student	Mahima
10	Mr.J.Satya Prasad	Advocate	J. Satya Prasad
11	Dr.Ashish Chauhan	Medical Practitioner	Ashish
12	Brig Pogula Ganesham	Founder of NGO: Palle Srujana	P. Ganesham
13	Representative of She Team	Police Department	Amitha

B.PL
Convener

Internal Complaints Committee


Principal

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Kandlakoya (V), Medchal Road,
Hyderabad-501401.



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Kandlakoya , Medchal Road, Hyderabad -501401.

To

Dt. 02-12-2024

The Principal

(Through IQAC Coordinator)

CMR College of Engineering & Technology

Kandlakoya

Medchal Road, Hyderabad.

Sir,

Sub: Request for approval to organize and conduct events for A,Y. 2024-25 – reg.

The Internal Complaints Committee in collaboration with Student Counselling Centre and Women's empowerment cell of CMR College of Engineering & Technology would like to have approval to organize and conduct events for the students and the faculty for the A.Y. 2024-25.

Your Sincerely

B. PL

Dr.B. Premalatha

Convener

Internal Complaints Committee

[Handwritten signature]

Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Permitted
[Handwritten signature]
02/12/2024

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Hyderabad-501401.



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Strategic perspective plan for the A.Y. 2024-25

S.No.	Date of the Event	Dept./ Committee	Name of the Event	Details
1	14-12-2024	Internal Complaints Committee	Seminar on Cybercrime and Legal Framework	The seminar on Cybercrime and Legal Framework aims to educate students, faculty, and staff on the risks, types, and legal aspects of cybercrimes, equipping them with the knowledge to protect themselves and take legal action if needed.
2	08-03-2025	Internal Complaints Committee	International Women's Day	The aim of International Women's Day (March 8th) is to celebrate the achievements of women, promote gender equality, and raise awareness about women's rights and challenges in society. The day serves as a platform to inspire change, encourage inclusivity, and advocate for a world free of bias, discrimination, and violence against women.

B.P.L.
(CDR. B. Premalatha),



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Strategic perspective plan for the A.Y. 2024-25

Internal Complaints Committee-Strategy Document

1. Meetings of Internal Complaints Committee are conducted at the beginning and ending of each academic year.
2. A brief synopsis is given by the Internal Complaints Committee on the importance of the committee.
3. Students and faculty are encouraged to attend and actively participate in the activities of Internal Complaints Committee
4. Internal Complaints Committee has given instructions and suggestions to the students and faculty about implementation of the events.
5. A follow-up of the event is made in the consequent meetings of the Internal Complaints Committee



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Kandlakoya , Medchal Road, Hyderabad -501401.

Date: 07-12-2024

To
The Principal (Through IQAC Coordinator)
CMR College of Engineering & Technology
Kandlakoya
Medchal Road, Hyderabad.

Sir,

Sub: Request for Permission to organize and conduct a Seminar on Cybercrime and Legal Framework-reg

The Internal Complaints Committee of CMR college of Engineering & Technology would like to ask permission to organize and conduct Seminar on Cybercrime and Legal Framework by Smt Anitha, sub inspector, Police Station, Medchal for all girl students and faculty on 14th December 2024.

The seminar on Cybercrime and Legal Framework aims to educate students, faculty, and staff on the risks, types, and legal aspects of cybercrimes, equipping them with the knowledge to protect themselves and take legal action if needed.

Yours Sincerely

Dr B. Premalatha

Convener

Internal Complaints Committee

Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Permitted

5/12/2024
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Hyderabad-501401.



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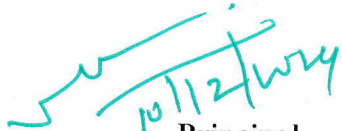
CMRCET/PRIN/ICC/CIR/AY2024-25/02

Date: 10-12-2024

CIRCULAR

This is to inform that the Internal Complaints Committee in collaboration with the Student Counseling Centre of CMR College of Engineering & Technology is organizing a Seminar on Cybercrime and Legal Framework by Smt Anitha, sub inspector, Police Station, Medchal for all girl students and faculty on 14th December 2024 in CMR Central Auditorium from 2 pm – 4 pm.


Dr. B. Premalatha
(Convener)


Principal

Copy Submitted to: The secretary garu (for kind information please)

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CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

Copy to:

1. IQAC
2. Deans
3. All HODs
4. Admn. Officer
5. Exam Branch
6. Accounts Officer
7. Librarian
8. Training & Placement
9. Faculty concerned



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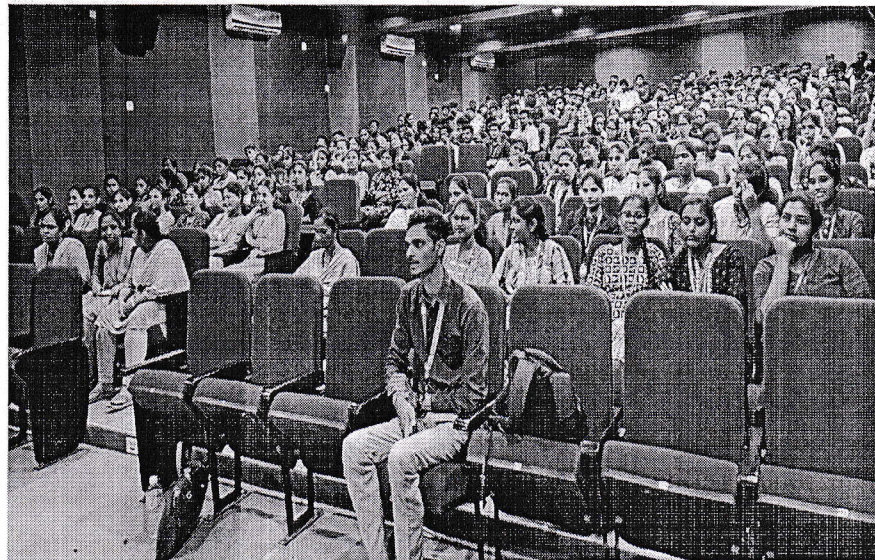
Date: 14-12-2024


REPORT ON SEMINAR ON CYBERCRIME AND LEGAL FRAMEWORK


The Internal Complaints Committee (ICC) of CMR College of Engineering & Technology organized a seminar on “Cybercrime and Legal Framework” on 14th December 2024. The session was conducted by Smt. P. Anitha, Sub-Inspector, Police Station, Medchal, to educate students and faculty about various cyber threats, legal provisions, and preventive measures against cybercrimes. The seminar aimed to raise awareness on online safety, legal rights, and best practices for digital security. Smt. Anitha explained different cyber threats, including hacking, cyberbullying, financial frauds, and social media crimes. Real-life case studies were shared to illustrate the impact of cybercrimes. The speaker elaborated on various legal sections applicable to cybercrimes and the process of filing a complaint with the cyber police. The participants were informed about the Cyber Crime Helpline (1930) and the National Cybercrime Reporting Portal (www.cybercrime.gov.in).

Following Preventive Measures are discussed: Importance of strong passwords, multi-factor authentication (MFA), and social media privacy settings, Awareness about phishing emails, fake job offers, and online scams, Best practices for safe browsing and secure financial transactions.

The seminar concluded with an interactive session, where students and faculty members asked questions regarding cybersecurity threats and legal recourse. Smt. P. Anitha addressed common concerns and provided practical tips to stay safe online.




Dr. B. Premalatha
(Convener)


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Kandlakoya, Medchal Road, Hyderabad -501401.

Date: 03-03-2025

To
The Principal (Through IQAC Coordinator)
CMR College of Engineering & Technology
Kandlakoya
Medchal Road, Hyderabad.

Sir,

Sub: Request for Permission to organize International Women's day -reg

The Internal Complaints Committee & Technology would like to ask permission to organize International Women's day on 8th March 2025.

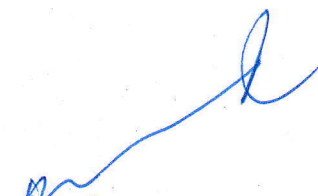
International Women's Day, celebrated on March 8th each year, is a global event that honors the social, economic, cultural, and political achievements of women. It also serves as a call to action for gender equality and the ongoing fight against gender-based discrimination. The day is marked by various events, including rallies, discussions, and celebrations, aimed at recognizing women's contributions and advocating for positive change in society. Each year, the day often has a specific theme focusing on a particular aspect of gender equality.

Yours Sincerely



Dr B Premalatha

Convener

Internal Complaints Committee


Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Permitted


03/3/2025
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CMRCET/DIR/CIR (17)/2025

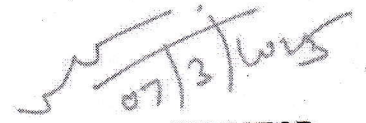
Date: 07th March 2025

CIRCULAR

This is to inform that **Women's Day** celebration will take place on 08th Mar 2025, at 2PM in the **CMRGI Auditorium**.

All the HODs, Professors, Lady Faculty, Lady Staff and girl students from each department are requested to attend the celebrations from 2.00PM onwards.

The HODs are requested to make arrangements to free the lady faculty and staff.


07/3/2025

DIRECTOR

Copy Submitted to: (1) The Secretary/CEO – For your kind information pl.

Copy to:

- (1) Deans
- (2) IQAC
- (3) All HODS
- (4) Administrative Officer – For Necessary Arrangements
- (5) Accounts Officer
- (6) Training & Placement
- (7) Physical Director
- (8) Librarian
- (9) Faculty through E-mail
- (10) All the Students



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Date: 08-03-2025

REPORT ON INTERNATIONAL WOMENS DAY

International Women's Day was commemorated with great enthusiasm at CMR college of Engineering & Technology, celebrating the achievements, strength, and resilience of women. The event aimed to honor women's contributions, inspire change, and promote gender equality.

Chief Guests

The event was graced by esteemed dignitaries:

- Ms. Kancharla Lakshmi Kathyayini garu (Managing Director & CEO, Leandra Interiors Studio)
- Ch. Sowjanya Reddy garu & Ch. Aishwarya Reddy garu (Women Management, CMR Group)

Directors, principals, and faculty from CMR College of Engineering & Technology played a significant role in making this celebration memorable.

Key Highlights of the Event

Inspiring Speeches on Women's Empowerment

- The chief guests and faculty members delivered thought-provoking talks on women's rights, leadership, and breaking societal barriers.
- Smt. Anitha addressed women's safety, legal rights, and the role of law enforcement in protecting women.
- Ms. Kancharla Lakshmi Kathyayini shared her journey as an entrepreneur, inspiring young women to pursue their dreams.

Vibrant Cultural Performances

- Students showcased their talent through dance, music, and drama, depicting themes of women empowerment and resilience.
- Traditional and modern performances celebrated the diversity and spirit of womanhood.

Recognition & Felicitations

- Outstanding women achievers from the institution were honored for their contributions in various fields.
- A special tribute was paid to women faculty and staff for their dedication and excellence in academics and administration.

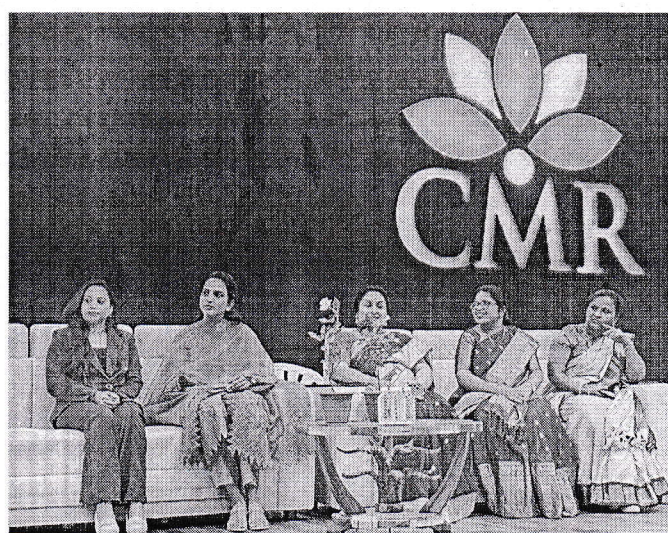
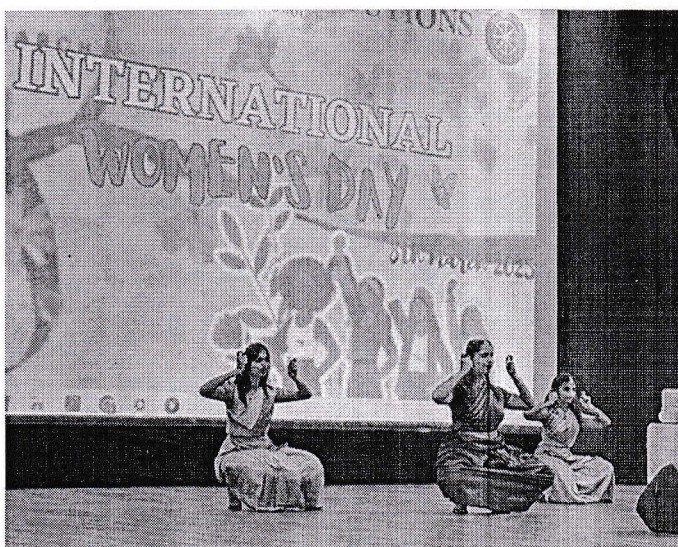
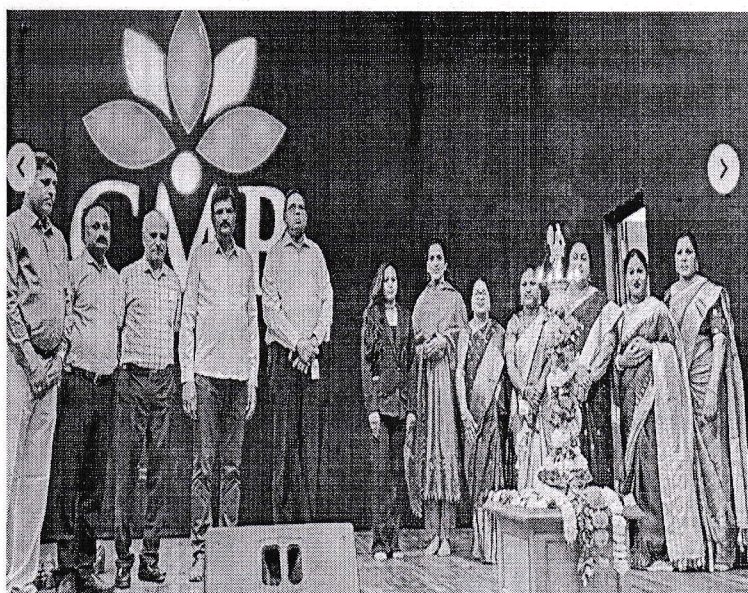
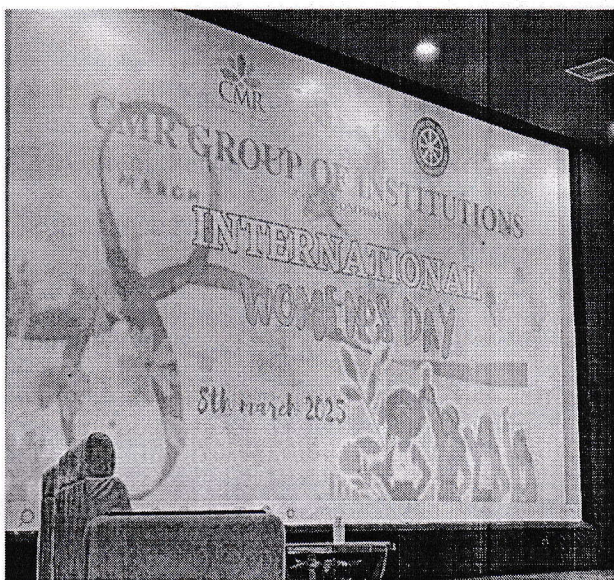
Outcome of the Celebration

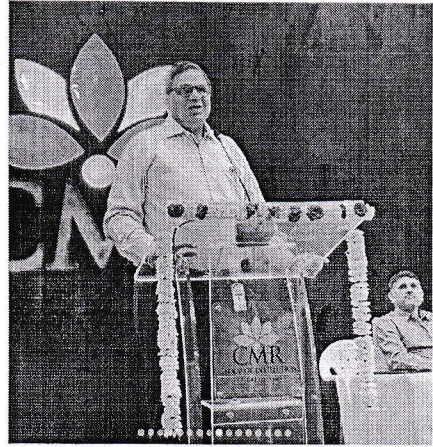
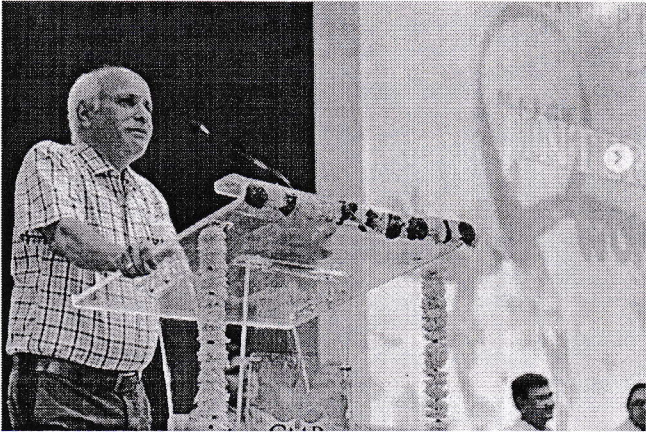
- ✓ Increased awareness about gender equality and women's rights.

- ✓ Encouragement for women to pursue leadership roles in STEM, business, and society.
- ✓ A strengthened commitment to creating a more inclusive and empowering environment for women.
- ✓ Enhanced collaboration between students, faculty, and management in promoting women's welfare initiatives.


Conclusion

International Women's Day at **CMR college of Engineering & Technology** was a grand success, spreading motivation and joy while reinforcing the collective commitment to **gender equality and inclusivity**. The event left a lasting impact on all attendees, celebrating the **spirit, strength, and achievements of women**.





B. PL
(Dr. B. Premalatha)


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