



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade  
Kandlakoya, Medchal Road, Hyderabad -501401.

CMRCET/PRIN/ICC/2024-25/01

Date: 3<sup>rd</sup> June 2024

## OFFICE ORDER

The internal complaints committee has been reconstituted with the following members

S.No	Name of the member	Designation	Position in the committee
1	Dr. B.Premalatha	Professor of ECE	Chairperson
2	Dr. M.Vijaya Santhi	Professor of EEE	Member
3	Mrs. T. Rohini Reddy	Associate Professor of Civil Engineering	Member
4	Mrs. A. Swaroopa Rani	Senior Manager, CSR, NGO: Youth for Seva	Member
5	Dr. S. Siva Skandha	Professor & HOD of CSE	Member
6	Dr. L. Chandra Sekhar Reddy	Associate Professor & HOD- CSE (Data Science)	Member
7	Dr. T. Bhaskar	Professor of CSE(AI ML)	Member
8	Mr. M.Parameswar	Associate Professor of CSE( Data Science)	Member
9	Ms.Ritika Reddy(21H51A0583)	Female Student	Member
10	Ms.A.Mahima Reddy(21H51A66B4)	Female Student	Member
11	Mr. T. Joseph (22H51A0336)	Male Student	Member
12	Mr. T. Yashwanth (22H51A04T1)	Male Student	Member

PRINCIPAL

Copy Submitted to: (1) The Secretary garu (for kind information please)

- Copy to:
- (1) Deans
  - (2) IQAC
  - (3) Controller of Examination
  - (4) All HODs
  - (5) Exam Branch
  - (6) Administrative Officer
  - (7) Accounts Officer

PRINCIPAL  
CMR COLLEGE OF ENGG. & TECH.  
Kandlakoya (V), Medchal Road,  
Hyderabad-501401.



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade  
Kandlakoya, Medchal Road, Hyderabad -501401.

CMRCET/PRIN/ICC/CIR/AY2024-25/01

Date: 1<sup>st</sup> Nov 2024

## CIRCULAR

This is to inform all the committee members of the Internal Complaints Committee that there will be a meeting of the committee at 2 pm on 4<sup>th</sup> November 2024.

The agenda of the meeting as follows:

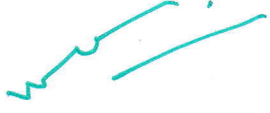
1. Review of the Previous year's Internal Complaints Committee Activities
2. Planning activities for this academic year.

All the committee members are informed to attend compulsorily.

  
Dr.B. Premalatha

(Chairperson)

Internal Complaint Committee

  
Principal  
PRINCIPAL  
CMR COLLEGE OF ENGG. & TECH.  
Kandlakoya (V), Medchal Road,  
Hyderabad-501401.

Copy to:

1. All deans
2. All HODs
3. All Committee members
4. Administrative Officer
5. PA- Office File



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade  
Kandlakoya, Medchal Road, Hyderabad -501401.

CMRCET/PRIN/ICC/2024-25/01

Date: 4<sup>th</sup> Nov 2024

## Internal Complaints Committee

### MINUTES OF THE FIRST MEETING FOR THE ACADEMIC YEAR 2024-25

The first meeting for the academic year 2024-25 of the Internal Complaints Committee was called for by the convenor Dr. B. Premalatha on the 4<sup>th</sup> November 2024. The meeting was held in Room No. 316, Block-IV from 2 pm – 3 pm.

#### Agenda

1. Review of the previous year's ICC activities
2. Planning activities for the A.Y. 2024-25

#### Attendees

The meeting was presided over by the Presiding Officer Dr.B. Premalatha and attended by all the members.

The meeting commenced with the Presiding officer welcoming and congratulating the committee members on the laudable works done during the previous year.

The members apprised the chairman of the previous year's activities which were as follows:

1. Number of complaints of sexual harassment received in the year : Nil
2. Number of orientation or training Programmes carried out for the members of the IC to deal with complaints: 1
3. Number of workshops or awareness Programme carried out for the officers, functionaries, faculty and students to sensitize them against sexual harassment: 1

Sl.No	Name of the Event	Date of the event
1.	Awareness Program on Rights and responsibilities of Women	11-12-2023
2.	International Women's Day	08-03-2024

4. Number of complaints disposed of during the year: Nil

5. Number of cases pending for more than 90 days: Nil

6. Nature of action taken by the Technical Institution against the perpetrator: Nil

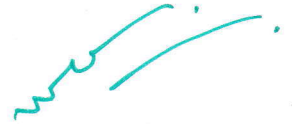
The meeting came to a close after all the attendees resolved to continue to take an active part in the activities to enhance the strength of Internal Complaints Committee

Following members of Internal Complaints Committee attended the first meeting of the Internal Complaints Committee on 4<sup>th</sup> of November 2024:

S.No	Name of the member	Designation	Signature
1	Dr. B.Premalatha	Professor of ECE	B.P.L.
2	Dr. M.Vijaya Santhi	Professor of EEE	M.V.S.
3	Mrs. T. Rohini Reddy	Associate Professor of Civil Engineering	T. Rohini
4	Mrs. A. Swaroopa Rani	Senior Manager, CSR, NGO: Youth for Seva	A. Swaroopa Rani
5	Dr. S. Siva Skandha	Professor & HOD of CSE	S.S.S.
6	Dr. L. Chnadra Sekhar Reddy	Associate Professor & HOD- CSE (Data Science)	L. Chnadra Sekhar Reddy
7	Dr. T. Bhaskar	Professor of CSE(AIML)	T. Bhaskar
8	Mr. M.Parameswar	Associate Professor of CSE( Data Science)	M. Parameswar
9	Ms.Ritika Reddy(21H51A0583)	Female Student	Ritika
10	Ms.A.Mahima Reddy(21H51A66B4)	Female Student	A. Mahima
11	Mr. T. Joseph (22H51A0336)	Male Student	T. Joseph
12	Mr. T. Yashwanth (22H51A04T1)	Male Student	T. Yashwanth

B.P.L.  
Chairperson

Internal Complaints Committee



Principal

PRINCIPAL

CMR COLLEGE OF ENGG. & TECH.  
Kandlakoya (V), Medchal Road,  
Hyderabad-501401.



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade  
Kandlakoya , Medchal Road, Hyderabad -501401.

To

Dt. 02-12-2024

The Principal

(Through IQAC Coordinator)

CMR College of Engineering & Technology

Kandlakoya

Medchal Road, Hyderabad.

Sir,

Sub: Request for approval to organize and conduct events for A.Y. 2024-25 – reg.

The Internal Complaints Committee in collaboration with Student Counselling Centre and Women's empowerment cell of CMR College of Engineering & Technology would like to have approval to organize and conduct events for the students and the faculty for the A.Y. 2024-25.

Your Sincerely

Dr.B. Premalatha

Chairperson

Internal Complaints Committee

Coordinator  
Internal Quality Assurance Cell  
CMR College of Engineering & Technology  
Kandlakoya (V), Medchal Road,  
Hyderabad - 501 401.

PRINCIPAL  
CMR COLLEGE OF ENGG. & TECH.  
Kandlakoya (V), Medchal Road,  
Hyderabad-501401.



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade  
Kandlakoya, Medchal Road, Hyderabad -501401.

## Strategic perspective plan for the A.Y. 2024-25

S.No.	Date of the Event	Dept./ Committee	Name of the Event	Details
1	14-12-2024	Internal Complaints Committee	Seminar on Cybercrime and Legal Framework	The seminar on Cybercrime and Legal Framework aims to educate students, faculty, and staff on the risks, types, and legal aspects of cybercrimes, equipping them with the knowledge to protect themselves and take legal action if needed.
2	08-03-2025	Internal Complaints Committee	International Women's Day	The aim of International Women's Day (March 8th) is to celebrate the achievements of women, promote gender equality, and raise awareness about women's rights and challenges in society. The day serves as a platform to inspire change, encourage inclusivity, and advocate for a world free of bias, discrimination, and violence against women.



# **CMR COLLEGE OF ENGINEERING & TECHNOLOGY**

(UGC AUTONOMOUS)

*Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade  
Kandlakoya , Medchal Road, Hyderabad -501401.*

---

## **Internal Complaints Committee-Strategy Document**

1. Meetings of Internal Complaints Committee are conducted at the beginning and end of each academic year.
2. A brief synopsis is given by the Internal Complaints Committee on the importance of the committee.
3. Students and faculty are encouraged to attend and actively participate in the activities of Internal Complaints Committee
4. Internal Complaints Committee has given instructions and suggestions to the students and faculty about implementation of the events.
5. A follow-up of the event is made in the consequent meetings of the Internal Complaints Committee



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade  
Kandlakoya, Medchal Road, Hyderabad -501401.

Date: 07-12-2024

To

The Principal (Through IQAC Coordinator)

CMR College of Engineering & Technology

Kandlakoya

Medchal Road, Hyderabad.

Sir,

Sub: Request for Permission to organize and conduct a Seminar on Cybercrime and Legal Framework-reg

The Internal Complaints Committee of CMR college of Engineering & Technology would like to ask permission to organize and conduct Seminar on Cybercrime and Legal Framework by Smt Anitha, sub inspector, Police Station, Medchal for all girl students and faculty on 14<sup>th</sup> December 2024.

The seminar on Cybercrime and Legal Framework aims to educate students, faculty, and staff on the risks, types, and legal aspects of cybercrimes, equipping them with the knowledge to protect themselves and take legal action if needed.

Yours Sincerely

Dr B. Premalatha

Chairperson

Internal Complaints Committee

Coordinator  
Internal Quality Assurance Cell  
CMR College of Engineering & Technology  
Kandlakoya (V), Medchal Road,  
Hyderabad - 501 401.

Permitted ✓ 07/12/24

PRINCIPAL  
CMR COLLEGE OF ENGG. & TECH.  
Kandlakoya (V), Medchal Road,  
Hyderabad-501401.



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)


Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade  
Kandlakoya, Medchal Road, Hyderabad -501401.

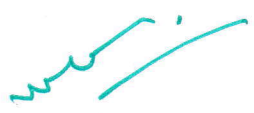
CMRCET/PRIN/ICC/CIR/AY2024-25/02

Date: 10-12-2024

## CIRCULAR

This is to inform that the Internal Complaints Committee in collaboration with the **Student Counseling Centre** of CMR College of Engineering & Technology is organizing a Seminar on Cybercrime and Legal Framework by Smt Anitha, sub inspector, Police Station, Medchal for all girl students and faculty on 14<sup>th</sup> December 2024 in CMR Central Auditorium from 2 pm – 4 pm.

  
**Dr. B. Premalatha**  
(Chairperson)

  
**Principal**  
**PRINCIPAL**  
CMR COLLEGE OF ENGG. & TECH.  
Kandlakoya (V), Medchal Road,  
Hyderabad-501401.

Copy Submitted to: The secretary garu (for kind information please)

### Copy to:

1. IQAC
2. Deans
3. All HODs
4. Admn. Officer
5. Exam Branch
6. Accounts Officer
7. Librarian
8. Training & Placement
9. Faculty concerned



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade  
Kandlakoya, Medchal Road, Hyderabad -501401.

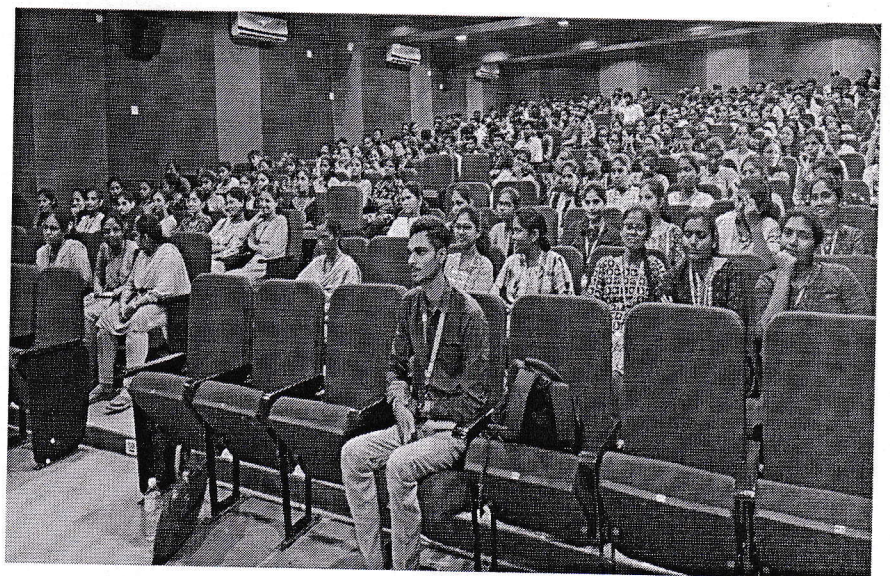
Date: 14-12-2024

## REPORT ON SEMINAR ON CYBERCRIME AND LEGAL FRAMEWORK

The Internal Complaints Committee (ICC) of CMR College of Engineering & Technology organized a seminar on **"Cybercrime and Legal Framework"** on 14th December 2024. The session was conducted by **Smt. P. Anitha, Sub-Inspector, Police Station, Medchal**, to educate students and faculty about various cyber threats, legal provisions, and preventive measures against cybercrimes. The seminar aimed to raise awareness on online safety, legal rights, and best practices for digital security. Smt. Anitha explained different cyber threats, including hacking, cyberbullying, financial frauds, and social media crimes. Real-life case studies were shared to illustrate the impact of cybercrimes. The speaker elaborated on various **legal sections applicable to cybercrimes** and the **process of filing a complaint** with the cyber police. The participants were informed about the **Cyber Crime Helpline (1930)** and the **National Cybercrime Reporting Portal ([www.cybercrime.gov.in](http://www.cybercrime.gov.in))**.

**Following Preventive Measures are discussed:** Importance of strong passwords, multi-factor authentication (MFA), and social media privacy settings, Awareness about phishing emails, fake job offers, and online scams, Best practices for safe browsing and secure financial transactions.

The seminar concluded with an **interactive session**, where students and faculty members asked questions regarding **cybersecurity threats and legal recourse**. Smt. P. Anitha addressed common concerns and provided **practical tips to stay safe online**.



  
Dr. B. Premalatha

(Chairperson)



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade

Kandlakoya, Medchal Road, Hyderabad -501401.

Date: 03-03-2025

To

The Principal (Through IQAC Coordinator)

CMR College of Engineering & Technology

Kandlakoya

Medchal Road, Hyderabad.

Sir,

Sub: Request for Permission to organize International Women's day -reg

The Internal Complaints Committee & Technology would like to ask permission to organize International Women's day on 8<sup>th</sup> March 2025.

International Women's Day, celebrated on March 8th each year, is a global event that honors the social, economic, cultural, and political achievements of women. It also serves as a call to action for gender equality and the ongoing fight against gender-based discrimination. The day is marked by various events, including rallies, discussions, and celebrations, aimed at recognizing women's contributions and advocating for positive change in society. Each year, the day often has a specific theme focusing on a particular aspect of gender equality.

Yours Sincerely

B.P.L

Dr B Premalatha

Chairperson

Internal Complaints Committee

*[Handwritten signature]*

Coordinator  
Internal Quality Assurance Cell  
CMR College of Engineering & Technology  
Kandlakoya (V), Medchal Road,  
Hyderabad - 501 401.

*[Handwritten signature]*  
08/3/25

PRINCIPAL  
CMR COLLEGE OF ENGG. & TECH.  
Kandlakoya (V), Medchal Road,  
Hyderabad-501401.



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade  
Kandlakoya, Medchal Road, Hyderabad -501401.

Date: 08-03-2025

## REPORT ON INTERNATIONAL WOMENS DAY

International Women's Day was commemorated with great enthusiasm at **CMR college of Engineering & Technology**, celebrating the **achievements, strength, and resilience** of women. The event aimed to **honor women's contributions, inspire change, and promote gender equality**.

### Chief Guests

The event was graced by esteemed dignitaries:

- **Ms. Kancharla Lakshmi Kathyayini garu** (Managing Director & CEO, Leandra Interiors Studio)
- **Ch. Sowjanya Reddy garu & Ch. Aishwarya Reddy garu** (Women Management, CMR Group)

Directors, principals, and faculty from **CMR College of Engineering & Technology** played a significant role in making this celebration memorable.

### Key Highlights of the Event

#### Inspiring Speeches on Women's Empowerment

- The chief guests and faculty members delivered thought-provoking talks on **women's rights, leadership, and breaking societal barriers**.
- **Smt. Anitha** addressed **women's safety, legal rights, and the role of law enforcement** in protecting women.
- **Ms. Kancharla Lakshmi Kathyayini** shared her journey as an entrepreneur, inspiring young women to pursue their dreams.

#### Vibrant Cultural Performances

- Students showcased their talent through **dance, music, and drama**, depicting themes of **women empowerment and resilience**.
- Traditional and modern performances celebrated the **diversity and spirit of womanhood**.

#### Recognition & Felicitation

- Outstanding **women achievers** from the institution were honored for their contributions in various fields.
- A special tribute was paid to **women faculty and staff** for their dedication and excellence in academics and administration.

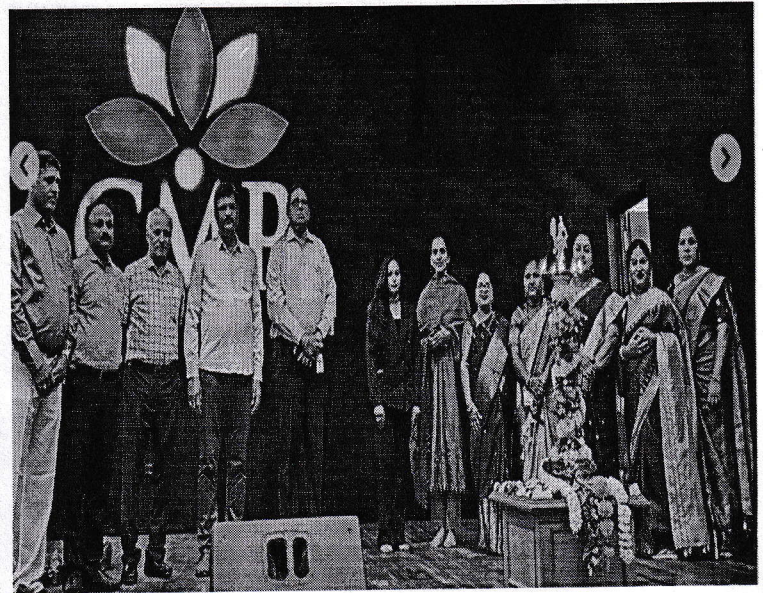
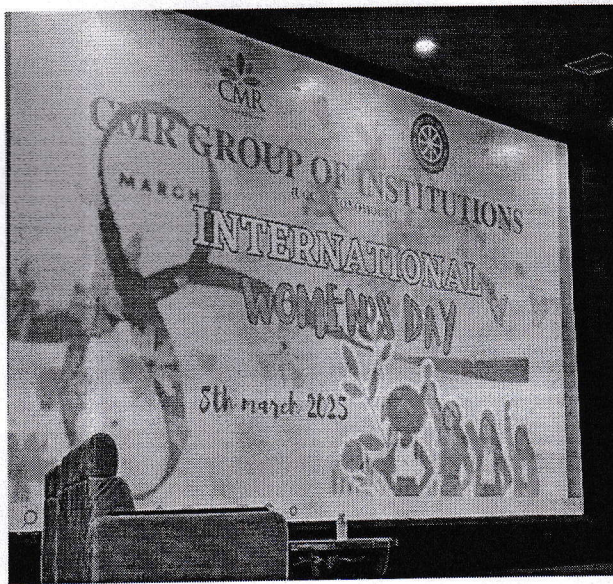
#### Outcome of the Celebration

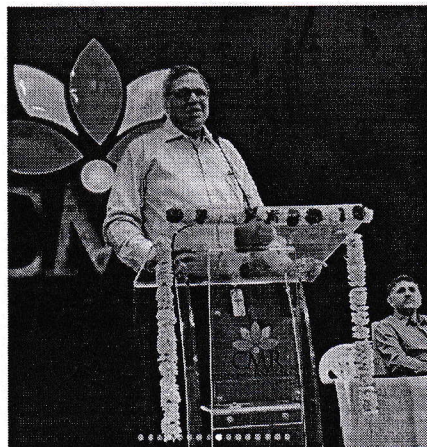
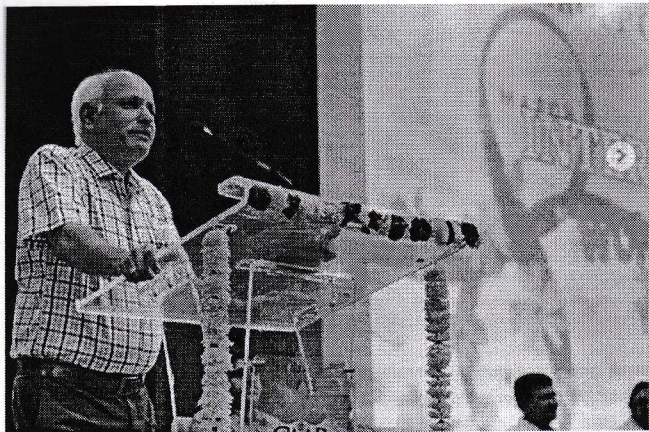
- ✓ Increased awareness about gender equality and women's rights.

- ✓ Encouragement for women to pursue leadership roles in STEM, business, and society.
- ✓ A strengthened commitment to creating a more inclusive and empowering environment for women.
- ✓ Enhanced collaboration between students, faculty, and management in promoting women's welfare initiatives.

### Conclusion

International Women's Day at **CMR college of Engineering & Technology** was a grand success, spreading motivation and joy while reinforcing the collective commitment to **gender equality and inclusivity**. The event left a lasting impact on all attendees, celebrating the **spirit, strength, and achievements of women**.





B.P.L.  
(Dr. B. Premalatha)