



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade
Kandlakoya , Medchal Road, Hyderabad -501401.

CMRCET/PRIN/ICC/CIR/AY2025-26/01

Date: 1st July 2025

CIRCULAR

This is to inform all the committee members of the Internal Complaints Committee that there will be a meeting of the committee at 2 pm on 7th July 2025.

The agenda of the meeting as follows:

1. Review of the Previous year's Internal Complaints Committee Activities
2. Planning activities for this academic year.

All the committee members are informed to attend compulsorily.

B.P.L.

Dr. B. Premalatha

(Chairperson)

Internal Complaint Committee

Principal

PRINCIPAL

CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

Copy to:

1. All deans
2. All HODs
3. All Committee members
4. Administrative Officer
5. PA- Office File



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CMRCET/PRIN/ICC/2025-26/02

Date: 2nd June 2025

OFFICE ORDER

This is to inform all faculty members, staff, and students that the Internal Complaints Committee (ICC) of the institution has been reconstituted as per the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, with effect from 2nd June 2025.

S. No	Name of the member	Designation	Position in the committee
1	Dr. B. Premalatha	Professor of ECE	Chairperson
2	Dr. M. Vijaya Santhi	Professor of EEE	Member
3	Mrs. T. Rohini Reddy	Associate Professor of Civil Engineering	Member
4	Mrs. A. Swaroopa Rani	Senior Manager, CSR, NGO: Youth for Seva	Member
5	Dr. S. Siva Skandha	Professor & HOD of CSE	Member
6	Dr. L. Chandra Sekhar Reddy	Associate Professor & HOD- CSE (Data Science)	Member
7	Dr. T. Bhaskar	Professor of CSE(AIML)	Member
8	Mr. M Parameswara	Associate Professor of CSE(Data Science)	Member
9	Ms. Rechal Sunny	Non-Teaching staff	Member
10	Mr. Y. Vasantha Rao	Non-Teaching staff	Member
11	Ms. K Achsa Grace (23H51A04M3)	Female Student	Member
12	Ms. K Aishwarya (24H51A66C2)	Female Student	Member
13	Mr. G Sai Abhiram (23H51A6778)	Male Student	Member
14	Mr. V Tushar Uday (23H 51A05HM)	Male Student	Member


PRINCIPAL
PRINCIPAL

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Kandlakoya (V), Medchal Road,
Hyderabad-501401.

Copy Submitted to: (1) The Secretary garu (for kind information please).

- Copy to:
- (1) Deans
 - (2) IQAC
 - (3) Controller of Examination
 - (4) All HODs
 - (5) Exam Branch
 - (6) Administrative Officer
 - (7) Accounts Officer



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CMRCET/PRIN/ICC/2025-26/02

Date: 7th July 2025

Internal Complaints Committee

MINUTES OF THE FIRST MEETING FOR THE ACADEMIC YEAR 2025-26

The first meeting for the academic year 2025-26 of the Internal Complaints Committee was called by the convenor Dr. B. Premalatha on the 7th July 2025. The meeting was held in Room No. 105, Block-IV from 2 pm – 3 pm.

Agenda

1. Review of the previous year's ICC activities
2. Planning activities for the A.Y. 2025-26

Attendees

The meeting was presided over by the Presiding Officer Dr.B. Premalatha and attended by all the members.

The meeting commenced with the Presiding officer welcoming and congratulating the committee members on the laudable works done during the previous year.

The members apprised the chairman of the previous year's activities which were as follows:

1. Number of complaints of sexual harassment received in the year : Nil
2. Number of orientation or training Programmes carried out for the members of the IC to deal with complaints: 1
3. Number of workshops or awareness Programmes carried out for the officers, functionaries, faculty and students to sensitize them against sexual harassment: 2







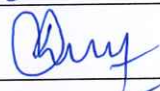

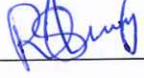

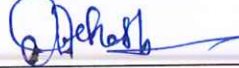
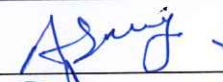


Sl.No	Name of the Event	Date of the event
1.	Seminar on Cybercrime and Legal Framework	14-12-2024
2.	International Women's Day	08-03-2025

4. Number of complaints disposed of during the year: Nil
5. Number of cases pending for more than 90 days: Nil

6. Nature of action taken by the Technical Institution against the perpetrator: Nil

The meeting came to a close after all the attendees resolved to continue to take an active part in the activities to enhance the strength of Internal Complaints Committee

Following members of Internal Complaints Committee attended the first meeting of the Internal Complaints Committee on 7th of July 2025:

S.No	Name of the member	Designation	Signature
1	Dr. B.Premalatha	Professor of ECE	
2	Dr. M.Vijaya Santhi	Professor of EEE	
3	Mrs. T. Rohini Reddy	Associate Professor of Civil Engineering	
4	Mrs. A. Swaroopa Rani	Senior Manager, CSR, NGO: Youth for Seva	
5	Dr. S. Siva Skandha	Professor & HOD of CSE	
6	Dr. L. Chnadra Sekhar Reddy	Associate Professor & HOD- CSE (Data Science)	
7	Dr. T. Bhaskar	Professor of CSE(AIML)	
8	Mr. M.Parameswar	Associate Professor of CSE(Data Science)	
9	Ms. Rechal Sunny	Non teaching staff	
10	Mr. Y. Vasantha Rao	Non teaching Staff	
11	Ms. K. Achasah Grace (23H51A04M3)	Female Student	
12	Ms. K. Aishwarya (24H51A66C2)	Female Student	
13	Mr. G. Saiabhiram (23H51A6778)	Male Student	
14	Mr. V. Tushar Uday (23H51A05HM)	Male Student	


Chairperson

Internal Complaints Committee


Principal

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road
Hyderabad-501401.



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To

Dt. 02-08-2025

The Principal

(Through IQAC Coordinator)

CMR College of Engineering & Technology

Kandlakoya

Medchal Road, Hyderabad.

Sir,

Sub: Request for approval to organize and conduct events for A,Y. 2025-26 – reg.

The Internal Complaints Committee in collaboration with Student Counselling Centre and Women's empowerment cell of CMR College of Engineering & Technology would like to have approval to organize and conduct events for the students and the faculty for the A.Y. 2025-26.

Your Sincerely

B.P.L.

Dr.B. Premalatha

Chairperson

Internal Complaints Committee

Recommended

[Signature]

Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Approved

[Signature]

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
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Hyderabad-501401.



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Strategic perspective plan for the A.Y. 2025-26

S.No.	Date of the Event	Dept./ Committee	Name of the Event	Details
1	07-03-2026	Internal Complaints Committee	International Women's Day (08-03-2026)	The aim of International Women's Day (March 8th) is to celebrate the achievements of women, promote gender equality, and raise awareness about women's rights and challenges in society. The day serves as a platform to inspire change, encourage inclusivity, and advocate for a world free of bias, discrimination, and violence against women.
2	13-03-2026	Internal Complaints Committee	Awareness Program on Drugs, Cyber Crimes & Safety at CMRCET	The Awareness Program on Drugs, Cyber Crimes & Safety aims to educate students, faculty, and staff on the risks, types, and legal aspects of cybercrimes, drugs and equipping them with the knowledge to protect themselves with safety measures



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Internal Complaints Committee-Strategy Document

1. Meetings of Internal Complaints Committee are conducted at the beginning and end of each academic year.
2. A brief synopsis is given by the Internal Complaints Committee on the importance of the committee.
3. Students and faculty are encouraged to attend and actively participate in the activities of Internal Complaints Committee
4. Internal Complaints Committee has given instructions and suggestions to the students and faculty about implementation of the events.
5. A follow-up of the event is made in the consequent meetings of the Internal Complaints Committee



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Date: 03-03-2026

To
The Principal (Through IQAC Coordinator)
CMR College of Engineering & Technology
Kandlakoya
Medchal Road, Hyderabad.

Sir,

Sub: Request for Permission to organize International Women's day -reg

The Internal Complaints Committee of CMR college of Engineering & Technology, would like to ask permission to organize International Women's day in association with Social Welfare Board under the National Service Scheme (NSS) on 7th March 2026 as 8th March 2026 is holiday due to Sunday.

International Women's Day, celebrated on March 8th each year, is a global event that honors the social, economic, cultural, and political achievements of women. It also serves as a call to action for gender equality and the ongoing fight against gender-based discrimination. The day is marked by various events, including rallies, discussions, and celebrations, aimed at recognizing women's contributions and advocating for positive change in society. Each year, the day often has a specific theme focusing on a particular aspect of gender equality.

Yours Sincerely

Dr B Premalatha

Chairperson

Internal Complaints Committee

Coordinator

Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Permission granted

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Date: 09-03-2026

REPORT ON INTERNATIONAL WOMENS DAY

The **International Women's Day Celebrations** were conducted with great enthusiasm and respect at **CMR College of Engineering and Technology (CMRCET)** on **07th March 2026**. The event was organized by Internal Complaints Committee and the **Social Welfare Board under the National Service Scheme (NSS)** to honor the achievements, strength, and contributions of women in society. The program highlighted themes of **women's empowerment, health awareness, and self-defense**, encouraging students and faculty to recognize the importance of women's safety, well-being, and equality.

The celebration witnessed **active participation from all lady faculty members**, students, NSS volunteers, and NCC cadets, creating an inspiring and energetic atmosphere on campus. Their presence and involvement made the program vibrant and meaningful.

A special **self-defense awareness session** was conducted by **Mr. Sandip Chatterjee**, the **Chief Technical Director of Unique Fitness & Martial Art Academy**. With **23 years of experience** in martial arts including **Karate, Kick Boxing, Boxing, MMA, and Krav Maga**, he shared valuable insights on women's safety and demonstrated practical self-defense techniques. Mr. Chatterjee has trained more than **10,000 individuals**, including women, men, and children, and his session encouraged participants to develop confidence and awareness to protect themselves in challenging situations.

The event also featured an informative **health awareness session** by **Dr. Harika Tirunagari**, a **Consultant Laparoscopic Surgeon** trained at prestigious institutions such as **Gandhi Medical College** and **Osmania Medical College**. She specializes in **minimal access (laparoscopic) surgery** and focuses on **metabolic and lifestyle disorders**, including obesity and preventive healthcare. During her session on **Women and Health**, Dr. Harika explained the importance of maintaining a healthy lifestyle, proper nutrition, hormonal balance, and preventive healthcare practices. She emphasized how modern lifestyle choices impact women's metabolic health and encouraged participants to adopt healthier habits for long-term well-being.

Adding cultural vibrancy to the celebration, several **performances were organized**. A **classical dance performance** captivated the audience with its elegance and cultural richness. This was followed by energetic performances from **NSS volunteers, NCC cadets**, and a special **dance performance by the ECE Department lady faculty members**, which showcased their enthusiasm and unity.

The event concluded on a positive and inspiring note, celebrating the **strength, resilience, and achievements of women**. The International Women's Day celebration at **CMRCET** served as a platform to promote awareness about **women's health, self-defense, empowerment, and equality**, leaving participants motivated to support and uplift women in all aspects of life.

Overall, the program was a **meaningful and memorable occasion**, successfully combining awareness sessions, cultural activities, and collective participation to honor the spirit of **International Women's Day**.



B.P.L

Dr B Premalatha

Chairperson

Internal Complaints Committee

Aseem Kumar

PRINCIPAL
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Date: 01-03-2026

To
The Principal (Through IQAC Coordinator)
CMR College of Engineering & Technology
Kandlakoya
Medchal Road, Hyderabad.

Sir,

Sub: Request for Permission to organize and conduct Awareness Program on Drugs, Cyber Crimes & Safety at CMRCET -reg

The Internal Complaints Committee of CMR college of Engineering & Technology would like to ask permission to organize and conduct Seminar on Cybercrime and Legal Framework by Smt Anitha, sub inspector, Police Station, Medchal for all girl students and faculty on 13th March 2026.

The Awareness Program on Drugs, Cyber Crimes & Safety aims to educate students, faculty, and staff on the risks, types, and legal aspects of cybercrimes, drugs and equipping them with the knowledge to protect themselves with safety measures

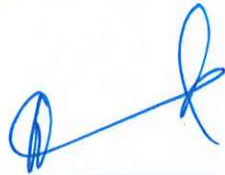
Yours Sincerely


Dr B. Premalatha


Chairperson

Internal Complaints Committee





Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Permission granted

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CMRCET/PRIN/ICC/CIR/AY2025-26/03

Date: 10-03-2026

CIRCULAR

This is to inform that the Internal Complaints Committee in collaboration with the **Student Counseling Centre** of CMR College of Engineering & Technology is organizing an Awareness Program on Drugs, Cyber Crimes & Safety by Police Dept, Medchal for all students and faculty on 13th March 2026 in CMR Central Auditorium from 2 pm – 4 pm.

Dr. B. Premalatha
(Chairperson)

Principal
PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.

Copy Submitted to: The secretary garu (for kind information please)

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4. Admn. Officer
5. Exam Branch
6. Accounts Officer
7. Librarian
8. Training & Placement
9. Faculty concerned



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Date: 13-03-2026

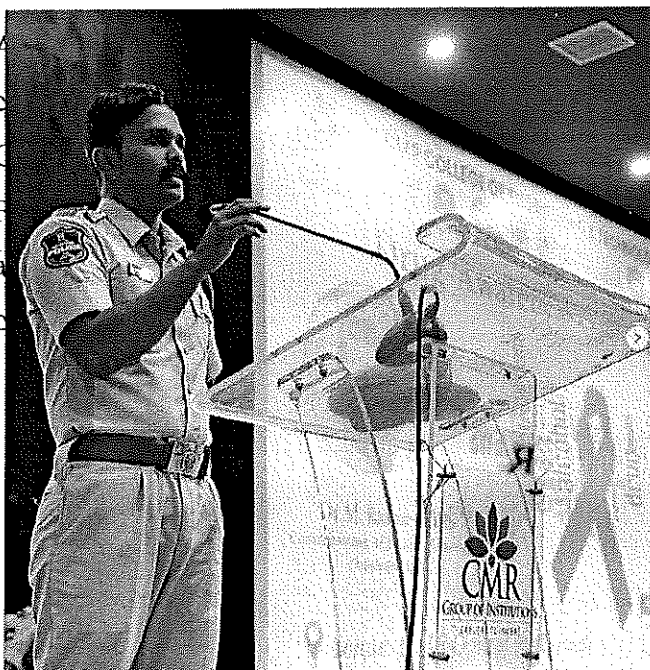
An Awareness Program on Drugs, Cyber Crimes & Safety was conducted on 13-03-2026 at CMR College of Engineering & Technology (CMRCET) where police officials addressed students on important issues such as drug abuse, cyber crimes, thefts, and personal safety.

The session was delivered by the distinguished officers:

- Ms. Poojitha – Women Constable
- Mr. Rajesh – Task Force Sub Inspector
- Mr. Yatish Chandra – Sub Inspector (SI), Medchal
- Mr. Shyam Sundar – Task Force Inspector
- Mr. Satyanarayana – Circle Inspector (CI), Medchal
- Ms. P. Anitha – Sub Inspector (SI)

A total of six officers interacted with the students and shared valuable insights on the dangers of drug abuse, increasing cyber crimes, theft prevention, and the importance of responsible digital behavior, encouraging students to stay alert and make informed decisions.

The program aimed to create awareness, promote discipline, and encourage students to lead a safe and responsible lifestyle.





B.P.L.

Dr. B . Premalatha
(Chairperson)

Prasanna

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