



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation ('A+' Grade)
*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/HC/AY 2022-23/01

Date: 20/04/2022

OFFICE ORDER

Hostel Committee is reconstituted with the following Members for the A.Y 2022-23.

The composition of Hostel Committee is as follows:

S.No	Names	Designation	Member(Department)
1.	Dr. V.A.Narayana	Principal	Chairman
2.	Ms. K.Swapna	Assistant Professor	Convener(MBA Dept)
3	Ms. R.Suhasini	Associate Professor	Member (CSE Dept)
4	Ms. N. Usha	Assistant Professor	Member (Civil Dept)
5	Ms. Sankaranarayanan Sangeetha	Associate Professor	Member (EEE Dept)
6	Ms. Neelima Patnayak	Assistant Professor	Member (H&S Dept)
7	Ms. K.Swapna	Assistant Professor	Member (MBA Dept)
8	Ch. Gayathri	Student	Member (CSE Dept)-22H55A0305
9	B.Likitha	Student	Member (EEE Dept-21H51A0206)
10	Bangari Divya	Student	Member (CS Dept- 21H51A6240)
12	Poli Satwika	Student	Member(IT Dept-21H51A6603)
13	Kamani Vaishnavi	Student	Member (MBA Dept- 21H51E0071)

Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Students Notice Board



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation ('A +' Grade)

*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation

Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/ HC/ AY 2022-23 /CIR-01

Date: 10/08/2022

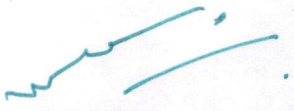
CIRCULAR

This is to inform that Hostel Committee meeting is scheduled on 11-08-2022 at 2:00 P.M at Principal Conference hall. All the members of the Committee are requested to be present on time.

Agenda of the Meeting:

1. Student concerns towards hostel facilities.
2. New Guide lines for the hostel students and hostel employees
3. Any other matter with the permission of the chair.


Convener


Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Students Notice Board



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation ('A +' Grade)

*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad -501401.

MINUTES OF MEETING

1. The Meeting was held on 11-08-2021 at 2:00 P.M in the Principal conference hall.
2. Chairman started the meeting by welcoming the members of committee.
3. Members discussed about the student concerns regarding hostel facilities taking into consideration students safety and security.
4. Members have given their suggestions in bringing new guidelines of hostel facilities taking into concern student health and welfare.
5. The Chairman has agreed and given assurance on the same.
6. The meeting was adjourned at 3:00 p.m.

The undersigned were present for the meeting:

S.No	Names	Designation	Member(Department)	Signature
1.	Dr. V.A.Narayana	Principal	Chairman	
2.	Ms. S. Swapna	Assistant Professor	Convener(MBA Dept)	
3	Ms. R.Suhasini	Associate Professor	Member (CSE Dept)	
4	Ms. N. Usha	Assistant Professor	Member (Civil Dept)	
5	Ms. Sankaranarayanan Sangeetha	Associate Professor	Member (EEE Dept)	
6	Ms. Neelima Patnayak	Assistant Professor	Member (H&S Dept)	
7	Ms. S. Swapna	Assistant Professor	Member (MBA Dept)	
8	Ch. Gayathri	Student	Member (CSE Dept)-22H55A0305)	
9	B.Likitha	Student	Member (EEE Dept-21H51A0206)	
10	Bangari Divya	Student	Member (CS Dept- 21H51A6240,)	
12	Poli Satwika	Student	Member(IT Dept-21H51A6603)	
13	Kamani Vaishnavi	Student	Member (MBA Dept- 21H51E0071)	

Convener

Principal



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation ('A +' Grade)
*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 22/07/2022

To,
The IQAC Coordinator,
CMRCET,
Kandlakoya, Medchal.

Respected Sir,

Sub: Requesting approval to conduct the meeting with Hostel students.

I, Ms. S.Swapna Convener of the Hostel Committee requesting your permission to conduct the meetings with the Hostel students for the Academic Year 2022-23 scheduled as follows. I request you to grant me permission and do the needful.

S.No	Name of the Event	Scheduled Date	Venue
1	Meeting with the hostel students	13-08-2022	CMRCET GIRLS HOSTEL
2	Meeting with the hostel students	10-02-2023	CMRCET GIRLS HOSTEL


Convener
Hostel Committee



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation ('A +' Grade)

*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation

Kandlakoya (V), Medchal Road, Hyderabad -501401.

Strategic Perspective Plan for the Academic Year 2022-23

Sl. No.	Date of the Event	Dept./Committee	Name of the Event	Details
1	13-08-2022	Hostel committee	Meeting with hostel students	Interaction with hostel students with concern to new guide lines and have taken their opinions for betterment of facilities post covid.
2	10-02-2023	Hostel committee	Meeting with hostel students	Interaction with hostel students with concern to new guide lines and have taken their opinions for betterment of facilities post covid

**Convener
Hostel Committee**

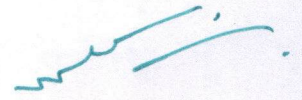
Committee - Strategy Document

1. Committee meeting is conducted at the beginning of each academic year.
2. A brief synopsis is given by the committee on the importance of committee.
3. Students are registered for committee.
4. Students are encouraged to actively participate in the committee meetings.
5. Committee has given instructions to conduct the meetings and suggestions has invited from the students about implementation of the resolutions taken in the meeting.



IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.



Principal

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation ('A +' Grade)

*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation

Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 10/08/2022

To.
The Principal
CMRCET
Kandlakoya (V)
Medchal Road
Hyderabad-501401.

Through: IQAC Coordinator

Respected Sir,

Sub: Requesting permission to conduct the Meeting with the Hostel students on 13/08/2022

I, Ms. S.Swapna Convener of the Hostel Committee requesting your permission to conduct the meeting with the Hostel students for the Academic Year 2022-23 on 13/08/2022 at CMR GIRLS HOSTEL, all concerned faculty of committee will present in the meeting. I request you to grant me permission and do the need full.

Thanking you Sir.

Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Yours sincerely

Convener
Hostel Committee



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation ('A +' Grade)
*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/ HC/ AY 2021-22 /CIR-02

Date: 12/08/2022

CIRCULAR

All Hostel students are informed to assemble for Meeting organized by Hostel Committee

Date : 13/08/2022
Time : 2:30 PM to 3:30 PM
Venue : CMR GIRLS HOSTEL.
Contact : S.Swapna

Convener
Hostel Committee
CMRCET

Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

- (1) Deans
- (2) IQAC Coordinator
- (2) All HODS
- (3) Administrative Officer
- (4) Accounts Officer
- (5) Concerned Committee Members

REPORT ON

MEETING WITH HOSTEL STUDENTS

Hostel Committee of CMRCET has conducted a Meeting on 13/08/2022. This Meeting was about interaction with the students in concern to the hostel code of conduct and Discipline, and also discussed the student concerns and problems in terms of Hostel Amenities. Students have given their views on all issues of hostel facilities. The concerned committee members also gave their assurance in terms of their student opinions.



CONVENER
HOSTEL COMMITTEE



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation ('A+' Grade)

*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation

Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 08-02-2023

To.
The Principal
CMRCET
Kandlakoya (V)
Medchal Road
Hyderabad-501401.

Through: IQAC Coordinator

Respected Sir,

Sub: Requesting permission to conduct the Meeting with the Hostel students on 10/02/2023

I, Ms. S.Swapna Convener of the Hostel Committee requesting your permission to conduct the meeting with the Hostel students for the Academic Year 2022-23 on 10/02/2023 at CMR GIRLS HOSTEL, all concerned faculty of committee will present in the meeting. I request you to grant me permission and do the need full.

Thanking you Sir.

Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Yours sincerely

Convener
Hostel Committee

Permitted to conduct.



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation ('A +' Grade)

*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation

Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/ HC/ AY 2022-23 /CIR-02

Date: 09/02/2023

CIRCULAR

All Hostel students are informed to assemble for Meeting organized by Hostel Committee

Date : 10/02/2023
Time : 2:30 PM to 3:30 PM
Venue : CMR GIRLS HOSTEL.
Contact : S.Swapna

Convener
Hostel Committee
CMRCET

Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

- (1) Deans
- (2) IQAC Coordinator
- (2) All HODS
- (3) Administrative Officer
- (4) Accounts Officer
- (5) Concerned Committee Members

REPORT ON

MEETING WITH HOSTEL STUDENTS

Hostel Committee of CMRCET has conducted a Meeting on 10/02/2023. This Meeting was about interaction with the students in concern to the hostel code of conduct and Discipline, and also discussed the student concerns and problems in terms of Hostel Amenities. Students have given their views on all issues of hostel facilities. The concerned committee members also gave their assurance in terms of their student opinions.



CONVENER
HOSTEL COMMITTEE



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation ('A +' Grade)
*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/ HC/AY 2022-23/CIR-03

Date: 14-10-2022


CIRCULAR

This is to inform Hostel Committee members that, Committee meeting is scheduled on 15-10-2022 at 3:00 P.M at Principal Conference hall. All the members of the Committee are requested to be present on time.

Agenda of the Meeting:

1. To Review the committee works of AY 2022-23.
2. Student concerns towards hostel facilities.
3. New Guide lines for the hostel students and hostel employees
4. To review the issues on the Hostel Amenities & Services and students discipline
5. Any other matter with the permission of the chair.


Convener


Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Students Notice Board



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation ('A +' Grade)

*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad -501401.

MINUTES OF THE MEETING OF HOSTEL COMMITTEE

Hostel Committee Meeting was held on 15-10-2022 at 3 p.m. and the following points were discussed.

1. Members reviewed the proceedings of the previous meeting.
2. Hostel Committee member has discussed with students regarding the hostel facilities and some students shared their views:
 - Requested for the development of the hostel campus facilities.
3. Requested to take extra care in terms of hygienicity of Hostel premises. The members discussed the same with the principal to assure students.
4. Members have given their suggestions and ensured to appropriate decisions accordingly.
5. The Principal has agreed and given assurance on the same.
6. The meeting was adjourned at 4:00 p.m.

S.No	Names	Designation	Member(Department)	Signed
1.	Dr. V.A.Narayana	Principal	Chairman	
2.	Ms. S.Swapna	Assistant Professor	Convener(MBA Dept)	
3	Ms. R.Suhasini	Associate Professor	Member (CSE Dept)	
4	Ms. N. Usha	Assistant Professor	Member (Civil Dept)	
5	Ms. Sankaranarayanan Sangeetha	Associate Professor	Member (EEE Dept)	
6	Ms. Neelima Patnayak	Assistant Professor	Member (H&S Dept)	
7	Ms. S.Swapna	Assistant Professor	Member (MBA Dept)	
8	Ch. Gayathri	Student	Member (CSE Dept)-22H55A0305)	
9	B.Likitha	Student	Member (EEE Dept-21H51A0206)	
10	Bangari Divya	Student	Member (CS Dept- 21H51A6240,)	
12	Poli Satwika	Student	Member(IT Dept-21H51A6603)	
13	Kamani Vaishnavi	Student	Member (MBA Dept, 21H51E0071)	

Convener

Principal



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation ('A + ' Grade)

*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation

Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 23-04-2023

To,
IQAC Coordinator,
CMRCET.

Sub: Hostel Committee – Summary Report for the Academic Year 2022-23

Ref: CMRCET/PRIN/HC/ AY 2022-23 /01, Dated: **20/04/2022**

Sir,

The hostel committee has been formed to perform the following activities:

- The hostel committee ensures the effective functioning of Hostel.
- The hostel committee shall take active interest in Health and welfare of the students residing in the hostel and assist the wardens to bring change in hostel environment during to assure students about their safety.
- The hostel committee shall assist in the Development of facilities in the hostel.
- The hostel committee shall supervise and ensure to take extra care in terms Hygienity of Hostel premises
- Hostel committee ensures the discipline in the hostel to follow Discipline protocols for everyone safety.

The Hostel Committee meeting will be conducted twice a year to ensure the smooth functioning of the hostel. The first Hostel Committee meeting was conducted on 11-08-2022 at Principal Conference Hall, CMRCET for the academic year 2022-23. The meeting started as per the scheduled time and members of the committee discussed Standard Operating Procedure of the Hostel Committee taking into student concern.

The second meeting of the Hostel Committee was held on 15-10-2022 at the Principal Conference Hall. During this meeting members addressed problems related to hostel facilities by students and staff. The undersigned has suggested and approved to take corrective measures to solve the students' problems in the hostel.

CONVENER
HOSTEL COMMITTEE