



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade
Kandlakoya, Medchal Road, Hyderabad -501401.

CMRCET/PRIN/ICC/2023-24/01

Date: 8th June, 2023

OFFICE ORDER

(Re constitution of Internal Complaints Committee)

The internal complaints committee formally known as women protection cell has been reconstituted with the following members

S.No	Name of the member	Designation	Position in the committee
1	Dr. B.Premalatha	Professor of ECE	Chairperson
2	Dr. M.Vijaya Santhi	Professor of EEE	Member
3	Mrs. T. Rohini Reddy	Associate Professor of Civil Engineering	Member
4	Mrs. A. Swaroopa Rani	Senior Manager, CSR, NGO: Youth for Seva	Member
5	Dr. S. Siva Skandha	Professor & HOD of CSE	Member
6	Dr. L. Chnadra Sekhar Reddy	Associate Professor & HOD- CSE (Data Science)	Member
7	Dr. T. Bhaskar	Professor of CSE(AIML)	Member
8	Mr. M.Parameswar	Associate Professor of CSE(Data Science)	Member
9	Ms.Ritika Reddy(21H51A0583)	Female Student	Member
10	Ms.A.Mahima Reddy(21H51A66B4)	Female Student	Member
11	Mr. T. Joseph (22H51A0336)	Male Student	Member
12	Mr. T. Yashwanth (22H51A04T1)	Male Student	Member

PRINCIPAL
PRINCIPAL

Copy Submitted to: (1) The Secretary garu (for kind information please).

- Copy to:
- (1) Deans
 - (2) IQAC
 - (3) Controller of Examination
 - (4) All HODs
 - (5) Exam Branch
 - (6) Administrative Officer
 - (7) Accounts Officer

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CMRCET/PRIN/ICC/CIR/AY2023-24/01

Date: 3rd Nov 2023

CIRCULAR

This is to inform all the committee members of the Internal Complaints Committee that there will be a meeting of the committee at 2 pm on 8th November 2023.

The agenda of the meeting as follows:

1. Review of the Previous year's Women Protection Cell (WPC) Activities
2. Planning activities for this academic year.

All the committee members are informed to attend compulsorily.

Dr. B. Premalatha

(Chairperson)

Internal Complaint Committee

Principal

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
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Copy to:

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3. All Committee members
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CMRCET/PRIN/ICC/2023-24/01

Date: 8th Nov 2023

Internal Complaints Committee

MINUTES OF THE FIRST MEETING FOR THE ACADEMIC YEAR 2023-24

The first meeting for the academic year 2023-24 of the Internal Complaints Committee was called for by the convenor Dr. B. Premalatha on the 8th November 2023. The meeting was held in Room No. 316, Block-II from 2 pm – 3 pm.

Agenda

1. Review of the previous year's WPC activities
2. Planning activities for the A.Y. 2023-24

Attendees

The meeting was presided over by the Chairperson Dr.B. Premalatha and attended by all the members. The meeting commenced with the Chairperson welcoming and congratulating the committee members on the laudable works done during the previous year.

The members apprised the chairman of the previous year's activities which were as follows:

1. Number of complaints of sexual harassment received in the year : Nil
2. Number of orientation or training Programs carried out for the members of the IC to deal with complaints: 1
3. Number of workshops or awareness Program carried out for the officers, functionaries, faculty and students to sensitize them against sexual harassment: 1

Sl.No	Name of the Event	Date of the event
1.	Awareness Program on Prevention of Sexual Harassment	19-12-2022
2.	International Woman's Day	08-03-2023

4. Number of complaints disposed of during the year: Nil
5. Number of cases pending for more than 90 days: Nil

6. Nature of action taken by the Technical Institution against the perpetrator: Nil

The meeting came to a close after all the attendees resolved to continue to take an active part in the activities to enhance the strength of Internal Complaints Committee

Following members of Internal Complaints Committee attended the first meeting of the Internal Complaints Committee on 8th of November 2023.

S.No	Name of the member	Designation	Signature
1	Dr. B.Premalatha	Professor of ECE	B.P.L.
2	Dr. M.Vijaya Santhi	Professor of EEE	Dr. M.Vijaya Santhi
3	Mrs. T. Rohini Reddy	Associate Professor of Civil Engineering	Dr. T. Rohini Reddy
4	Mrs. A. Swaroopa Rani	Senior Manager, CSR, NGO: Youth for Seva	Shamp. A.
5	Dr. S. Siva Skandha	Professor & HOD of CSE	Dr. S. Siva Skandha
6	Dr. L. Chnadra Sekhar Reddy	Associate Professor & HOD- CSE (Data Science)	Dr. L. Chnadra Sekhar Reddy
7	Dr. T. Bhaskar	Professor of CSE(AIML)	Dr. T. Bhaskar
8	Mr. M.Parameswar	Associate Professor of CSE(Data Science)	Mr. M.Parameswar
9	Ms.Ritika Reddy(21H51A0583)	Female Student	Ritika
10	Ms.A.Mahima Reddy(21H51A66B4)	Female Student	A. mahima
11	Mr. T. Joseph (22H51A0336)	Male Student	Joseph
12	Mr. T. Yashwanth (22H51A04T1)	Male Student	Yashwanth

B.P.L.
Chairperson

Internal Complaints Committee

Principal
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To

Dt. 01-12-2023

The Principal

(Through IQAC Coordinator)

CMR College of Engineering & Technology

Kandlakoya

Medchal Road, Hyderabad.

Sir,

Sub: Request for approval to organize and conduct events for A.Y. 2023-24 – reg.

The Internal Complaints Committee in collaboration with Student Counselling Centre and Women's empowerment cell of CMR College of Engineering & Technology would like to have approval to organize and conduct events for the students and the faculty for the A.Y. 2023-24.

Your Sincerely

Dr.B. Premalatha

Chairperson

Internal Complaints Committee

Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Permitted

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Strategic perspective plan for the A.Y. 2023-24

S.No.	Date of the Event	Dept./ Committee	Name of the Event	Details
1	11-12-2023	Internal Complaints Committee	Awareness Program on Rights and responsibilities of Women	The program aimed to create awareness about the legal rights and responsibilities of women in society and the workplace. It emphasized gender equality, workplace safety, and the role of women in leadership and decision-making.
2	08-03-2024	Internal Complaints Committee	International Women's Day	

Internal Complaints Committee-Strategy Document

1. Meetings of Internal Complaints Committee are conducted at the beginning and ending of each academic year.
2. A brief synopsis is given by the Internal Complaints Committee on the importance of the committee.
3. Students and faculty are encouraged to attend and actively participate in the activities of Internal Complaints Committee
4. Internal Complaints Committee has given instructions and suggestions to the students and faculty about implementation of the events.
5. A follow-up of the event is made in the consequent meetings of the Internal Complaints Committee



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Date: 07-12-2023

To

The Principal (Through IQAC Coordinator)
CMR College of Engineering & Technology
Kandlakoya
Medchal Road, Hyderabad.

Sir,

Sub: Request for Permission to organize and conduct an Awareness Program on Rights and responsibilities of Women

The Internal Complaints Committee of CMR college of Engineering & Technology would like to ask permission to organize and conduct an Awareness Program on Rights and responsibilities of Women by Ch. Vasantha Latha, Secretary, CMR Technical Campus for second and third year girl students and faculty on 11th December 2023.

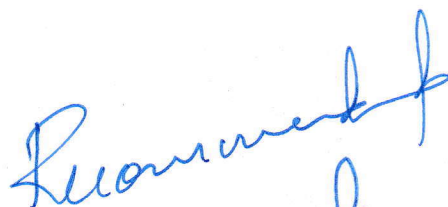
The primary aim of this program is to empower women students and faculty members by educating them about their legal rights, responsibilities, and available support mechanisms within the college and workplace. The program seeks to create a safe, inclusive, and equitable environment by fostering awareness, confidence, and self-advocacy among women.

Yours Sincerely


Dr. B. Premalatha

Chairperson

Internal Complaints Committee




Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.


07/12/23

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CMRCET/PRIN/ICC/CIR/AY2023-24/02

Date: 10-12-2023

CIRCULAR

This is to inform that the Internal Complaints Committee in collaboration with the Student Counseling Centre of CMR College of Engineering & Technology is organizing and conducting an Awareness Program on Rights and responsibilities of Women by Ch. Vasantha Latha, Secretary, CMR Technical Campus for second and third year girl students and faculty on 11th December 2023.

Dr.B. Premalatha
(Chairperson)

Principal

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5. Exam Branch
6. Accounts Officer
7. Librarian
8. Training & Placement
9. Faculty concerned



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Date: 11-12-2023

REPORT ON AWARENESS PROGRAM ON RIGHTS AND RESPONSIBILITIES OF WOMEN

The Internal Complaints Committee (ICC) of CMR College of Engineering & Technology successfully organized an **Awareness Program on Rights and Responsibilities of Women** on **11th December 2023**. The session was led by **Ch. Vasantha Latha, Secretary, CMR Technical Campus**, and was attended by **second and third-year girl students and faculty members**. The primary objective of the program was to educate participants on their **legal rights, social responsibilities, and workplace safety**, fostering a gender-sensitive and inclusive learning environment.

Ch. Vasantha Latha emphasized the importance of **self-awareness and empowerment** in personal and professional spaces. She provided insights into **legal rights**, including workplace protections, anti-harassment laws, and grievance redressal mechanisms. Responsibilities of women in ensuring a safe and ethical environment were discussed, highlighting the **importance of standing against discrimination and harassment**. Real-life case studies and **interactive discussions** helped students relate to the topic and express their concerns. The **role of the Internal Complaints Committee (ICC)** in addressing grievances and ensuring safety within the institution was explained. The session concluded with a **Q&A segment**, where participants actively engaged with the speaker, seeking guidance on various challenges faced in educational and professional settings.




Dr.B. Premalatha

(Chairperson)



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Kandlakoya, Medchal Road, Hyderabad -501401.

Date: 02-03-2024

To

The Principal (Through IQAC Coordinator)

CMR College of Engineering & Technology

Kandlakoya

Medchal Road, Hyderabad.

Sir,

Sub: Request for Permission to organize International Women's day -reg

The Internal Complaints Committee & Technology would like to ask permission to organize International Women's day on 8th March 2024.

International Women's Day, celebrated on March 8th each year, is a global event that honors the social, economic, cultural, and political achievements of women. It also serves as a call to action for gender equality and the ongoing fight against gender-based discrimination. The day is marked by various events, including rallies, discussions, and celebrations, aimed at recognizing women's contributions and advocating for positive change in society. Each year, the day often has a specific theme focusing on a particular aspect of gender equality.

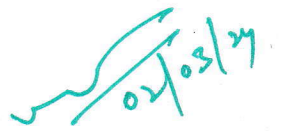
Yours Sincerely

Dr.B. Premalatha

Chairperson

Internal Complaints Committee

Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
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Date: 08-03-2024

REPORT ON INTERNATIONAL WOMENS DAY

CMR College of Engineering & Technology proudly celebrated **International Women's Day** on **8th March 2024** with great enthusiasm. The event aimed to honor the achievements of women, promote gender equality, and inspire students and faculty to work towards an inclusive society. Various activities were organized to highlight the contributions of women in education, technology, and leadership.

The event commenced with a welcome speech by Madhavi Lata, Film Actress, who emphasized the importance of **women's empowerment** and equal opportunities in society.

Guest Lectures & Panel Discussion: Distinguished speakers from academia and industry shared insights on **women's role in engineering, leadership, and career growth**.

Interactive Workshop: A workshop on **Self-Confidence and Leadership for Women** was conducted to empower students and faculty with essential skills.

Cultural Performances: Students showcased their talent through **dance, music, and poetry**, celebrating the spirit of womanhood.

Felicitation Ceremony: Outstanding female students, faculty, and staff members were recognized for their contributions and achievements.

Vote of Thanks: The event concluded with gratitude expressed to all speakers, participants, and organizers who made the celebration a grand success.





Outcomes of the Event

- Enhanced **awareness of gender equality** and women's rights among students and faculty.
- Encouragement for **women to take leadership roles** in professional domains.
- Strengthened community spirit and a **commitment to fostering inclusivity** within the institution.
- Inspiration for students to engage in **future initiatives** supporting women's empowerment.

Conclusion

The **International Women's Day** celebration at **CMR College of Engineering & Technology** was a resounding success, reinforcing the institution's commitment to **empowering women** and promoting **gender equity**. The event inspired students and faculty to continue advocating for an **inclusive and progressive** academic and professional environment.

B.P.L.

Dr.B. Premalatha

Chairperson

Internal Complaints Committee