



CMR COLLEGE OF ENGINEERING AND TECHNOLOGY

UGC Autonomous Institution with NAAC Accreditation (A-Grade)

Approved by AICTE permanently Affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad-501 401

CMRCET/PRIN/LIB/AY 2022-23/01

Date: 09/04/2022

OFFICE ORDER

The Library Committee is set up with the following members to maintain library as the knowledge hub of the institution.

Library Committee:

S. No.	Name	Designation	Position
1	Major Dr. V.A. Narayana	Principal	Chairman
2	Dr.Ch. Veeranjanyulu	Librarian	Coordinator
3	Dr. A Koteiswr	HOD (MBA)	Member
4	Dr. Ravi Kumar	HOD (Mechanical)	Member
5	Dr.Hhari Prasad	Associate Professor	Member
6	Mr. Ch. Sankar Rao	Associate Professor	Member
7	Mr. H. Shiva Naik	Assistant Professor	Member
8	A.Vivekananda	Associate Professor	Member
9	Mr. A. Harish	Assistant Professor	Member
10	Mr. K. Ravi Kiran	Assistant Professor	Member
11	Ms. M. Pallavi	Assistant Professor	Member
12	Ms. Rama Devi	Assistant Professor	Member
13	Mr. N. Rajender Reddy	Assistant Professor	Member
14	P.Surya Teja	Student (Civil)	Member
15	E. Rahul	Student (CSE)	Member
16	G. Sandeep	Student (ECE)	Member
17	P. Vivek	Student (EEE)	Member
18	M. Mohan Chandra	Student (MBA)	Member

Roles & Responsibilities:

- To monitor the usage of internet facility in digital library and provide sufficient Bandwidth.
- To give up the procedure for recommending the books for purchase.

- To monitor the arrangement of racks and cleanliness of library space.
- To ascertain the availability of required number of prescribed and reference books.
- To periodically review subscription of journals and magazines.

- To coordinate the purchase of books, journals and magazines.
- To finalize the requirements for e-learning such as e-books, video lectures, On-line journals i.e. IEEE, ASME, J-GATE, DELNET etc.

09/11/2018
PRINCIPAL
CMR COLLEGE OF ENGG. & TECH
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

Copy Submitted to: (1) Secretary Garu: For your kind information please.

Copy to:

- (1) IOAC Coordinator
- (2) Deans
- (3) Examinations
- (4) All HODS
- (5) Administrative Officer
- (6) Accounts Officer
- (7) Training & Placement
- (8) Physical Director
- (9) Librarian
- (10) Faculty through e-mail



CMR COLLEGE OF ENGINEERING AND TECHNOLOGY

UGC Autonomous Institution with NAAC Accreditation (A-Grade)

Approved by AICTE permanently Affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad-501 401

CMRCET/PRIN/LIB/AY 2022-23 CIR/01

Date: 12.April. 2022

LIBRARY DEPARTMENT

Sub: - Library Committee meeting - Regarding.

A meeting is planned to be held on 13th April 2022 at 03:00 P.M. in the Conference Hall. All the library committee members are requested to make it convenient to attend the meeting.

AGENDA

- 01) Books Procurement for even semester.
- 02) Identification/selection of Journals for the courses/Variation in intake & Print Journals subscription renewal for the calendar year 2022.
- 03) Arrangement of Books Exhibition.
- 04) Online resources subscription & renewal for the year 2022.
- 05) Internet Bandwidth should be increased in Digital Library.

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

12/4/22

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

(Major Dr. V.A. CHARAYANA)
Chairman - Library Committee

- Copy to:
- 1) Librarian.
 - 2) All Library Committee Members.



CMR COLLEGE OF ENGINEERING AND TECHNOLOGY

UGC Autonomous Institution with NAAC Accreditation (A-Grade)

Approved by AICTE permanently Affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad-501 401

CMRCET/PRIN/LIB/AY 2022-23 CIR/02

Date: 13. April. 2022

MINUTES OF THE LIBRARY COMMITTEE MEETING

Date: 13. April. 2022

Time: 03:00 P.M.

Venue: Conference Hall


The meeting of the library committee was held on 13th April 2022 at 03:00 P.M. in the Conference Hall under the chairmanship of Major Dr. V.A. Narayana, Chairman Library Committee.

AGENDA

- 01) Identification/Selection of Journals for the courses/Variation in intake & Print Journals subscription renewal for the calendar year 2022.
- 02) Books procurement for even semester.
- 03) Arrangement of Books Exhibition.
- 04) On - line resources subscription & renewal for the year 2022.
- 05) Internet Bandwidth should be increased in Digital Library.

Library Committee:

S. No.	Name	Designation	Position
1	Major Dr. V.A. Narayana	Principal	Chairman
2	Dr.Ch. Veeranjanyulu	Librarian	Coordinator
3	Dr. A Koteiswr	HOD (MBA)	Member
4	Dr. Ravi Kumar	HOD (Mechanical)	Member
5	Dr.Hhari Prasad	Associate Professor	Member
6	Mr. Ch. Sankar Rao	Associate Professor	Member
7	Mr. H. Shiva Naik	Assistant Professor	Member
8	A.Vivekananda	Associate Professor	Member
9	Mr. A. Harish	Assistant Professor	Member


PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

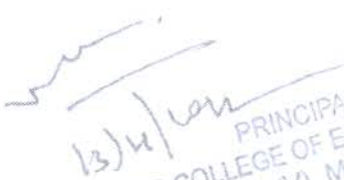
10	Mr. K. Ravi Kiran	Assistant Professor	Member
11	Ms. M. Pallavi	Assistant Professor	Member
12	Ms. Rama Devi	Assistant Professor	Member
13	Mr. N. Rajender Reddy	Assistant Professor	Member
14	P.Surya Teja	Student (Civil)	Member
15	E. Rahul	Student (CSE)	Member
16	G. Sandeep	Student (ECE)	Member
17	P. Vivek	Student (EEE)	Member
18	M. Mohan Chandra	Student (MBA)	Member

RESOLUTIONS

Chairman Library Committee has welcomed all the members.

Before commencement of the meeting, the committee members visited all library sections and expressed their satisfaction about the maintenance and usage of the library by users.

- 01) **Books Procurement for even Semester:** Committee members discussed to strengthen library books collection. They agreed to procure books for the courses where additional intake was sanctioned. Librarian was advised to procure these books with the existing supplier.
- 02) **Identification/Section of Journals for the Variation in intake & Print Journals subscription renewal for the calendar year 2022.**
- 03) **Internet Bandwidth should be increased in Digital Library:** Committee members considered the users request to increase the bandwidth in the digital library.
- 04) **On - line resources subscription & renewal for the year 2022:** Committee members agreed to renew of subscription for online journals IEEE, ASCE, J-GATE, SCIENCE DIRECT, and DELNET.
- 05) **Arrangement of Books Exhibition:** Committee members informed to the librarian to conduct books exhibition in the college. Librarian will contact various publishers to

13/4/22

 PRINCIPAL
 CMR COLLEGE OF ENGG. & TECH.
 Kandlakoya (V), Medchal Road,
 Hyderabad-501401.

display their new titles in the engineering & Management areas. So, faculty can recommend & Select the useful books to the library.

As no other points to discuss, the meeting came to an end at 03:45 P.M.
(Duration 0.45 Minutes).

Chairman – Library Committee

SINGATURES OF THE MEMBERS

13/4/2022
PRINCIPAL
CMR COLLEGE OF ENGG & TEC
Kandlakoya (V), Medchal Road
Hyderabad-501401.

S. No.	Name	Designation	Signature
1	Major Dr. V.A. Narayana	Principal	
2	Dr.Ch. Veeranjanyulu	Librarian	
3	Dr. A Koteiswr	HOD (MBA)	
4	Dr. Ravi Kumar	HOD (Mechanical)	
5	Dr.Hhari Prasad	Associate Professor	
6	Mr. Ch. Sankar Rao	Associate Professor	
7	Mr. H. Shiva Naik	Assistant Professor	
8	A.Vivekananda	Associate Professor	
9	Mr. A. Harish	Assistant Professor	
10	Mr. K. Ravi Kiran	Assistant Professor	
11	Ms. M. Pallavi	Assistant Professor	
12	Ms. Rama Devi	Assistant Professor	
13	Mr. N. Rajender Reddy	Assistant Professor	
14	P.Surya Teja	Student (Civil)	
15	E. Rahul	Student (CSE)	
16	G. Sandeep	Student (ECE)	
17	P. Vivek	Student (EEE)	
18	M. Mohan Chandra	Student (MBA)	

13/4/2022
PRINCIPAL
CMR COLLEGE OF ENGG & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.